



**WEST DEER
TOWNSHIP
VIRTUAL
SUPERVISORS
MEETING**

April 15, 2020

**6:30pm: Executive Session
7:00pm: Regular Business Meeting**

Members present:

Mr. Forbes _____
Mrs. Hollibaugh _____
Mrs. Jordan _____
Mr. Maudhuit _____
Mr. Karpuzi _____

WEST DEER TOWNSHIP
Board of Supervisors
April 15, 2020

6:30 pm: Executive Session
7:00 pm: Regular Business Meeting

1. Call to Order
2. Roll Call
3. Executive Session Held
4. Comments from the Public
5. Chairman's Remarks
6. Accept Minutes
7. Monthly Financial Report
 - A. Finance Officer's Report
 - B. List of Bills
 - C. Tax Refunds
8. Police Chief's Report
9. Public Works Foreman's Report
10. Engineer's Report
11. Building Inspector/Code Enforcement Officer's Report
12. Report from the Parks and Recreation Board
13. Adoption: Resolution 2020-3 (Bairdford Park C2P2 Grant)
14. Adoption: Resolution 2020-4 (Public Comment)
15. Adoption: Resolution 2020-5 (Eich Planning Module)
16. Adoption: Resolution 2020-6 (COVID-19 Personnel Policy)
17. Adoption: Resolution 2020-7 (First Responder Proclamation)
18. Adoption: Resolution 2020-8 (DCDBA Articles of Incorporation Amendment)
19. Adoption: Resolution 2020-9 (Property Tax Collection Deadline Adjustment)
20. Authorization: Advertisement – Ordinance No. 433 (Senior Tax Rebate)
21. Award: 2020 Road Program
22. Award: Demolition Contract
23. Decision: McIntyre Heights PRD
24. Old Business
25. New Business
26. Adjournment

1 Call to Order

2 Roll Call - Mr. Mator . . .

3 Executive Session Held

COMMENTS FROM THE PUBLIC

THE BOARD WILL HEAR COMMENT ON AGENDA ITEMS AT THIS TIME. PLEASE REQUEST TO BE HEARD, CLEARLY STATE YOUR NAME AND ADDRESS, AND LIMIT YOUR COMMENTS TO THREE (3) MINUTES.

4

CHAIRMAN'S REMARKS

MR. KARPUZI...

5

ACCEPT MINUTES

ATTACHED ARE THE MINUTES OF THE FEBRUARY 19, 2020 REGULAR BUSINESS MEETING AND THE MARCH 23, 2020 EMERGENCY MEETING.

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO ACCEPT THE MINUTES OF THE FEBRUARY 19, 2020 AND MARCH 23, 2020 MEETINGS AS PRESENTED.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MR. KARPUZI	—	—	—	—

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The West Deer Township Board of Supervisors held a Public Hearing and their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Arlind Karpuzi, Chairman; Shirley Hollibaugh; Beverly Jordan; and Shawn Maudhuit. Member absent: Brandon Forbes. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Gavin A. Robb, representing Tucker Arensburg and Scott Shoup, representing Shoup Engineering.

6:00 p.m. CONTINUED PUBLIC HEARING – CONDITIONAL USE – PRD: MCINTYRE HEIGHTS PLAN

- Chairman Karpuzi opened the public hearing.
- Pledge of Allegiance.
- Roll call taken by Mr. Mator – Quorum present.
- The public hearing was advertised in compliance with the law.
- Property posted.
- Adjoining property owners notified via mail.

The Court reporter was present and swore-in all individuals who planned on speaking at the hearing.

The public hearing is for a conditional use for a Planned Residential Development (PRD) for the applicant, Richland Holdings, LLC to construct 31 single family home units and 32 duplex units for a total of 63 buildings on 38.7 acres located at McIntyre Road, Gibsonia, PA 15044.

Name of Plan: McIntyre Heights Plan
Lot/Block Numbers: 1666-S-249 and 1666-S-160
Zoning District: R-2 Semi-Suburban Residential

A conditional use is a permitted use as listed in the Zoning Ordinance for the McIntyre Heights Plan in the R-2 – Semi Suburban Residential Zoning District. After review and recommendation by the Planning Commission, the Board of Supervisors can place additional conditions on this permitted use.

At their 24 October 2019 meeting, the Planning Commission recommended approval of the McIntyre Heights PRD with the following conditions:

1. Waiver needed for a de minimus deviance on the garage width of 21 feet and 1 inch from 22 feet.
2. Waiver needed for 15-foot minimum building separate on duplexes in lieu of 30 feet.
3. Township would retain the right to review the proposed level of amenities during final approval.
4. Require a light post at every unit on a photocell. Maintenance covered in the covenants.
5. Satisfy any comments of Shoup Engineering review letter dated 22 October 2019.
6. Review buffers adjacent to existing units for adequacy of buffer after clearing and adding supplementary buffers if needed to meet Type A screening requirements per zoning ordinance.

The Board received the copy of the Plan Narrative dated 16 October 2019 submitted by Gibson-Thomas Engineering.

The Board also received a copy of the review letter by Shoup Engineering dated 7 January 2020 for tentative approval – and listed the following comments should be considered:

1. The use of a PRD is a conditional use in the R-2 Zoning District.
2. Zoning Section 210-75.D(2)(a) requires that a minimum of one 22 feet wide garage attached to each unit. *The applicant has responded that garages for each type of unit will be between 21 and 22 feet wide.*

3. It is noted that Code Section 210-11-A indicates that each lot must contain a minimum area of 21,780 square feet. Although this minimum lot area appears to be listed in error, a modification of this provision will need to be requested.
4. Code Section 210-75.B(1) requires that separation between buildings be at least 30 feet.
The applicant has responded that the single family dwellings will have the 30 feet separation and that the duplexes will have a minimum of 15 feet separation between structures. A modification for this item will be required.
5. Two departures of the Township code are requested as described in the Plan Narrative regarding the length of a cul-de-sac road and off street parking/proximity of parking to units.

Township Solicitor, Gavin Robb explained the procedure of the meeting.

Mr. Jason Paulovich, Land Development Manager/Project Manager, and Mr. Brandon Wiltrot, Project Engineer – both of Gibson-Thomas Engineering Company – were present to speak on the McIntyre Heights Plan. Both Mr. Paulovich and Mr. Wiltrot explained and summarized the Plan in detail.

PUBLIC COMMENTS:

- Mr. Joe Juran, 181 McIntyre Road
 - Mr. Juran expressed his concern with the water runoff from the removal of trees and how it is affecting his property which is located below the developments. Mr. John Juran, who also resides at 181 McIntyre Road also commented about runoff water at 183 McIntyre Road.
- Mr. Marshall Brindza, 634 Whispering Pines Drive
 - Mr. Brindza expressed his concerns of drainage issues, adding a second exit to the housing plans, and suggested to eliminate three or four duplex units to increase lot size for remaining units.
- Mr. Mark Weidner, 328 Saddlebrook Road
 - Mr. Weidner questioned if a 50 foot barrier was included in the development plan. This barrier is to be located between his property and the development plan. He is concerned about landslides.
- Mr. Richard Conley, with Hunt Club Association/301 Saddlebrook Road
 - Mr. Conley asked if the 50 foot barrier would leave the land/trees undisturbed. He mentioned that he would like the drawings of the Plans to be extended to include his property and the Hunt Club Association. He questioned that with the increased use of McIntyre Road if the Township will be responsible for taking care of the roads. He suggested that a catch basin and a stop sign be added on McIntyre Road.
- Mr. David Obermeier, 364 Saddlebrook Road
 - Mr. Obermeier asked if a traffic study is being considered for McIntyre Road to see if the road needs to be upgraded to handle the increased traffic from the housing plan developments in the area.
- Mr. Marshall Brindza, 634 Whispering Pines Drive
 - Mr. Brindza mentioned he had a follow-up comment in regards to McIntyre Road needing more maintenance and that it is too narrow of a road.
- Ms. Amy Zappia, 503 Shadow Court
 - Ms. Zappia mentioned she would like the 50 feet buffer between her home and where the homes are being built to be increased.

Mr. Brandon Wiltrot and Mr. Jason Paulovich of Gibson-Thomas Engineering addressed the various questions and concerns from the Public Comments.

PUBLIC COMMENTS:

The following three residents had follow-up questions to their previous concerns/questions:

- Mr. Mark Weidner – when will buffer be staked.
- Mr. Richard Conley – backyard drainage concern.
- Mr. Joe Juran – stream drainage concern.
- Mr. Brad Waldschmidt, 505 Shadow Court
 - Mr. Waldschmidt mentioned his concern with the existing pond being filled which is located at the bottom of his backyard.
 - Board Member Mrs. Jordan had a follow-up question about the existing pond.

Once again, Mr. Brandon Wiltout and Mr. Jason Paulovich of Gibson-Thomas Engineering addressed the various questions and concerns from the Public Comments. Mr. William Payne, Code Enforcement Officer further explained the Type A Screening process and commented on Township items mentioned in the Public Comments.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to close the public hearing at 7:13 p.m. Motion carried unanimously 4-0.

Township Solicitor, Gavin Robb informed the public that the Board has sixty days from the close of this hearing to make a decision. The written findings and conclusions will be presented to the Board for a public vote either at the March or April Meeting.

OPEN REGULAR BUSINESS MEETING

Chairman Karpuzi opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

REGISTERED COMMENTS FROM THE PUBLIC

- None

COMMENTS FROM THE PUBLIC

- Mr. Adam Fusan, 1914 Saxonburg Boulevard
 - Mr. Fusan commented on the streetlight at McKrell Road and Saxonburg Boulevard. Mr. Fusan again requested it to be taken down.
 - Mrs. Jordan commented, "We have obviously talked about this a lot in the past. We have asked our Chief of Police numerous times if he feels that this is public safety- in the best interest of public safety to have that streetlight there, he says that it is. In my opinion, that's who we have to go to for our advice for these things."
- Mr. Scott Woloszyk, Shuster Road
 - Mr. Woloszyk verified Clean up Day will be held on Saturday 25 April 2020.
 - Mr. Woloszyk commented on the Glassmere sign being more offensive than the streetlight.

ACCEPT MINUTES

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Hollibaugh to accept the minutes of the 15 January 2020 meeting as presented. Motion carried unanimously 4-0.

MONTHLY FINANCIAL REPORT

Mrs. Nardis read the following Finance Officer's Report:

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
31 January 2020

I - GENERAL FUND:

	<u>December</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	561,402.72	561,402.72	8.66%
Expenditures	409,575.20	409,575.20	6.32%

Cash and Cash Equivalents:

Sweep Account		257,526.87	
			257,526.87

II - SPECIAL REVENUE FUNDS**Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted		20,918.20	
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Fire Tax Fund:

Sweep Account - Restricted		23,441.02	
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State/Liquid Fuels Fund:

Sweep Account - Restricted		90,674.47	
			135,033.69

Investments:**Operating Reserve Fund:**

Sweep Account - Reserved		429,782.75	
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Capital Reserve Fund:

Sweep Account - Reserved		1,374,534.90	
			1,804,317.65

III - CAPITAL PROJECT FUNDS:**Cash and Cash Equivalents:**

		0.00	
			0.00

TOTAL CASH BALANCE 1/31/20**2,196,878.21****Interest Earned January 2020****16,388.37**

	<u>1/1/2020</u> <u>Debt Balance</u>	<u>January</u> <u>Principal</u> <u>Payment</u>	<u>1/31/2020</u> <u>Debt Balance</u>
Mars National - VFC #3	\$166,630.07	\$2,607.94	\$164,423.35
NexTier Bank VFC #2	\$424,144.97	\$2,680.96	\$422,832.65

Restricted – Money which is restricted by legal or contractual requirements.

Reserved – Money which is earmarked for a specific future use.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve the Finance Officer’s Report as submitted. Motion carried unanimously 4-0.

LIST OF BILLS

Amerikohl Aggregates Inc.	3924.60
Amerikohl Transport Inc	2170.31
Bearcom	194.97
Best Wholesale Tire Co, Inc.....	361.80
Hei-Way, LLC.....	1833.82
Jordan Tax Service, Inc.	894.00
Kress Tire	1037.00
Office Depot.....	676.91
Shoup Engineering Inc.	1826.00
Stephenson Equipment, Inc	665.20
Toshiba Financial Services.....	725.44
Tristani Brothers, Inc.....	133.24
Tucker/Arensberg Attorneys	1617.15

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 4-0.

TAX REFUNDS

The Board is in receipt of a list from the Tax Collector requesting the issuance of Real Estate Tax refunds due to assessment changes by Allegheny County for the years 2018 and 2019.

2018 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Dreier Susan & Tim	1511-S-369	\$1.18

2019 REAL ESTATE TAX REFUNDS

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Dreier Susan & Tim	1511-S-369	\$1.18

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to issue the tax refunds as submitted by the Tax Collector. Motion carried unanimously 4-0.

POLICE CHIEF’S REPORT

Chief Jon Lape was present and provided a summary report on the Police Department for the month of January 2020. A copy of the report is on file at the Township. Questions and comments followed.

PUBLIC WORKS FOREMAN’S REPORT

Mr. Kevin Olar was present and provided a summary report on the Public Works Department for the month of January 2020. A copy of the report is on file at the Township. Questions and comments followed.

ENGINEER'S REPORT

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

Development/Projects

- Nike Park Project- DCNR Grant
 - Main Parking Lot Landscaping
 - Mr. Shoup reported Hollibaugh Landscaping has completed all work on this project.
 - Overflow and Pavilion/Playground Parking Lot
 - Mr. Shoup reported Holbein, Inc., has completed all work on this project.
 - Playground
 - Mr. Shoup reported Play and Park Structures has completed work on the playground.
 - Bleachers
 - Mr. Shoup reported Play and Park Structures has completed this work.
 - Pavilions
 - Mr. Shoup reported Jeffrey Associates should be starting work on the two pavilions in the Spring of 2020.
 - Restroom/Dumpster Enclosure
 - Mr. Shoup reported that Select Contracting has begun work on this project and work should be completed within the next few weeks.

Development/Subdivision Reviews

- McIntyre Heights
 - Multiple reviews of this application for tentative approval of a Planned Residential Development have been performed, with the latest review letter being dated 7 January 2020.
- Brickyard Park Holdings
 - Multiple reviews of the revised land development plan and lighting plan have been performed, with the latest review letter being dated 13 February 2020.
- Leto and Dionysus Well Pads
 - Multiple reviews of the land development plan have been performed on these gas well developments, which are scheduled for additional review by the Planning Commission at their 27 February 2020 meeting.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of January 2020. A copy of the report is on file at the Township. Questions and comments followed.

REPORT FROM THE PARKS AND RECREATION BOARD

Mrs. Amy Stark, Chairwoman, was present and provided a summary report on the Parks and Recreation Board. A copy of the report is on file at the Township.

ACCEPTANCE: RESIGNATION OF PART-TIME POLICE OFFICER

The Board is in receipt of resignation letter from part-time Police Officer Jeffrey Botts, effective 13 February 2020.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to accept the resignation of part-time Police Officer Jeffrey Botts, and to wish him the best of luck. Motion carried unanimously 4-0.

ADOPTION: RESOLUTION NO. 2020-1 (VACANT PROPERTY PROGRAM)

RESOLUTION NO. 2020-1

A resolution of the Board of Supervisors of the Township of West Deer confirming that the acquisition and subsequent disposition of a parcel of vacant property known as Block and Lot number 1669-K-290 is in accordance with the Comprehensive Plan of the municipality

Property Location: Orchard St. Bairdford, PA 15006

Mr. William Payne, Code Enforcement Officer explained the Allegheny County Vacant Property Program.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adopt Resolution No. 2020-1, confirming that the acquisition and subsequent disposition of a parcel of vacant property known as Block and Lot number 1669-K-290 is in accordance with the Comprehensive Plan of the Municipality. Motion carried unanimously 4-0.

APPROVAL: BRICKYARD PARK HOLDINGS/NO-OFFSEASON-RUSSELLTON

The Planning Commission recommended approval of the Sports Field Lighting Plan and the Land Development Plan for a proposed one story building at their 23 January 2020 meeting.

Property location: 942 Little Deer Creek Valley Road Russellton, PA

Zoning district: I – Industrial

The Planning Commission recommended approval of the Plan subject to satisfaction of the following conditions:

1. All requirements from Shoup Engineering letter 23 January 2020 must be met.
2. Field lighting shall meet all requirements designated by FAA in regards to the adjacent airport.
3. Hours of operation for field lighting shall not exceed 11 pm on Friday and Saturday and 10 pm Sunday through Thursday.
4. The tree selection shall be minimum 1 ½” caliper trees; tree selection shall not include multi-trunk species.
5. The planting islands shall be defined by curbs and give trees adequate space to reduce root compaction and ensure survival of all plantings.
6. Sightline shall be considered when selecting tree species at entrances and parking aisles.
7. Traffic circulation shall be shown on site plan.
8. ADA access to the building and site shall be shown on the site plan. Handicapped access shall comply with all ADA standards per building code.
9. Adequate numbers of trash containers shall be distributed over the site. The number of containers proposed in the current plan appears to be insufficient.
10. Overflow parking to be identified on the site plan.

The Board received the review letter from Shoup Engineering dated 13 February 2020 which contains the following comments concerning the plan.

Land Development Plan

- If the proposed sewage flow will exceed 800 gallons per day, sewage facilities planning module documents will need to be submitted to the Township for review and approval.

Lighting Plan

- Code section 210-110.D (6) states: “Ball diamonds, playing fields and tennis courts have unique requirements for nighttime visibility and may be exempted for subsections D (1) through (8) if, in the judgement of the Board of Supervisors, their limited hours of operation and the location of luminaries will adequately protect neighboring users”.

Mr. William Payne, Code Enforcement Officer explained a few items.

Mr. Scott Shoup, Township Engineer commented on the Lighting Plan.

Mr. Jerry Nist, Hampton Technical Association and Mr. Marty Hanley, Architectural Lighting were present and explained the Lighting Plan with the glare shield.

MOTION BY Supervisor Maudhuit and SECONDED BY Supervisor Jordan to approve the Brickyard Park Holdings Parking Lot Lighting Plan and One-Story Building at the Sports Complex as per the recommendation of the Planning Commission and subject to the Shoup Engineering review letter dated 13 February 2020. Motion carried unanimously 4-0.

2020 SALVAGE YARD LICENSE APPLICATIONS

The Township received the following four applications for 2020 Salvage Yard License in West Deer Township:

- A) Blazczak Salvage, Inc.
- B) Catanese Brothers Salvage
- C) IAA Acquisition Corp.
- D) Smullin Recycling

All four applicants have paid their fees. Mr. Payne inspected the properties within the past month, and he submitted the checklists in accordance with Township Ordinance Number 349.

A) BLACZAK SALVAGE, INC., 115 Kaufman Road, Gibsonia, PA 15044

The Board received Mr. Payne's inspection/checklist report of the property.

ALL ITEMS ON THE CHECKLIST PASSED EXCEPT:

- STORAGE – No storage/trucks located outside the fence (Salvage vehicles stored by maintenance garage. This is currently being used as an overflow area since yard is full. This should be resolved after yard is cleared. In addition to making arrangements for the crusher to come they also process 2-4 cars per day).
- STORAGE – Tires covered/ no more than 500 tires stored (Most tires are in trailer but some are stored by maintenance garage area).

B) CATANESE BROTHERS SALVAGE, 663 Little Deer Creek Valley Road, Russellton, PA 15076

The Board received Mr. Payne's inspection/checklist report of the property and Mr. Payne commented on his report and recommended that no salvage occur until all violations are taken care of.

ALL ITEMS ON CHECKLIST PASSED EXCEPT:

- STORAGE - No storage/trucks located outside fence (Red International truck and white pick-up truck, small amounts of debris/scrap are located on back edge of gravel lot).
- FENCING/SCREENING - Fence shall be surrounded by natural landscaping or Type "A" screening (Section of fencing by main gate on right side of building is falling down and end section on left side of building is missing).

C) IAA ACQUISITION CORPORATION, 49 Bairdford Road, Gibsonia, PA 15044

The Board received Mr. Payne's inspection/checklist report of the property.

ALL ITEMS ON THE CHECKLIST PASSED.

D) SMULLIN RECYCLING, 1813 Saxonburg Blvd., Tarentum, PA 15084

The Board received Mr. Payne's inspection/checklist report of the property. Mr. Payne commented on his report and recommended to approve it conditional that no salvage operations commence until all violations are taken care of and a new inspection is performed.

ALL ITEMS ON THE CHECKLIST PASSED EXCEPT:

- FENCING/SCREENING – Opaque fence not less than 7 ft or more than 12 ft in height (Fence is 75% done and sections completed comply. Owner states no salvage business will occur until fence and screening is replaced).

Mrs. Jordan pointed out that every year the Board approves the Salvage Yard License applications and feels that the Code Enforcement or administration should handle the approval/denial instead of the Board. After some discussion, the Board discussed changing the Township Ordinance Number 349.

At this time, MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to approve all four Salvage Yard Licenses for Blazczak Salvage Inc., Catanese Brothers Salvage, IAA Acquisition Corp., and Smullin Recycling contingent on establishing compliance with the ordinance requirements. Motion carried unanimously 4-0.

AUTHORIZATION: ADVERTISEMENT OF 2020 ROAD IMPROVEMENT PROJECT

The Board received the Township Engineer's recommended road list for the 2020 Road Improvement Project.

Mr. Scott Shoup, Township Engineer explained the Road Improvement Plan in detail to the Board.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the Township Engineer to advertise and solicit bids for the 2020 Road Improvement Project. Motion carried unanimously 4-0.

AUTHORIZATION: ADVERTISEMENT OF THE DEMOLITION OF 494 BAIRDFORD ROAD

The Board received information and photographs of the structure located at 494 Bairdford Road.

LOT/BLOCK# 1669-F-33
OWNER: Neil Flortine (Deceased)

Mr. Payne inspected the property and determined – pursuant to Township Ordinance 172 – that the structure is in a dangerous condition, and that it constitutes a public nuisance, specifically, the house is in violation of the International Building Code and Article VI of Allegheny Health Department Rules and Regulations.

Mr. Payne explained more in detail about the property.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Maudhuit to authorize the Township Manager to advertise and solicit bids for the demolition of the structure located at 494 Bairdford Road. Motion carried unanimously 4-0.

AUTHORIZATION: PURCHASE AND FINANCING OF POLICE SUV

The Township received the quote from Tri Star Motors for a 2020 Ford Police Interceptor SUV at a cost of \$46,475.84. Tri Star is a participant in the PA COSTARS Purchasing Program.

The Board also received the following financing proposals:

<u>NAME</u>	<u>RATE</u>
Laurel Capital Corporation	3.55%
Leasing Consultants	3.88%
FNB Commercial Leasing	3.99%

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to authorize the purchase of one 2020 Ford Police Interceptor SUV from Tri-Star Motors in the amount of \$46,475.84 and to obtain three-year lease/purchase financing through Laurel Capital Corporation at the rate of 3.55%. Motion carried unanimously 4-0.

AUTHORIZATION: PURCHASE AND FINANCING OF PUBLIC WORKS TRUCKS

The Township budgeted for two Peterbilt dump trucks. The quotes are for the two trucks with equipment from Hunter Truck Sales & Service under the PA COSTARS contract.

The quotes are for new 2021 Peterbilt Model 348 trucks with cab, chassis, bed, salt spreader, plow. One of the trucks has priced with a belt spreader.

Truck with belt spreader.....	\$154,097.00
Truck without belt spreader.....	<u>\$145,681.00</u>
Total amount	\$299,778.00

The Board also received the following financing proposals:

<u>NAME</u>	<u>RATE</u>
Leasing Consultants	3.34%
Real Lease	3.43%
Laurel Capital Corporation	3.58%
FNB Commercial Leasing	4.50%

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to authorize the purchase of two new 2021 Peterbilt model 348 dump trucks as quoted in the total amount of \$299,778.00, and to obtain seven-year lease/purchase financing through Leasing Consultants at the rate of 3.34%. Motion carried unanimously 4-0.

DISCUSSION: 2020 TOWNSHIP PRIORITIES

Mr. Karpuzi discussed the following priority list:

- Comprehensive Plan
- Greenways and Trails Plan
- Policies/Procedures Manual Update
- Property Maintenance Code
- Road Occupancy Permit Update
- Charter Updates
- Marketing/Log
- Economic Development
- EMS Building Lease
- Union Contracts and Negotiations
- Zip Code Unification
- Booking Center

Others Listed:

- Noise Ordinance
- Parks (next phases)
- Non-Union Contracts
- Mainstreet/Elm Street-type Programs

A discussion was held.

RATIFICATION: TOWNSHIP SOLICITOR

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Jordan to move to ratify the hiring of Tucker-Arensberg (Gavin Robb) as the solicitor of West Deer Township. Motion carried unanimously 4-0.

OLD BUSINESS

- None

NEW BUSINESS

- Mrs. Jordan discussed the recent on-street parking and parking tickets. Chief Lape explained the on-street parking signs in the Deer Park Plan.
- Mr. Karpuzi stated he met with Allegheny County Economic Development Director Lance Chimka in regard to West Deer Township.

SET AGENDA: REGULAR BUSINESS MEETING

18 March 2020

6:00 p.m. – Executive Session

7:00 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
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13. Report from the Parks and Recreation Board
14. Adoption: DCNR C2P2 Grant Resolution
15. Authorization: Demolition Contract
16. Award: 2020 Road Program
17. Old Business
18. New Business
19. Set Agenda: April 15, 2020
20. Comments from the Public
21. Adjournment

Items added:

- Advertise: Sale of Mack Truck
- McIntyre Heights PRD
- Noise Ordinance

COMMENTS FROM THE PUBLIC

- None

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Hollibaugh to adjourn the meeting at 9:17p.m.
Motion carried unanimously 4-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager

West Deer Township
Board of Supervisors
23 March 2020
4:00 p.m.

The West Deer Township Board of Supervisors held an Emergency Business Meeting at the West Deer Township Municipal Building. Members present: Arlind Karpuzi, Chairman; Beverly Jordan; and Shawn Maudhuit. Members absent: Brandon Forbes and Shirley Hollibaugh. Also present was Daniel J. Mator, Jr., Township Manager.

Chairman Karpuzi opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator -- Quorum present.

COMMENTS FROM THE PUBLIC

- None

ADOPTION: RESOLUTION NO. 2020-2 (STATE OF EMERGENCY)

RESOLUTION NO. 2020-2

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, DECLARING A STATE OF EMERGENCY UNDER PENNSYLVANIA'S EMERGENCY MANAGEMENT SERVICES ACT.

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Maudhuit to adopt Resolution No. 2020-2, declaring a state of emergency under Pennsylvania's Emergency Management Services Act. Motion carried unanimously 3-0.

OLD BUSINESS

- None

NEW BUSINESS

- None

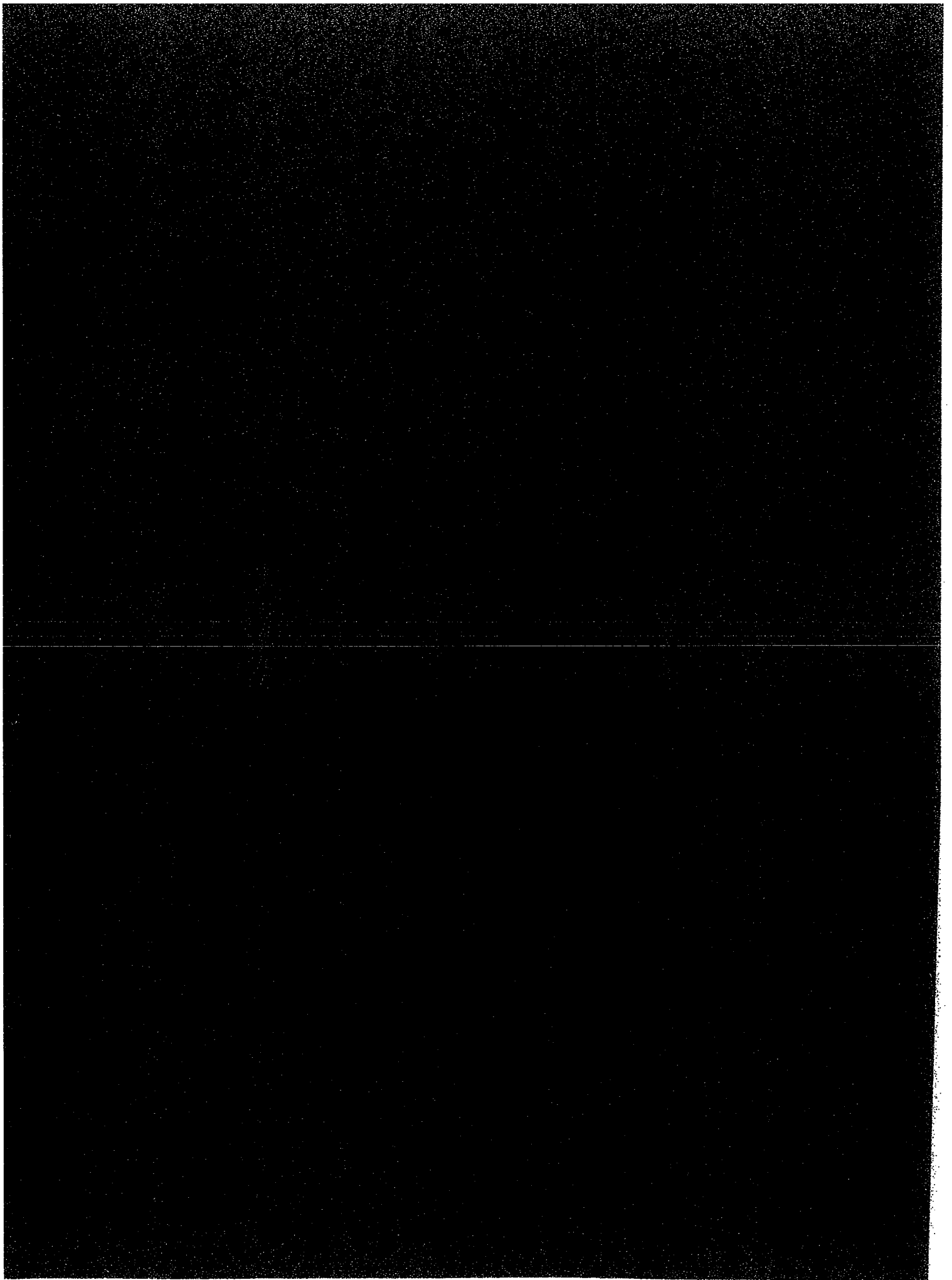
COMMENTS FROM THE PUBLIC

- None

ADJOURNMENT

MOTION BY Supervisor Jordan and SECONDED BY Supervisor Maudhuit to adjourn the meeting at 4:07p.m. Motion carried unanimously 3-0. Meeting adjourned.

Daniel J. Mator, Jr., Township Manager



MONTHLY FINANCIAL REPORT

A) FINANCE OFFICER'S REPORT

ATTACHED IS THE FINANCE OFFICER'S REPORT.

ARE THERE ANY QUESTIONS ON THE MONTHLY FINANCIAL REPORT?

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO APPROVE THE FINANCE OFFICER'S REPORT AS SUBMITTED.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUI	—	—	—	—

7A

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
February 29, 2020

I - GENERAL FUND:

	<u>February</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	314,609.69	876,012.41	13.52%
Expenditures	396,813.08	806,388.28	12.44%

Cash and Cash Equivalents:

Sweep Account		<u>203,302.82</u>	<u>203,302.82</u>
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II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted		15,293.75	
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Fire Tax Fund:

Restricted		15,970.65	
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State/Liquid Fuels Fund:

Restricted		12,323.42	
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43,587.82

Investments:

Operating Reserve Fund:

Reserved		430,061.24	
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Capital Reserve Fund:

Reserved		<u>1,374,544.88</u>	
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1,804,606.12

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

		<u>0.00</u>	<u>0.00</u>
--	--	-------------	-------------

TOTAL CASH BALANCE 2/29/20

2,051,496.76

Interest Earned February 2020

352.93

	<u>2/1/2020</u>	<u>February</u>	<u>2/29/2020</u>
	<u>Debt Balance</u>	<u>Principal</u>	<u>Debt Balance</u>
		<u>Payment</u>	
Mars National - VFC #3	164,486.38	\$ 2,607.94	162,342.69
NexTier Bank VFC #2	422,832.65	\$ 2,680.96	421,520.33

Restricted - Money which is restricted by legal or contractual requirements.

Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2020

	<u>FEBRUARY</u>	<u>YTD</u>
GENERAL FUND	\$0.00	\$0.14
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$3.81	\$9.60
OPERATING RESERVE	\$278.49	\$716.10
STATE FUND	\$60.65	\$199.71
CAPITAL RESERVE	<u>\$9.98</u>	<u>\$15,815.75</u>
TOTAL INTEREST EARNED	<u>\$352.93</u>	<u>\$16,741.30</u>

TOWNSHIP OF WEST DEER
FINANCE OFFICER'S REPORT
March 31, 2020

I - GENERAL FUND:

	<u>March</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	450,958.38	1,261,391.09	19.47%
Expenditures	283,402.11	1,092,517.55	16.86%

Cash and Cash Equivalents:

Sweep Account

285,762.19

285,762.19

II - SPECIAL REVENUE FUNDS

Cash and Cash Equivalents:

Street Light Fund:

Restricted

9,688.48

Fire Tax Fund:

Restricted

6,069.14

State/Liquid Fuels Fund:

Restricted

420,877.01

436,634.63

Investments:

Operating Reserve Fund:

Reserved

230,248.07

Capital Reserve Fund:

Reserved

1,374,553.10

1,604,801.17

III - CAPITAL PROJECT FUNDS:

Cash and Cash Equivalents:

0.00

0.00

TOTAL CASH BALANCE 3/31/20

2,327,197.99

Interest Earned March 2020

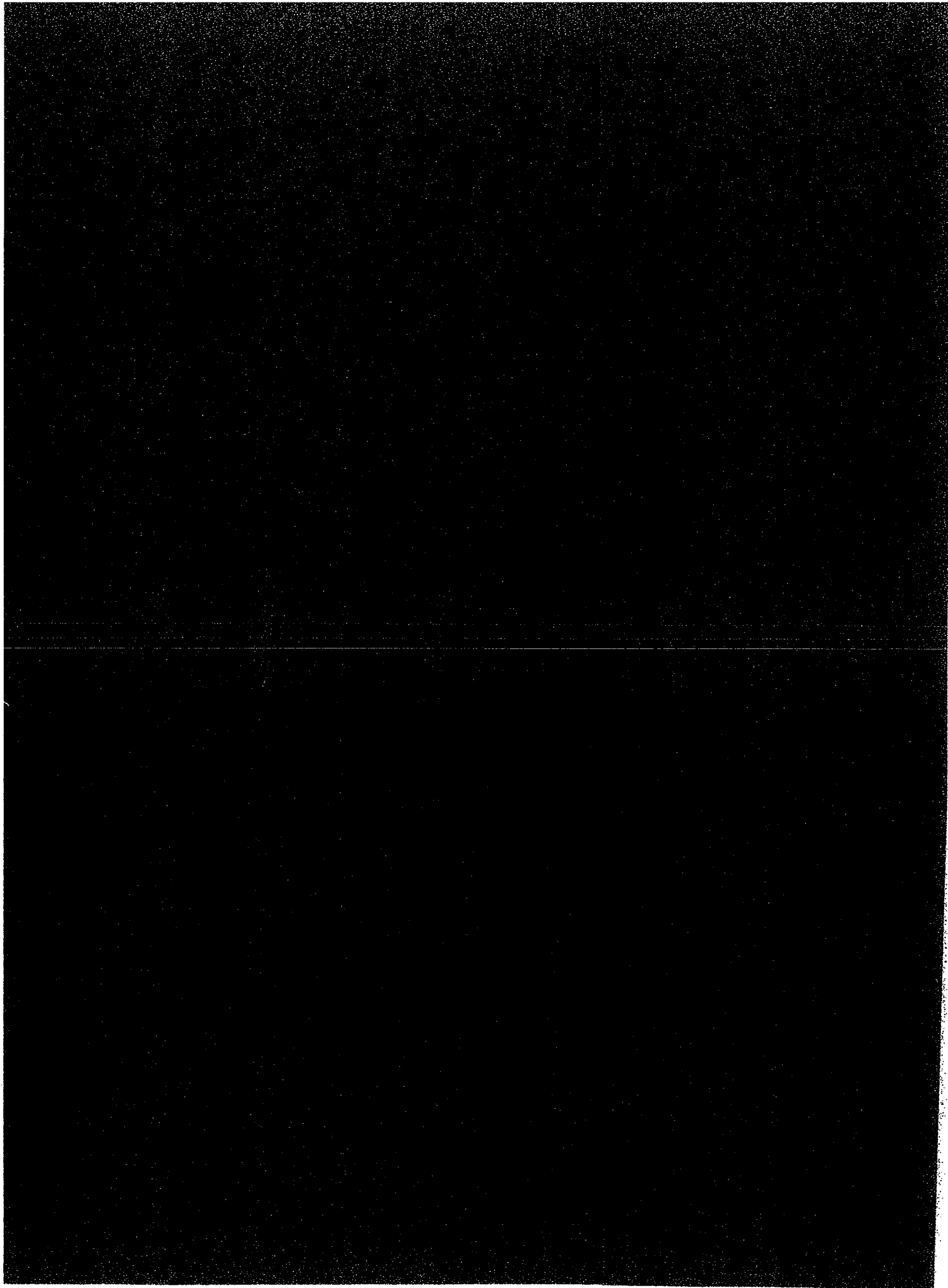
577.84

	<u>3/1/2020</u> <u>Debt Balance</u>		<u>March</u> <u>Principal</u> <u>Payment</u>	<u>3/31/2020</u> <u>Debt Balance</u>
Mars National - VFC #3	162,342.69	\$	2,607.94	160,052.28
NexTier Bank VFC #2	421,516.81	\$	2,680.96	420,200.97

Restricted - Money which is restricted by legal or contractual requirements.
 Reserved - Money which is earmarked for a specific future use.

INTEREST EARNED - 2020

	<u>MARCH</u>	<u>YTD</u>
GENERAL FUND	\$0.00	\$0.14
STREET LIGHT FUND	\$0.00	\$0.00
FIRE TAX FUND	\$2.28	\$11.88
OPERATING RESERVE	\$186.83	\$902.93
STATE FUND	\$380.51	\$580.22
CAPITAL RESERVE	<u>\$8.22</u>	<u>\$15,823.97</u>
TOTAL INTEREST EARNED	<u><u>\$577.84</u></u>	<u><u>\$17,319.14</u></u>



B) LIST OF BILLS

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO PAY THE LIST OF BILLS AS SUBMITTED, AND ALL APPROVED REIMBURSABLE ITEMS IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. KARPUZI	—	—	—	—

FB

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 12:45 pm
Date: 03/11/2020
Page: 1

By Name
Cutoff as of: 12/31/9999

Due Dates: 03/15/2020 thru 03/15/2020

Vendor Name/Desc	Acct#/Proj Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: BEST WHOLESALE TIRE CO, INC		362.15				362.15		
Name: HEI-WAY, LLC		1315.97				1315.97		
Name: JORDAN TAX SERVICE, INC.		4149.16				4149.16		
Name: KRESS TIRE		238.00				238.00		
Name: MARK C TURNLEY		3000.00				3000.00		
Name: MRM WORKERS' COMP FUND		17386.84				17386.84		
Name: OFFICE DEPOT		105.23				105.23		
Name: SELECT CONTRACTING, LLC		20784.60				20784.60		
Name: SHOUP ENGINEERING INC.		2218.50				2218.50		
Name: STEPHENSON EQUIPMENT, INC.		872.48				872.48		
Name: TOSHIBA FINANCIAL SERVICES		489.87				489.87		
Name: TRISTANI BROTHERS, INC.		5212.23				5212.23		
Name: TUCKER/ARENSBERG ATTORNEYS		5615.25				5615.25		
FINAL TOTALS:		61750.28				61750.28		

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 12:44 pm
Date: 03/11/2020
Page: 1

By Name
Cutoff as of: 12/31/9999

Due Dates: 03/15/2020 thru 03/15/2020

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00553 BEST WHOLESAL TIRE 410.374 Police: Car #39-oil change/fil0220	410.374	17016 02/17/2020	34.20 03/15/2020	03/02/2020			34.20	N	
00553 BEST WHOLESAL TIRE 410.374 Police: Car #34-Inspection/oil0220	410.374	17035 02/19/2020	132.65 03/15/2020	03/02/2020			132.65	N	
00553 BEST WHOLESAL TIRE 410.374 Police: Car #33-Rotation/oil c0220	410.374	17077 02/25/2020	62.65 03/15/2020	03/02/2020			62.65	N	
00553 BEST WHOLESAL TIRE 410.374 Police: Car #36-Inspection/oil0220	410.374	17088 02/26/2020	132.65 03/15/2020	03/02/2020			132.65	N	
Name: BEST WHOLESAL TIRE CO, INC									
00005 HEI-WAY, LLC Road: Cold Patch	430.372 0220	218016 02/19/2020	166.34 03/15/2020	02/21/2020			166.34	N	
00005 HEI-WAY, LLC Road: Cold Patch	430.372 0220	219030 02/20/2020	226.97 03/15/2020	02/21/2020			226.97	N	
00005 HEI-WAY, LLC Road: Cold Patch	430.372 0220	225017 02/26/2020	143.40 03/15/2020	02/28/2020			143.40	N	
00005 HEI-WAY, LLC Road: Cold Patch	430.372 0220	226018 02/27/2020	181.09 03/15/2020	02/28/2020			181.09	N	
00005 HEI-WAY, LLC Road: Cold Patch	430.372 0219	2317009 02/18/2020	415.44 03/15/2020	02/19/2020			415.44	N	
00005 HEI-WAY, LLC Road: Cold Patch	430.372 0320	303027 03/04/2020	182.73 03/15/2020	03/05/2020			182.73	N	
Name: HEI-WAY, LLC									
00106 JORDAN TAX SERVICE, 403.140 Delinquent R E Tax Commission 0220	403.140	2-C-#85 02/17/2020	4149.16 03/15/2020	02/19/2020			4149.16	N	
Name: JORDAN TAX SERVICE, INC.									
00362 KRESS TIRE Road:Trk #7:TIRE	430.374 0220	9789-27 02/17/2020	238.00 03/15/2020	02/17/2020			238.00	N	
Name: KRESS TIRE									
00481 MARK C TURNLEY 402.311 Twp:Y/E 12/31/19 Progress bill0220	402.311	2/20/20 02/20/2020	3000.00 03/15/2020	02/24/2020			3000.00	N	

WEST DEER TOWNSHIP

Time: 12:44 pm

Date: 03/11/2020

Page: 2

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

By Name

Cutoff as of: 12/31/9999

Due Dates: 03/15/2020 thru 03/15/2020

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: MARK C TURNLEY									
			3000.00				3000.00		
00325 MRM WORKERS' COMP FU 486.354	2/14/20		17386.84				17386.84		N
Install 3 of 4-Workmen's Comp 0220	02/14/2020	03/15/2020	03/05/2020						
Name: MRM WORKERS' COMP FUND									
00657 OFFICE DEPOT	406.210	441955914001	95.35				95.35		N
Office supplies	0220	02/11/2020	03/15/2020	02/21/2020					
00657 OFFICE DEPOT	406.210	441958333001	9.88				9.88		N
Office supplies	0220	02/11/2020	03/15/2020	02/21/2020					
Name: OFFICE DEPOT									
			105.23				105.23		
Name: SELECT CONTRACTING, LLC									
00810 SELECT CONTRACTING, 454.285	#2		20784.60				20784.60		N
DCNR C2PC-Nike Site Restrooms 0220	02/20/2020	03/15/2020	03/04/2020						
Name: SELECT CONTRACTING, LLC									
			20784.60				20784.60		
Name: SHOUP ENGINEERING INC.									
00830 SHOUP ENGINEERING IN 408.319	20-74		102.00				102.00		N
Engineering: Brickyard Pk Hold0220	02/29/2020	03/15/2020	03/03/2020						
00830 SHOUP ENGINEERING IN 408.319	20-75		459.00				459.00		N
Engineering: Leto well Pad 0220	02/29/2020	03/15/2020	03/03/2020						
00830 SHOUP ENGINEERING IN 408.319	20-76		459.00				459.00		N
Engineering: Dionysus well Pad0220	02/29/2020	03/15/2020	03/03/2020						
00830 SHOUP ENGINEERING IN 408.313	20-77		1198.50				1198.50		N
Engineering: Miscellaneous 0220	02/29/2020	03/15/2020	03/03/2020						
Name: SHOUP ENGINEERING INC.									
			2218.50				2218.50		
Name: STEPHENSON EQUIPMENT, INC.									
00074 STEPHENSON EQUIPMENT 430.374	18026831		872.48				872.48		N
Road:Loader/element/fuel oil/f0220	02/28/2020	03/15/2020	03/03/2020						
Name: TOSHIBA FINANCIAL SE 410.261									
			244.93				244.93		N
00577 TOSHIBA FINANCIAL SE 410.261	5009330829		244.94				244.94		N
Lease & Maintenance of Copiers0220	02/19/2020	03/15/2020	02/24/2020						
00577 TOSHIBA FINANCIAL SE 410.261	5009330829		244.94				244.94		N
Lease & Maintenance of Copiers0220	02/19/2020	03/15/2020	02/24/2020						
Name: TOSHIBA FINANCIAL SERVICES									
			489.87				489.87		

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

Time: 12:44 pm
Date: 03/11/2020
Page: 3

By Name
Cutoff as of: 12/31/9999

Due Dates: 03/15/2020 thru 03/15/2020

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00067 TRISTANI BROTHERS, I 430.374 Road:Trk #9-Broken axle/exhaus0220	430.374	200224 02/29/2020	2408.24 03/15/2020	03/11/2020		2408.24		N	2408.24
00067 TRISTANI BROTHERS, I 430.374 Road:F550-repair water pump/co0220	430.374	200225 02/29/2020	1404.91 03/15/2020	03/11/2020		1404.91		N	1404.91
00067 TRISTANI BROTHERS, I 430.374 Road:F550-ball joints/axle joi0220	430.374	200226 02/29/2020	1061.38 03/15/2020	03/11/2020		1061.38		N	1061.38
00067 TRISTANI BROTHERS, I 430.374 Road:Trk #8-brake valve	430.374	200226 02/29/2020	337.70 03/15/2020	03/11/2020		337.70		N	337.70
Name: TRISTANI BROTHERS, INC.			5212.23			5212.23			5212.23
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services: General	404.111	597560 02/29/2020	2328.25 03/15/2020	03/10/2020		2328.25		N	2328.25
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services: Litigation	404.111	597561 02/29/2020	90.00 03/15/2020	03/10/2020		90.00		N	90.00
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services: Retainer	404.111	597562 02/29/2020	500.00 03/15/2020	03/10/2020		500.00		N	500.00
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services:McIntyre Hgts P0220	404.111	597563 02/29/2020	263.50 03/15/2020	03/10/2020		263.50		N	263.50
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services:Olympus Gas we10220	404.111	597564 02/29/2020	2433.50 03/15/2020	03/10/2020		2433.50		N	2433.50
Name: TUCKER/ARENSBERG ATTORNEYS			5615.25			5615.25			5615.25

FINAL TOTALS: 61750.28

WEST DEER TOWNSHIP

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 12:50 pm
Date: 04/09/2020
Page: 1

By Name
Cutoff as of: 12/31/9999

Due Dates: 04/15/2020 thru 04/15/2020

Vendor Name/Desc	Acct#/Proj Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: AMERIKOHL AGGREGATES INC		5422.07				5422.07		
Name: AMERIKOHL TRANSPORT INC		3230.39				3230.39		
Name: BEARCOM		389.94				389.94		
Name: HEI-WAY, LLC		2075.54				2075.54		
Name: JORDAN TAX SERVICE, INC.		2759.98				2759.98		
Name: KRESS TIRE		1056.00				1056.00		
Name: OFFICE DEPOT		141.26				141.26		
Name: SHOUP ENGINEERING INC.		2972.00				2972.00		
Name: STEPHENSON EQUIPMENT, INC.		6438.82				6438.82		
Name: TOSHIBA FINANCIAL SERVICES		489.87				489.87		
Name: TRISTANI BROTHERS, INC.		829.00				829.00		
Name: TUCKER/ARENSBERG ATTORNEYS		6127.15				6127.15		
FINAL TOTALS:		31932.02				31932.02		

WEST DEER TOWNSHIP ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 12:47 pm
Date: 04/09/2020
Page: 1

By Name
Cutoff as of: 12/31/9999

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	paid	Un-Paid	Check#	Check Amt.
Due Dates: 04/15/2020 thru 04/15/2020									
00337 AMERIKOHL AGGREGATES	430.372	42563	3022.20				3022.20		N
Road: R5 Rip Rap	0420	04/06/2020	04/15/2020	04/07/2020					
00337 AMERIKOHL AGGREGATES	430.372	42564	2399.87				2399.87		N
Road: #57 AASHTO/2A AASHTO	0420	04/06/2020	04/15/2020	04/07/2020					
Name: AMERIKOHL AGGREGATES INC									
00338 AMERIKOHL TRANSPORT	430.372	29857	1671.27				1671.27		N
Road: Delivery of R5 Rip Rap	0420	04/06/2020	04/15/2020	04/07/2020					
00338 AMERIKOHL TRANSPORT	430.372	29858	1559.12				1559.12		N
Road: Delivery/#57 AASHTO/2A A0420	0420	04/06/2020	04/15/2020	04/07/2020					
Name: AMERIKOHL TRANSPORT INC									
00674 BEARCOM	430.327	4990655	57.47				57.47		N
Road: 3/2-Radio Equip Maint	0420	04/01/2020	04/15/2020	04/09/2020					
00674 BEARCOM	410.328	4990992	137.50				137.50		N
POL: 3/2-Radio Equip Maint	0420	04/01/2020	04/15/2020	04/09/2020					
00674 BEARCOM	430.327	5007898	57.47				57.47		N
Road: Radio Equip Maint	0420	04/01/2020	04/15/2020	04/06/2020					
00674 BEARCOM	410.328	5009064	137.50				137.50		N
POL: Radio Equip Maint	0420	04/02/2020	04/15/2020	04/09/2020					
Name: BEARCOM									
00005 HEI-WAY, LLC	430.372	306010	161.42				161.42		N
Road: Cold Patch	0320	03/09/2020	04/15/2020	03/10/2020					
00005 HEI-WAY, LLC	430.372	309025	159.78				159.78		N
Road: Cold Patch	0320	03/10/2020	04/15/2020	03/11/2020					
00005 HEI-WAY, LLC	430.372	311023	193.38				193.38		N
Road: Cold Patch	0320	03/12/2020	04/15/2020	03/13/2020					
00005 HEI-WAY, LLC	430.372	313013	177.81				177.81		N
Road: Cold Patch	0320	03/16/2020	04/15/2020	04/06/2020					
00005 HEI-WAY, LLC	430.372	316014	151.59				151.59		N
Road: Cold Patch	0320	03/17/2020	04/15/2020	03/19/2020					
00005 HEI-WAY, LLC	430.372	318013	209.77				209.77		N
Road: Cold Patch	0320	03/19/2020	04/15/2020	03/20/2020					

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

Time: 12:47 pm
Date: 04/09/2020
Page: 2

By Name
Cutoff as of: 12/31/9999

Due Dates: 04/15/2020 thru 04/15/2020

Vendor	Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00005	HEI-WAY, LLC	430.372	319011	160.60			160.60			N
Road:	Co'd Patch	0320	03/20/2020	04/15/2020	03/23/2020					
00005	HEI-WAY, LLC	430.372	320018	145.03			145.03			N
Road:	Co'd Patch	0320	03/20/2020	04/15/2020	03/24/2020					
00005	HEI-WAY, LLC	430.372	325008	176.17			176.17			N
Road:	Co'd Patch	0320	03/26/2020	04/15/2020	03/30/2020					
00005	HEI-WAY, LLC	430.372	402007	180.27			180.27			N
Road:	Co'd Patch	0420	04/03/2020	04/15/2020	04/06/2020					
00005	HEI-WAY, LLC	430.372	403011	184.37			184.37			N
Road:	Co'd Patch	0420	04/06/2020	04/15/2020	04/07/2020					
00005	HEI-WAY, LLC	430.372	406010	175.35			175.35			N
Road:	Co'd Patch	0420	04/07/2020	04/15/2020	04/09/2020					
Name: HEI-WAY, LLC				2075.54			2075.54			
00106	JORDAN TAX SERVICE,	403.140	3-C-#96	2759.98			2759.98			N
Delinquent R E Tax Commission	0320	03/16/2020	04/15/2020	03/17/2020						
Name: JORDAN TAX SERVICE, INC.				2759.98			2759.98			
00362	KRESS TIRE	430.374	09697-37	228.00			228.00			N
Road: Tool Truck/TIRE	0320	03/27/2020	04/15/2020	03/30/2020						
00362	KRESS TIRE	430.374	9696-2	352.00			352.00			N
Road: Tool Truck: TIRES	0320	03/20/2020	04/15/2020	03/23/2020						
00362	KRESS TIRE	430.374	9710-5	476.00			476.00			N
Road: Trk #3-TIRES	0420	04/07/2020	04/15/2020	04/09/2020						
Name: KRESS TIRE				1056.00			1056.00			
00657	OFFICE DEPOT	406.210	457501891001	113.28			113.28			N
Office supplies	0320	03/13/2020	04/15/2020	03/20/2020						
00657	OFFICE DEPOT	409.226	457501891001	27.98			27.98			N
Cleaning Supplies	0320	03/13/2020	04/15/2020	03/20/2020						
Name: OFFICE DEPOT				141.26			141.26			
00830	SHOUP ENGINEERING IN	408.313	20-114	1217.00			1217.00			N
Engineering: Miscellaneous	0320	03/31/2020	04/15/2020	04/02/2020						

By Name
Cutoff as of: 12/31/9999

Due Dates: 04/15/2020 thru 04/15/2020

Vendor Name/Desc	Acct#/Proj	Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
00830 SHOUP ENGINEERING IN 408.319 Engineering: Dionysuis well Pa0320	20-115 03/31/2020	18027492	51.00	04/15/2020	04/02/2020		51.00		N
00830 SHOUP ENGINEERING IN 408.319 Engineering: McIntyre Heights0320	20-116 03/31/2020	18027492	51.00	04/15/2020	04/02/2020		51.00		N
00830 SHOUP ENGINEERING IN 408.319 Engineering: Leto well Pad 0320	20-117 03/31/2020	18027492	25.50	04/15/2020	04/02/2020		25.50		N
00830 SHOUP ENGINEERING IN 454.285 DCNR Grant-Pavilions Project 0320	20-96 03/23/2020	18027492	1627.50	04/15/2020	03/24/2020		1627.50		N
Name: SHOUP ENGINEERING INC.									
00074 STEPHENSON EQUIPMENT 430.374 Road: Handle assy 0320	18027492 03/24/2020	18027492	176.82	04/15/2020	03/31/2020		176.82		N
00074 STEPHENSON EQUIPMENT 430.611 Road:Pipe 15"x20'/12"x20'/6"x10420	18027765 04/02/2020	18027765	6262.00	04/15/2020	04/06/2020		6262.00		N
Name: STEPHENSON EQUIPMENT, INC.									
00577 TOSHIBA FINANCIAL SE 406.261 Lease & Maintenance of Copiers0320	5009703920 03/20/2020	5009703920	244.93	04/15/2020	03/26/2020		244.93		N
00577 TOSHIBA FINANCIAL SE 410.261 Lease & Maintenance of Copiers0320	5009703920 03/20/2020	5009703920	244.94	04/15/2020	03/26/2020		244.94		N
Name: TOSHIBA FINANCIAL SERVICES									
00067 TRISTANI BROTHERS, I 430.374 Road:starter/cat excavator 0401	200329 04/01/2020	200329	829.00	04/15/2020	04/07/2020		829.00		N
Name: TRISTANI BROTHERS, INC.									
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services: General 0320	598795 03/31/2020	598795	5170.00	04/15/2020	04/07/2020		5170.00		N
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services: 2020 Litigatio0320	598796 03/31/2020	598796	34.00	04/15/2020	04/07/2020		34.00		N
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services: McIntyre Heigh0320	598797 03/31/2020	598797	852.50	04/15/2020	04/07/2020		852.50		N
00813 TUCKER/ARENSBERG ATT 404.111 Legal Services: Olympus Gas we0320	598798 03/31/2020	598798	70.65	04/15/2020	04/07/2020		70.65		N

ACCOUNTS PAYABLE - UNPAID VOUCHER REGISTER

WEST DEER TOWNSHIP

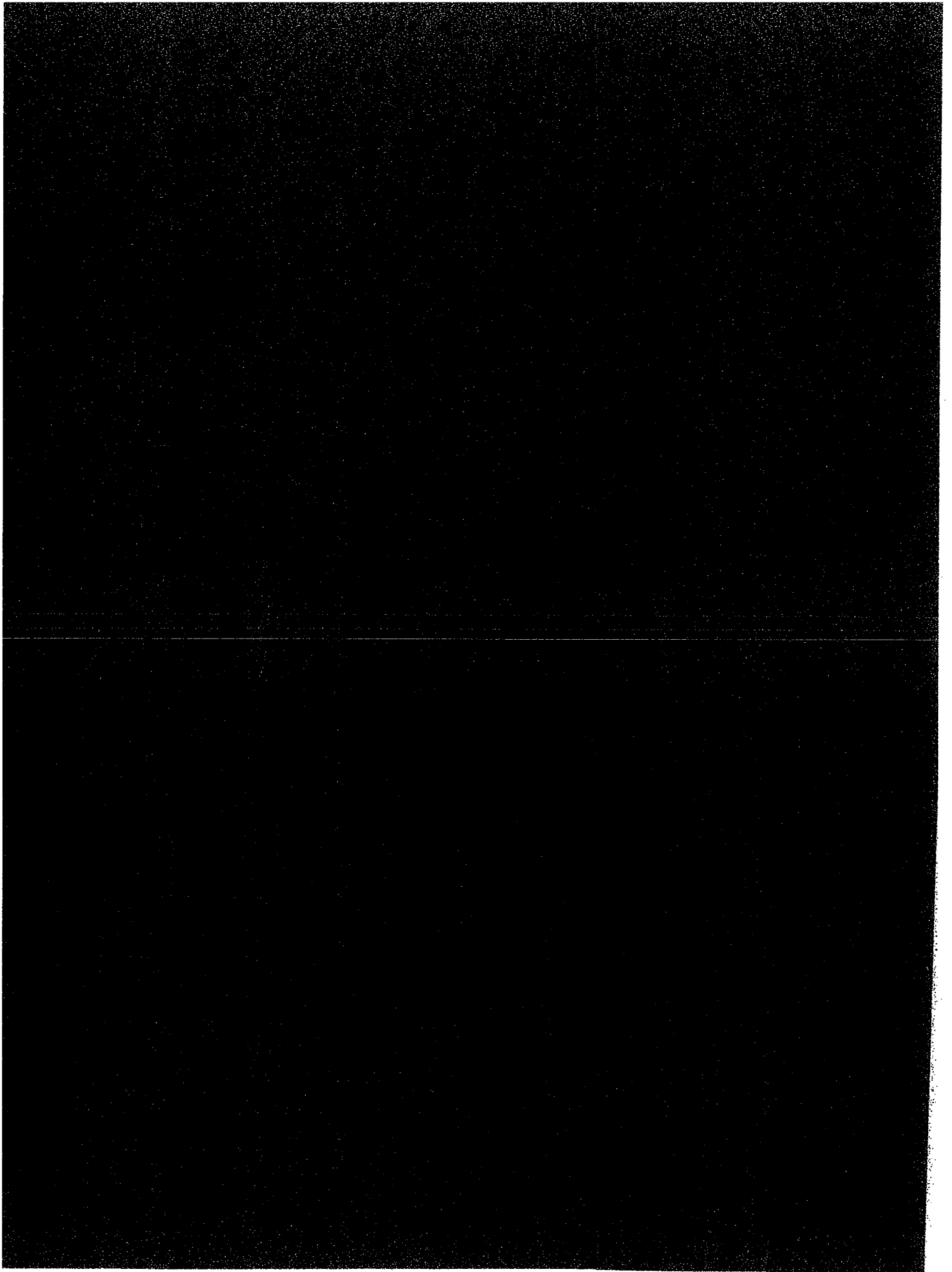
Time: 12:47 pm
Date: 04/09/2020
Page: 4

By Name
Cutoff as of: 12/31/9999

Due Dates: 04/15/2020 thru 04/15/2020

Vendor Name/Desc	Acct#/Proj Invoice#	Amount Due	Discount	Cancelled	Paid	Un-Paid	Check#	Check Amt.
Name: TUCKER/ARENSBERG ATTORNEYS								
		6127.15				6127.15		

FINAL TOTALS: 31932.02 31932.02



C) TAX REFUNDS

THE BOARD IS IN RECEIPT OF THE ATTACHED LIST FROM THE TAX COLLECTOR REQUESTING THE ISSUANCE OF A REAL ESTATE TAX REFUND DUE TO ASSESSMENT CHANGES BY ALLEGHENY COUNTY FOR THE YEAR 2019.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ISSUE THE TAX REFUND AS SUBMITTED BY THE TAX COLLECTOR.

(You do not have to read the listthe names, lot & block, & amounts will be typed in the minutes.)

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MR. KARPUZI	—	—	—	—

7c

WEST DEER TOWNSHIP

Date: 03/05/20

REAL ESTATE TAX REFUNDS FOR BOARD APPROVAL

Page: 1

Time: 09:02:08

March 2020

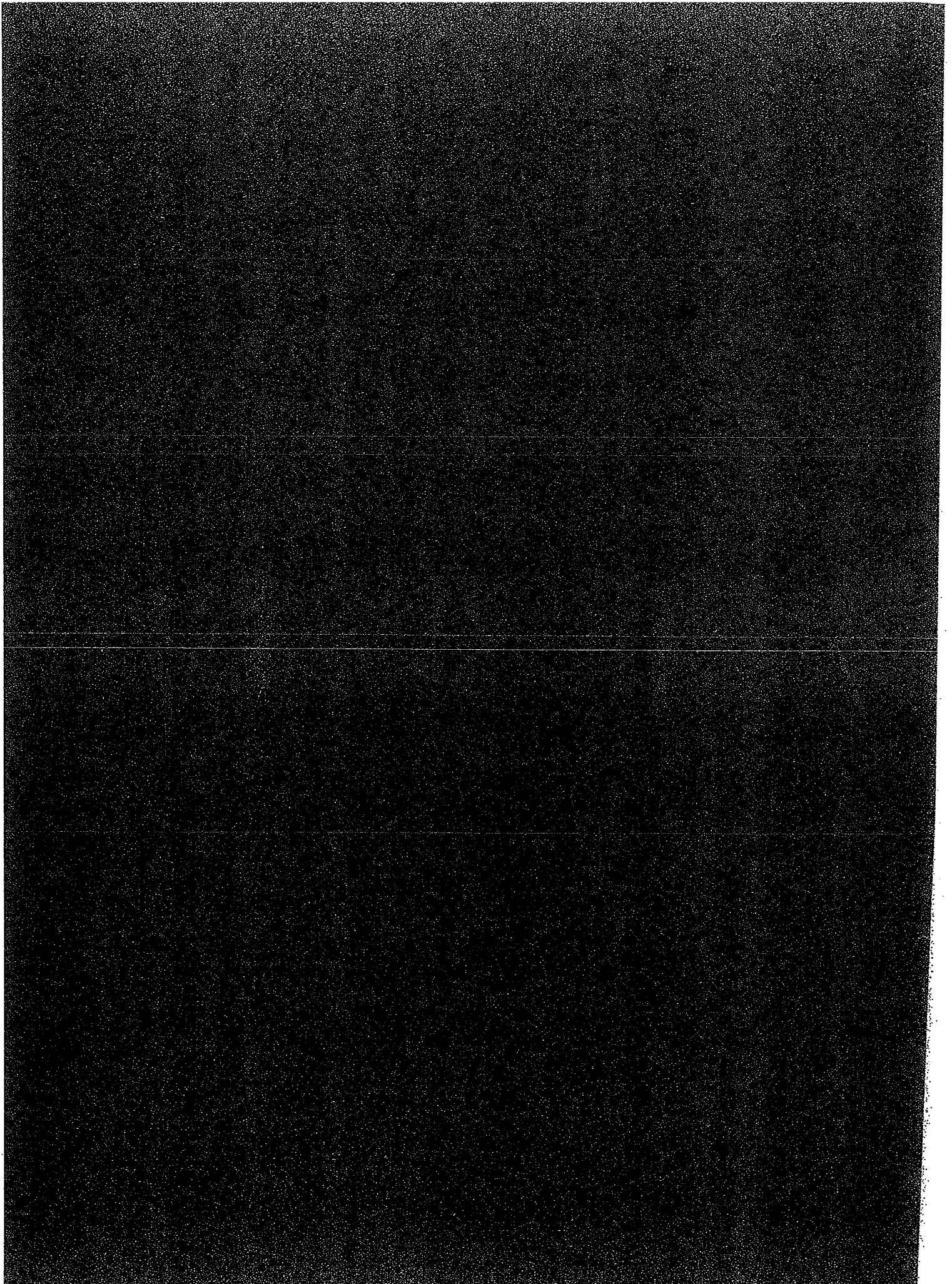
Refunds Due to County Change Orders

Payable to: DUNCAN HANS T | ANNA MAE (W)
333 TARENTUM CULMERVILLE
TARENTUM PA 15084

Lot & Block 1839-S-178
325 TARENTUM CULMERVILLE
TARENTUM PA 15084

Refund of 235.30 due for tax year: 2019

Orig Value:	120,500	Orig Tax:	353.09
New Value:	40,200	New Tax:	<u>117.79</u>
Exoneration:	80,300	Refund:	235.30



POLICE CHIEF'S REPORT

ATTACHED IS THE POLICE CHIEF'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE POLICE CHIEF'S REPORT?

OFFICER'S MONTHLY REPORT

To: Jonathan D. Lape, Chief of Police
From: Jennifer Borczyk, Administrative Assistant
Subject: Officer's Monthly Report
Date: March 5, 2020

Attached is the Officer's Monthly Report for February 2020.

JB

CC: D. Mator, Manager
A. Karpuzi, Chairman
S. Hollibaugh, Vice Chairwoman
B. Jordan
S. Maudhuit
B. Forbes

Points of Interest

February 2020

Chief Jonathan Lape

- February 6- Met with Merakey (Cedarwood Circle) Regional Director of Operations, John Alias, in reference to procedures pertaining to the police department and the facility.
- February 12- Attended EMA Hazardous Mitigation training (Code Enforcement Bill Payne attended).
- February 13- Attended Allegheny County Chief's Meeting in South Hills.
- February 26- Attended Parks & Rec meeting to discuss Community Days.
- February 27- Met with Deer Lakes School District Superintendent regarding school safety (Sgt. Shurina attended).

K9 Officer Edward Newman

- February 7- Training at West Deer K9 Training Center
- February 21- Assist with locker search at Butler Middle School

Sergeant Mikus & Officer Petosky

- February 14- Sgt. Mikus and Officer Petosky attended a trial prior to training. Upon arrival after trial, they proceeded with the rest of the group in performing hostage rescue interior movements.
- February 28- Officer Petosky attended SRT training at Hampton Township range. They implemented verbal training that was discussed at the previous training.

Explorers

- February 13- Explorers learned how to prepare and take a police examination.
- February 27- Explorers certified in CPR and First Aid, directed by Chief Humes of West Deer EMS.

School District Details

- See attached SRO Security Detail & Logs
- February 3- Girls Basketball General Security (Sergeant Loper)
- February 7- Boys Basketball General Security (Officer Burk, Officer Trocki, Officer Elza)

Misc. Details

- February 3 & 4- Sergeant Mikus & Officer Petosky attended mandatory Updates training
- February 5 & 6- Officer Dobson & Officer Newman attended mandatory Updates training
- February 10 & 11- Officer Evan & Officer Vulakovich attended mandatory Updates training
- February 12 & 13- Officer Elza attended mandatory Updates training
- February 17 & 18- Sergeant Shurina attended mandatory Updates training
- February 19 & 20- Officer Fedunok and Officer Rigous attended mandatory Updates training

Correspondence

- February 5- Received letter from resident thanking Officers Evan, Fallen, and Wikert for their professionalism and demeanor when his wife passed away during a call to the residence.
- February 29- Sergeant Shurina received an email praising Officer Fallen for how helpful he was during an interaction with a resident. (attached)

OFFICER'S MONTHLY REPORT
FEBRUARY 2020

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	62	75	137
CALLS FOR SERVICE/FIELD CONTACTS	456	424	880
ALL OTHER CALLS	440	506	946
TOTALS CALLS FOR SERVICE	958	1,005	1963
 <u>ARRESTS</u>			
ADULT	4	8	12
JUVENILE	0	0	0
TRAFFIC CITATIONS	4	8	12
NON TRAFFIC CITATIONS	5	2	7
PARKING CITATIONS	6	1	7
WARNINGS	5	13	18
 <u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	2	0	2
 <u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	9,534	10,086	19620
GALLONS OF GASOLINE USED	787.5	945.30	1732.8
REPAIRS/MAINTENANCE	362.15	897.80	1259.95
 <u>OVERTIME PAID</u>			
COURT (OFF DUTY)	22	13.00	35
PRELIMINARY HEARINGS	4	2.00	6
PRETRIAL	0	0.00	0
INVESTIGATIONS	10	10.50	20.5
ARRESTS	7	11.00	18
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	8	0.00	8
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	5	34.00	39
TOTAL HOURS	56	70.50	126.5



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



Monthly Report Deer Lakes School District SRO / Security Detail & Logs

FEBRUARY 2020

WDPD INCIDENT REPORTS

TOTAL: 7

- 2 Sex Crimes – Indecent Exposure
- 1 Harassment – Terroristic Threats
- 1 Harassment – General
- 3 Disorderly Conduct - General

SRO / SECURITY DETAILS & LOGS

TOTAL: 104

- 54 Security General
- 12 Security Cafeteria
- Security Parking Lot

- Instruct SRO Student Program
- Instruct SRO Faculty Program
- 9 Instruct DARE Program

- Attend Court
- 7 Attend Meeting
- Attend Training

- 4 Assist Student
- 5 Assist Teacher
- 9 Assist Administrator
- Assist Juv. Prob. Officer
- Assist Nurse / EMS
- Assist Other

- 1 Student Transport
- Student Missing / Search
- Student Monitoring

- Suspicious Incident / person
- K-9 Drug Search
- 2 School Safety Drill
- 1 Other / Miscellaneous

TOTAL ACTIVITY

TOTAL: 111



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



TOTAL ACTIVITY BY SCHOOL

HIGH SCHOOL	37
MIDDLE SCHOOL	24
E.U. INTERMEDIATE	31
CURT. PRIMARY	17
ADMIN. BUILDING	1
BUS GARAGE	0
OTHER	1

FREQUENT STUDENT INVOLVEMENT

DL School / Student ID #:	EU	29132	TOTAL INVOLVEMENTS THIS PERIOD:	1
DL School / Student ID #:	EU	27124	TOTAL INVOLVEMENTS THIS PERIOD:	2
DL School / Student ID #:	PAR	26190	TOTAL INVOLVEMENTS THIS PERIOD:	2

DARE / SRO CLASSES AND PROGRAMS

DARE

CLASSES INSTRUCTED DURING THIS PERIOD

<u>Number of Classes</u>	<u>Grade Level</u>
7	1 ST Grade Charlie Check First
12	5 TH Grade DARE
12	8 TH Grade DARE

SRO Programs

INSTRUCTED DURING THIS PERIOD

<u>Program</u>	<u>School</u>	<u>Date</u>
Assisted with Forensic Classes	Deer Lakes High School	Mult.

See attached WDPD reports for more detail and/or any notes regarding specific incidents.

Matt Evan
Shane Fallen
Brian Wikert

cc:
officers
OMR

RECEIVED
FEB 05 2020

WEST DEER
TOWNSHIP POLICE

on 1/8/20 I came home to find my
wife on the floor - no pulse - called 911
started CPR - within minutes the west deer
Police arrived & took over until the
EMT's showed minutes later you all worked
for an hour but unfortunately our beloved
Joan Marie past away. your Professionalism,
expertise, & compassion were greatly
Appreciated. Thank you All!

TERRY BUDMAN

cc: OTR PUNCH
OMR
Personnel
file.

Sgt. Michael Shurina

From: Cliff Walter <cpwalter44@yahoo.com>
Sent: Saturday, February 29, 2020 3:55 PM
To: wdpd@westdeertownship.com
Subject: Officer

Hi my name is Clifford Walter and on 2/28/2020 I had an interaction with officer Shane Fallon. I just wanted to let you know how wonderful he was and how helpful he was. Being a lifelong resident in west deer it is so nice to see such good and helpful young men protecting and serving the community. I just wanted to make sure he is recognized for this. Thank you for your time.

Cliff

OFFICER'S MONTHLY REPORT

To: Jonathan D. Lape, Chief of Police
From: Jennifer Borczyk, Administrative Assistant
Subject: Officer's Monthly Report
Date: April 7, 2020

Attached is the Officer's Monthly Report for March 2020.

JB

CC: D. Mator, Manager
A. Karpuzi, Chairman
S. Hollibaugh, Vice Chairwoman
B. Jordan
S. Maudhuit
B. Forbes

Points of Interest

March 2020

Chief Jonathan Lape

- March 11- Attended COG Chief's meeting, held in Shaler.
- March 20- Meeting with Chiefs of Northern Regional, McCandless, & Hampton
- March 23- Conference Call with Senator Williams' office
- March 31- Conference Call with COG Chiefs

K9 Officer Edward Newman

- March 5- Maintenance training
- March 12- Training on tracking at Butler Park
- March 19- No training due to Officer Newman's vehicle being out of service
- March 26- Training on tracking as well as narcotics at Butler Park

Sergeant Mikus & Officer Petosky

- March 13- Sgt. Mikus & Officer Petosky attended NHSRT Training in Ross Township. The team worked on interior movements, as well as training with armored vehicles on a closed course.
- March 16-19- Officer Petosky attended Command Decision Making and Leadership training

Explorers

- Cancelled for both weeks

School District Details

- See attached SRO Security Detail & Logs
- Be advised Deer Lakes School District closed as of the afternoon of March 13 due to COVID-19.

Misc. Details

- March 2 & 3- Sergeant Loper and Officer Trocki attended mandatory Updates training
- March 4 & 5- Officer Gizienski attended mandatory Updates training
- March 5- West Deer Community Blood Drive
- March 19- First supplies picked up from Allegheny County Emergency Resources. Emergency Management and Police received N95 masks, protective gowns, and gloves.

Correspondence

- March 6- received letter from Vitalant thanking Administrative Assistant Jen Borczyk for a successful blood drive. We collected 23 blood products.
- March 31- Received compliment letter from resident regarding an interaction with Officer Petosky.

OFFICER'S MONTHLY REPORT
MARCH 2020

	<u>CURRENT MONTH</u>	<u>PREVIOUS MONTH TO DATE</u>	<u>YEAR TO DATE</u>
REPORTABLE CALLS FOR SERVICE	65	137	202
CALLS FOR SERVICE/FIELD CONTACTS	398	880	1278
ALL OTHER CALLS	460	946	1406
TOTALS CALLS FOR SERVICE	923	1,963	2886
<u>ARRESTS</u>			
ADULT	2	12	14
JUVENILE	0	0	0
TRAFFIC CITATIONS	18	12	30
NON TRAFFIC CITATIONS	1	7	8
PARKING CITATIONS	0	7	7
WARNINGS	3	18	21
<u>PERSONNEL</u>			
GRIEVANCES FILED BY POLICE OFFICERS	0	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0	0
LETTERS COMMENDING POLICE OFFICERS	1	2	3
<u>VEHICLE REPORTS</u>			
TOTAL MILES TRAVELED	9,939	19,620	29559
GALLONS OF GASOLINE USED	982.3	1,732.80	2715.1
REPAIRS/MAINTENANCE	2,760.77	1,259.95	4020.72
<u>OVERTIME PAID</u>			
COURT (OFF DUTY)	10	35.00	45
PRELIMINARY HEARINGS	2	6.00	8
PRETRIAL	0	0.00	0
INVESTIGATIONS	16.5	20.50	37
ARRESTS	1	18.00	19
SPEED CHECKS	0	0.00	0
PRIVATE CONTRACTS	0	0.00	0
MISC. HOURS - FILLED SHIFTS	16	8.00	24
MISC. HOURS - ADMIN. HOURS	0	0.00	0
MISC. HOURS	16	39.00	55
TOTAL HOURS	61.5	126.50	188

OFFICER'S MONTHLY REPORT
MARCH 2020

QUARTERLY REPORT	2019 YEAR TO DATE	2020 YEAR TO DATE
REPORTABLE CALLS FOR SERVICE	180	202
CALLS FOR SERVICE/FIELD CONTACTS	1,672	1,278
ALL OTHER CALLS	1,503	1,406
TOTAL CALLS FOR SERVICE	3,355	2,886
 <u>ARRESTS</u>		
ADULT	19	14
JUVENILE	0	0
TRAFFIC CITATIONS	17	30
NON TRAFFIC CITATIONS	2	8
PARKING CITATIONS	3	7
WARNINGS	12	21
 <u>PERSONNEL</u>		
GRIEVANCES FILED BY POLICE OFFICERS	0	0
CITIZENS COMPLAINTS ON POLICE OFFICERS	0	0
LETTERS COMMENDING POLICE OFFICERS	1	3
 <u>VEHICLE REPORTS</u>		
TOTAL MILES TRAVELED	29,488	29,559
GALLONS OF GASOLINE USED	2,723.50	2,715.10
REPAIRS/MAINTENANCE	4,633.09	4,020.72
 <u>OVERTIME</u>		
COURT (OFF DUTY)	10.5	45
PRELIMINARY HEARINGS	6	8
PRETRIAL	0	0
INVESTIGATIONS	7	37
ARRESTS	0	19
SPEED CHECKS	0	0
PRIVATE CONTRACTS	0	0
MISC. HOURS - FILLED SHIFTS	16	24
MISC. HOURS - ADMIN HOURS	0	0
ALL OTHER MISC. HOURS	0	55
TOTAL HOURS	39.5	188



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



Monthly Report Deer Lakes School District SRO / Security Detail & Logs

MARCH 2020 (March 01 – March 13, 2020 Due to COVID-19 cancellation)

WDPD INCIDENT REPORTS

TOTAL: 1

1 Drug Laws – General

SRO / SECURITY DETAILS & LOGS

TOTAL: 56

- 35 Security General
- 3 Security Cafeteria
- Security Parking Lot
- Instruct SRO Student Program
- Instruct SRO Faculty Program
- 8 Instruct DARE Program
- Attend Court
- Attend Meeting
- Attend Training
- Assist Student
- 1 Assist Teacher
- 4 Assist Administrator
- Assist Juv. Prob. Officer
- 1 Assist Nurse / EMS
- Assist Other
- Student Transport
- 1 Student Missing / Search
- Student Monitoring
- Suspicious Incident / person
- K-9 Drug Search
- 1 School Safety Drill
- 2 Other / Miscellaneous

TOTAL ACTIVITY

TOTAL: 57



TOWNSHIP OF WEST DEER POLICE DEPARTMENT



TOTAL ACTIVITY BY SCHOOL

HIGH SCHOOL	19
MIDDLE SCHOOL	12
E.U. INTERMEDIATE	14
CURT. PRIMARY	12
ADMIN. BUILDING	0
BUS GARAGE	0
OTHER	0

FREQUENT STUDENT INVOLVEMENT

None

DARE / SRO CLASSES AND PROGRAMS

DARE

CLASSES INSTRUCTED DURING THIS PERIOD

<u>Number of Classes</u>	<u>Grade Level</u>
7	1 ST Grade Charlie Check First
14	8 TH Grade DARE

SRO Programs

INSTRUCTED DURING THIS PERIOD

<u>Program</u>	<u>School</u>	<u>Date</u>
Assisted with Forensic Classes	Deer Lakes High School	Mult.

See attached WDPD reports for more detail and/or any notes regarding specific incidents.

Jennifer Borczyk

From: Chief Jonathan Lape <jlape@westdeertownship.com>
Sent: Wednesday, April 1, 2020 8:16 AM
To: WDPD - Borczyk, Jen
Subject: FW: Officer on duty 3-31

Jen ,

This was Officer Petosky

Chief Jonathan Lape
West Deer Township Police Department
109 East Union Road
Cheswick, PA 15024
jlape@westdeertownship.com
Office: 724-265-1100 (ext: 301)
Fax: 724-265-1140

CONFIDENTIALITY NOTICE

This message, together with any attachments, may be legally privileged and is confidential information intended only for the use of the individual or entity to which it is addressed. It is exempt from disclosure under applicable law including court orders. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution or copy of this message, or any attachment, is strictly prohibited. If you have received this message in error, please notify the original sender and delete this message, along with any attachments, from your computer.

From: Yvonne Zelahy [mailto:yzelahy@gmail.com]
Sent: Tuesday, March 31, 2020 11:16 PM
To: jlape@westdeertownship.com
Subject: Officer on duty 3-31

I was writing to compliment your officer on duty 3-11pm on 3-31. My dogs got out when my kids accidentally did not close gate properly. We were looking for them and were approached by the nicest officer who tried to help look while on patrol. I know with everything going on it must be crazy for all departments who respond to any calls. Please compliment him for his service! It was so amazing for his help and concern for us. I didnt get his name but he made a great impression on me and my family that we want to express to you. Thank you and him especially for ur service!



Five Parkway Center
Pittsburgh, PA 15220

1.877.25.VITAL
vitalant.org

March 06, 2020

Jennifer Borcykz
Community- West Deer Township
109 E Union Road
Cheswick, PA 15024

You are awesome!

Dear Jennifer,

On behalf of all the patients in area hospitals whose lives you helped save, thank you for hosting a successful blood drive.

We at Vitalant realize how much time and effort goes into planning a blood drive, and we appreciate your dedication and hard work. As a direct result of your efforts, 22 individuals registered to donate, and Vitalant collected 23 blood products. These blood products will help critically ill newborn babies, patients being treated for cancer, those suffering from traumatic injuries, and many many others.

Please share our gratitude with those who so generously donated blood, your blood drive planning team, and everyone else who played a role in transforming lives.

I will contact you to discuss your next blood drive as we continue to work together in serving the needs of our community.

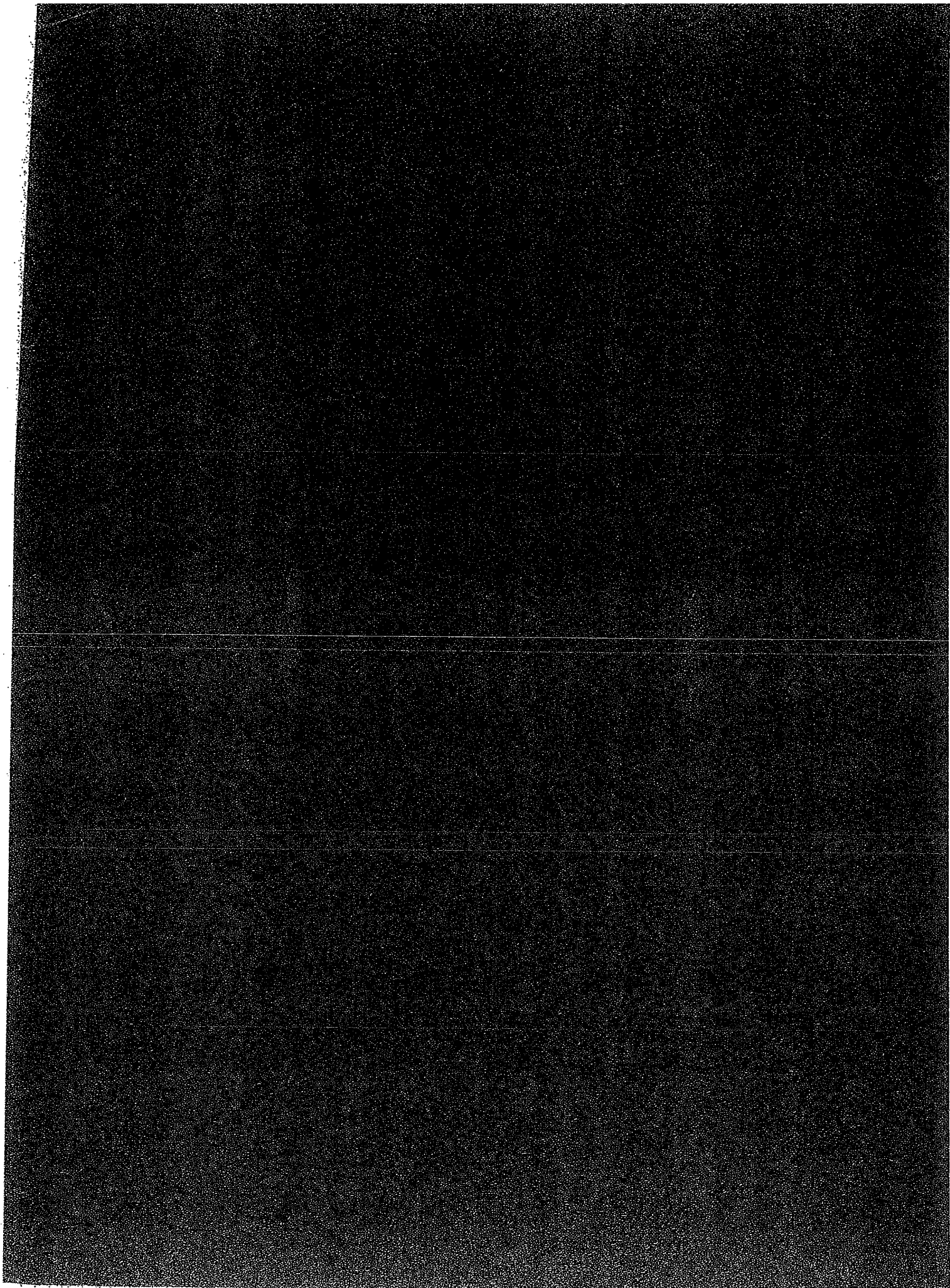
Sincerely,

A handwritten signature in black ink that reads "Cyndi Funk". The signature is written in a cursive, flowing style.

Cyndi Funk
Account Manager
(412) 477-2957
cfunk@itxm.org

Add a little awe to your day,
and someone's life

vitalant The Vitalant logo icon, a stylized red and orange swoosh that forms a shape reminiscent of a blood drop or a pulse line.



PUBLIC WORKS FOREMAN'S REPORT

ATTACHED IS THE PUBLIC WORKS FOREMAN'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE PUBLIC WORKS FOREMAN'S REPORT?

2020

**MONTHLY REPORT FOR FEBRUARY
PUBLIC WORKS DEPARTMENT**

ROADS

- Park Road: Widen, include base repair, install 1 catch basin and 40' of pipe.
- Extended two other pipes.
- Patch holes.
- Salting of roads.

TRUCKS & EQUIPMENT

- Replace windshield wiper arms on Truck 3.
- Clean and grease trucks.
- Had 2001 Mack towed to Tristani Brothers to repair rear axle.
- Repaired leaking O-ring on backhoe.

MISCELLANEOUS

- Clean catch basins.
- Fixed toilet and s-trap at municipal building.
- Replaced two mailboxes.
- Back filled ditch in at Fawn Haven.
- Disassembled the ice rink.
- Installed 25 mph signs on Hemphill and Blanchard Roads.
- Replaced door in Supervisor's room.
- Hauled lockers to K-9 Training area.

PA1 Calls 104

OT
166 Hrs. Snow
3 Meeting
169 Total hours


Kevin Olar


Date

2020

**MONTHLY REPORT FOR MARCH
PUBLIC WORKS DEPARTMENT**

ROADS

- Repair and extend pipe on Cedar Lane alley.
- Remove cement trough from Maple and Orchard Roads.
- Berm trouble spots on Michael, Kaufman, McClure, West and Church Streets.
- Install 110 feet of 6 inch french drain pipe on Willow Way.
- 200 feet of erosion control on Clendenning Road.
- Install 110 feet of 12 inch pipe in Fawn Haven.
- Install 160 feet of 15 inch pipe on McIntyre Road.

TRUCKS & EQUIPMENT

- Pressure wash and grease equipment and trucks.
- Repair extension on backhoe.

MISCELLANEOUS

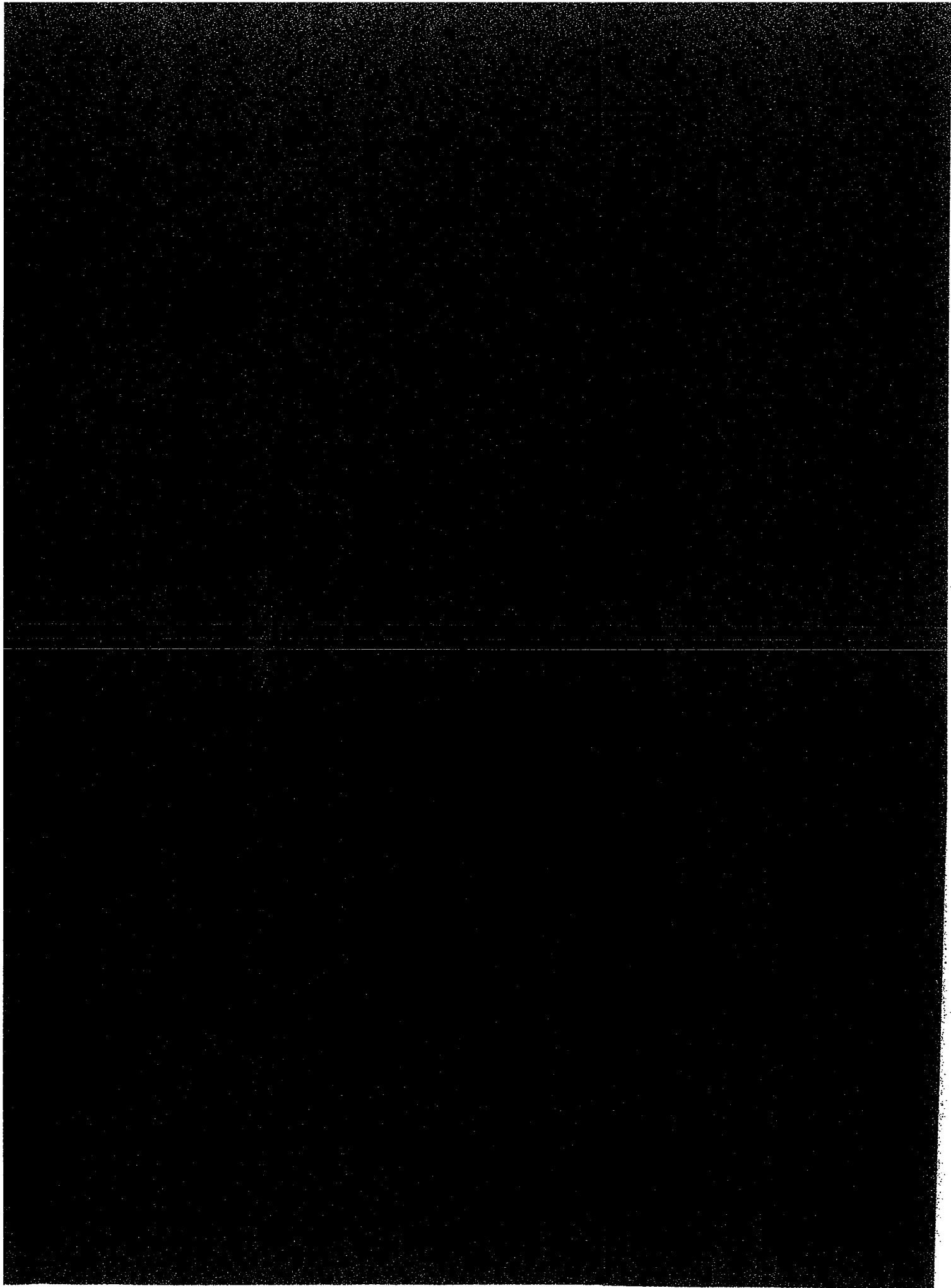
- Cement and mortar catch basins on Marshall, Fawn Haven, Bairdford and Eisenhower Roads.
- Build and install rings and grates for catch basins at Bairdford Park and West Street.
- Remove, clean and store salt spreaders and plows.
- Change oil and grease mowers plus took to park.
- Haul picnic tables to pavilion.
- Respond to fire with backhoe to Shepard upon request.
- Close playgrounds due to Covid – 19.
- Replace grate on Monier Road.
- Cleaned up various trees that have fallen.
- Cut trees and clean up at Nike Site.

PA1 Calls 91

OT
0 hrs


Kevin Olar

4-8-2020
Date

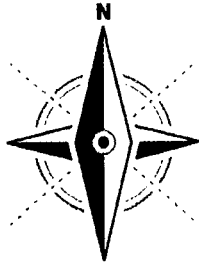


ENGINEER'S REPORT

ATTACHED IS THE ENGINEER'S REPORT SUBMITTED BY SHOUP
ENGINEERING, INC.

ARE THERE ANY QUESTIONS REGARDING THE ENGINEER'S
REPORT?

10



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

**FEBRUARY 2020 ENGINEER'S REPORT
WEST DEER TOWNSHIP**
Prepared March 11, 2020

VIA EMAIL

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting - February 19, 2020
- Planning Commission Meeting - February 27, 2020

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

- **2020 Road Improvement Project** - Bids for the various road improvement projects are scheduled to be opened on March 17, 2020. Bid projects will be provided to the Board of Supervisors at their March 18, 2020 meeting.

Nike Park Project - DCNR Grant

- **Main Parking Lot Landscaping** - Hollibaugh Landscaping has completed all work on this project.
- **Overflow and Pavilion/Playground Parking Lot** - Holbein, Inc. has completed all work on this project.
- **Playground** - Play and Park Structures has completed work on the playground.
- **Bleachers** - Play and Park Structures has completed all work on the bleachers.
- **Pavilions** - Jeffrey Associates should be starting work on the two pavilions in the next few weeks.
- **Restroom Renovation/Dumpster Enclosure** - Select Contracting has begun work on this project and work should be complete within the next week.

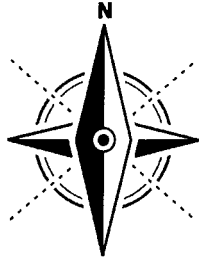
Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- **Leto and Dionysus Well Pads** - Multiple reviews of Land Development Plan(s) have been performed on these gas well developments which are scheduled for additional review by the Planning Commission at their March 26, 2020 meeting.

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer



SHOUP ENGINEERING

FOR OVER 50 YEARS

329 Summerfield Drive, Baden, PA 15005

Phone: 724-869-9560

info@shoupengineering.com

MARCH 2020 ENGINEER'S REPORT WEST DEER TOWNSHIP

VIA EMAIL

Prepared April 7, 2020

1. MEETING ATTENDANCE

Shoup Engineering attended and participated in the following meetings:

- Board of Supervisors Meeting - March 18, 2020 - **CANCELED**
- Planning Commission Meeting - March 26, 2020 - **CANCELED**

2. DEVELOPMENTS/PROJECTS

Shoup Engineering has provided input into the following developments/projects:

- **2020 Road Improvement Project** - Bids for the various road improvement projects were opened on March 17, 2020. A tabulation of the bid results is attached.

Nike Park Project - DCNR Grant

- **Main Parking Lot Landscaping** - Hollibaugh Landscaping has completed all work on this project.
- **Overflow and Pavilion/Playground Parking Lot** - Holbein, Inc. has completed all work on this project.
- **Playground** - Play and Park Structures has completed work on the playground.
- **Bleachers** - Play and Park Structures has completed all work on the bleachers.
- **Pavilions** - Jeffrey Associates should be starting work on the two pavilions as conditions permit.
- **Restroom Renovation/Dumpster Enclosure** - Select Contracting has begun work on this project and work will be completed as conditions permit.

Development/Subdivision Reviews: The following subdivision and land development plan projects had been reviewed, and review letters were issued to the Township as noted:

- **Leto and Dionysus Well Pads** - Multiple reviews of Land Development Plan(s) have been performed on these gas well developments which are scheduled for additional review by the Planning Commission as conditions permit.

Respectfully Submitted,

SHOUP ENGINEERING, INC.

Scott A. Shoup, P.E.
Township Engineer

BID TABULATION

**West Deer Township 2020 Road Improvement Project (#9837)
Contract 20-01**

Bidder	*Base Bid	Alternate 1 Church St. (East and West)	Alternate 2 Garden Street	Alternate 3 Plant Street	Alternate 4 West Street	Alternate 5 Lawrence Court	Alternate 6 Quail Ridge Court
Shields Asphalt Paving, Inc.	\$375,575.33	\$41,648.70	\$18,016.75	\$6,511.81	\$21,506.05	\$40,396.10	\$39,302.10**
Tresco Paving Corporation	\$397,563.00	\$44,451.50	\$19,530.00	\$6,796.00	\$22,571.75	\$43,712.50	\$42,551.50
A. Liberoni, Inc.	\$416,114.21	\$46,196.00	\$20,244.22	\$7,038.67	\$23,578.25	\$45,424.08	\$44,124.14
Youngblood Paving, Inc.	\$433,638.20	\$47,681.00	\$20,233.00	\$8,472.00	\$25,885.50	\$44,958.00	\$43,297.90
Mele & Mele & Sons Inc.	\$447,357.50	\$48,878.50	\$21,474.50	\$7,690.00	\$25,410.00	\$47,862.50	\$46,395.00
El Grande Industries Inc.	\$458,561.50	\$51,100.50	\$22,258.50	\$7,705.00	\$25,925.00	\$49,972.50	\$48,627.00
A. Folino Construction, Inc.	\$489,869.01	\$56,849.00	\$24,900.52	\$8,711.07	\$29,169.85	\$55,664.08	\$54,152.04

*Base Bid:

Cedar Lane, Elm Street, Fir Street, Fourteenth Alley, Kaufman Road (Logan Road to Saxonburg Blvd.), Larch Street, Maple Avenue, Mueller Street and Orchard Street

**Bid total was \$38,990.30 which contained Unit Price math errors.

BID TABULATION

**West Deer Township 2020 Road Improvement Project (#9837)
Contract 20-02**

Bidder	Base Bid	Alternate1 Shuster Road	Alternate 2 Blanchard Road
Youngblood Paving, Inc.	\$298,556.90	\$347,003.30	\$99,909.60
Russell Standard Corporation	\$317,221.90	\$369,117.50	\$105,712.80

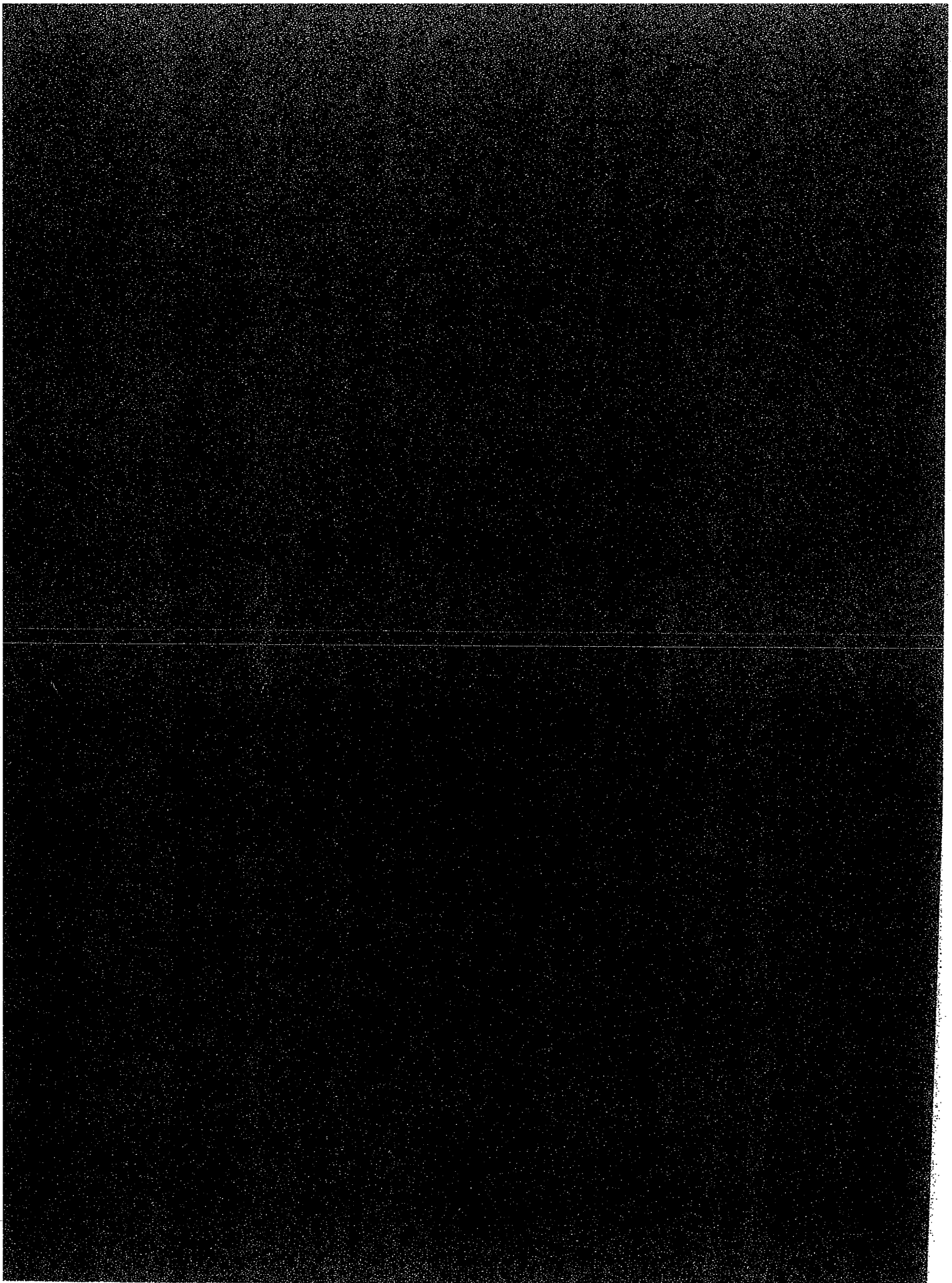
BID TABULATION

West Deer Township 2020 Road Maintenance Project (#9837)

Contract 20-03

Dawson Road, McKalloff Road and Old Bakerstown Road

Bidder	Bid Amount
Youngblood Paving, Inc.	\$53,518.40
Russell Standard Corporation	\$53,956.64



BUILDING INSPECTOR / CODE ENFORCEMENT OFFICER'S REPORT

ATTACHED IS THE BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT.

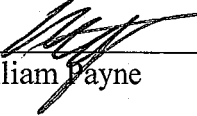
ARE THERE ANY QUESTIONS REGARDING THE REPORT?

//

Code Enforcement

February 29, 2020

1. Issued 12 Occupancy Permits
2. Issued 9 Building Permits
3. Performed 53 site inspections
4. Planning commission meeting was held and the Olympus Gas well conditional use application was discussed. There will be another Planning Commission meeting on next Thursday the 26th at 7PM.
5. No Zoning Hearing Board meeting was held.
6. Initiated 9 complaint investigations.
7. Issued 9 Notices of violations.
8. Issued 7 citations.
9. Attend court for 23 citations.
10. Demo bids for 494 will be discussed later on in the meeting.
11. Obtained bids for 5 Quigley Road clean-up and will utilize standard procedures set for Fire escrow funds by awarding the lowest responsible bidder.



William Payne

**West Deer Township
Occupancy Permit Report
February 2020**

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
02/04/2020	O20-017	1214-K-012	Joshua M. Jarvis Mollie M. Ziegler	4841 BAYFIELD RD	Single Family Home	No
02/04/2020	O20-018	1511-P-125	Curtis Gaul	26 MAGILL DR	Single Family Home	No
02/04/2020	O20-019	1357-F-116	Fred Ambrose	116 STEEPLECHASE CIR	Single Family Home	No
02/13/2020	O20-020	1511-J-242	Sara Miller	131 REAGHARD DR	Single Family Home	No
02/13/2020	O20-021	1217-J-257	Nicole and Paul Kornbluh	118 RUSSELLTON-DORSEYVILLE RD	Single Family Home	No
02/13/2020	O20-022	1361-S-389	CJ Real Estate	100 PINE ST	Single Family Home	No
02/13/2020	O20-023	1669-J-346	Elizabeth Blaisse Ronald Kuznirik	366 OAK RD	Single Family Home	No
02/17/2020	O20-024	1214-J-338	Kevin & Lauren Norman	4834 TREMONT DR		
02/18/2020	O20-025	1357-F-116	Fred Ambrose	116 STEEPLECHASE CIR	Single Family Home	No
02/18/2020	O20-026	1359-C-262	BRIAN A. JEFFREY	284 WEST STARZ RD	Single Family Home	No
02/18/2020	O20-027	1217-A-257	ERNEST J & CHARLANE F FISCHER	57 SIMON RD	Single Family Home	No

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**West Deer Township
Occupancy Permit Report**

Report

Report

February 2020

02/19/2020	O20-028	1359-H-149	PETER HEISLER	43 QUIGLEY RD	Single Family Home	No
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Total Fees Collected by Month

February- \$300

Total Fees Collected

Grand Total - \$300

West Deer Township
 Building Permit Report
 February 2020

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
02/03/2020	S20-001	Sign Permit	RICHARD TIBENSKY / GERIANN GEORGE	735 LITTLE DEER CREEK RD	1361-D-109	\$800.00	\$53.15
02/18/2020	P20-007	Addition	Danielle and Mark Roginsky	129 TRUMP RD	1360-J-288	\$225,000.00	\$724.80
02/19/2020	P20-008	Driveway	PETER HEISLER	43 QUIGLEY RD	1359-H-149	\$	\$15.00
02/19/2020	P20-009	Fence	PETER HEISLER	43 QUIGLEY RD	1359-H-149	\$300.00	\$5.00
02/26/2020	P20-010	Grading	TIMOTHY J & LISA A AUGUSTINE	1155 MIDDLE RD	1835-A-091	\$0.00	\$250.00
02/27/2020	P20-011	Deck	ELIZABETH & JONATHAN PASSERRELO	861 ASHLEY RD.	1510-D-3	\$16,500.00	\$100.00
02/27/2020	P20-012	Fence	ALYSSA & THOMAS WOLFE	403 LINDEN DR	1360-H-213	\$	\$60.00
02/28/2020	P20-013	Fence	JOHN J & SUSAN J IPPOLITO	1494 MIDDLE EXT RD	1667-S-305	\$4,000.00	\$35.00
02/28/2020	P20-014	Accessory Structure	MARK & CAROL DIPOLD	202 LAWRENCE CT	1356-S-128	\$2,600.00	\$30.00
Totals: 9						\$249,200.00	\$1,272.95

Permit Type	Count	Construction Cost	Fee Total
Accessory Structure	1	\$2,600.00	\$30.00

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**West Deer Township
Building Permit Report
February 2020**

Permit Status	Count	Construction Cost	Fee Total
Issued	9	\$249,200.00	\$1,272.95

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West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2020 To 02/29/2020

Date	Type	Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
2/3/2020	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	400 SADDLEBROOK RD	1666-R- 100-25D	Passed	William Payne
2/3/2020	Insulation		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	326 SADDLEBROOK RD	1666-R- 100-17C	Passed	William Payne
2/4/2020	Drywall		185 EISELE RD., CHESWICK, PA, 15024	2167 SAXONBURG BLVD	1510-S-077	Passed	William Payne
2/4/2020	Complaint Follow Up		555 VALENCIA RD, MARS, PA, 16046	70 GRUBBS RD	1510-S-191	Passed	William Payne
2/5/2020	Site Inspection		3746 CEDAR RIDGE RD, ALLISON PARK, PA, 15101	3746 CEDAR RIDGE RD	1215-J-201	Passed	William Payne
2/5/2020	Occupancy Inspection		131 Reaghard Dr., Cheswick, PA, 15024	131 REAGHARD DR	1511-J-242	Passed	William Payne
2/7/2020	Occupancy Inspection		425 6TH AVE, STE. 950, PITTSBURGH, PA, 15219	40 MCKRELL RD	1512-M-280	Failed	William Payne
2/10/2020	Fireblocking		402 SADDLEBROOK RD, GIBSONIA, PA, 15044	402 SADDLEBROOK RD	1666-R- 100-25A	Failed	William Payne
2/10/2020	Insulation		402 SADDLEBROOK RD, GIBSONIA, PA, 15044	402 SADDLEBROOK RD	1666-R- 100-25A	Failed	William Payne
2/10/2020	Framing		402 SADDLEBROOK RD, GIBSONIA, PA, 15044	402 SADDLEBROOK RD	1666-R- 100-25A	Passed	William Payne
2/10/2020	Framing		248 Deer Creek Valley , Tarentum, PA, 15084	248 DEER CREEK RD	1838-R-074	Passed	William Payne
2/10/2020	Complaint Follow Up		20 DEER ST, TARENTUM, PA, 15084	20 DEER ST	1672-J-045	Failed	William Payne
2/10/2020	Complaint Follow Up		1007 MACARTHUR DR, RUSSELLTON, PA, 15076	1007 MACARTHUR DR	1219-N-379	Failed	William Payne
2/10/2020	Complaint Follow Up		1024 CHURCH ST, RUSSELLTON, PA, 15076	181 MICHAEL RD	1361-M-301	Passed	William Payne
2/10/2020	Complaint Follow Up		4730 VALLEYFIELD DR., ALLISON PARK, PA, 15101	190 TRUMP RD	1360-F-365	Failed	William Payne
2/10/2020	Complaint Follow Up		3 OAK ST, RUSSELLTON, PA, 15076	3 OAK ST	1361-S-365	Passed	William Payne
2/10/2020	Complaint Follow Up		332 HICKORY ST, CURTISVILLE, PA, 15032	332 HICKORY ST	2012-H-245	Passed	William Payne
2/10/2020	Complaint Follow Up		500 JEFFERSON LANE, PITTSBURGH, PA, 15238	10 GRUBBS RD	1359-D-201	Failed	William Payne
2/10/2020	Complaint Follow Up		177 TRUMP RD, CHESWICK, PA, 15024	177 TRUMP RD	1360-E-129	Passed	William Payne
2/11/2020	Occupancy Inspection		100 Pine St., Russellton, PA, 15076	100 PINE ST	1361-S-389	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2020 To 02/29/2020

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
2/11/2020	Occupancy Inspection		118 Russellton Dorseyville Rd., Cheswick, PA, 15024	118 RUSSELLTON-DORSEYVILLE RD	1217-J-257	Passed	William Payne
2/11/2020	Occupancy Inspection		103 BAIRD FORD RD, GIBSONIA, PA, 15044	103 BAIRD FORD RD	8000-T-3373	Cancelled	William Payne
2/11/2020	Occupancy Inspection		366 Oak Rd., Gibsonia, PA, 15044	366 OAK RD	1669-J-346	Passed	William Payne
2/11/2020	Occupancy Inspection		4834 Tremont Dr., Allison Park, PA, 15101	4834 TREMONT DR	1214-J-338	Passed	William Payne
2/13/2020	Complaint Follow Up		127 MCKRELL RD, TARENTUM, PA, 15084	127 MCKRELL RD	1512-G-376	Cancelled	William Payne
2/13/2020	Fireblocking		123 Tarentum Culmerville Rd, Tarentum, PA, 15084	123 Tarentum Culmerville Road	2013-S-10	Passed	
2/13/2020	Insulation		123 Tarentum Culmerville Rd, Tarentum, PA, 15084	123 Tarentum Culmerville Road	2013-S-10	Passed	
2/14/2020	Occupancy Inspection		103 BAIRD FORD RD, GIBSONIA, PA, 15044	103 BAIRD FORD RD	2010-P-387	Failed	William Payne
2/14/2020	Fireblocking		402 SADDLEBROOK RD, GIBSONIA, PA, 15044	402 SADDLEBROOK RD	1666-R-100-25A	Passed	William Payne
2/14/2020	Insulation		402 SADDLEBROOK RD, GIBSONIA, PA, 15044	402 SADDLEBROOK RD	1666-R-100-25A	Passed	William Payne
2/14/2020	Complaint Follow Up		4730 VALLEYFIELD DR., ALLISON PARK, PA, 15101	190 TRUMP RD	1360-F-365	Failed	William Payne
2/14/2020	Drywall		396 SADDLEBROOK RD, GIBSONIA, PA, 15044	396 SADDLEBROOK RD	1666-R-100-25C	Passed	William Payne
2/17/2020	Complaint Follow Up		3630 PEACHTREE RD., ATLANTA, GA, 30326	125 MICHAEL RD	1361-R-276	Failed	William Payne
2/17/2020	Complaint Follow Up		1205 E SANDSTONE CT, TARENTUM, PA, 15084	1205 E SANDSTONE CT	1670-R-012	Passed	William Payne
2/17/2020	Complaint Follow Up		438 ALDER ST, TARENTUM, PA, 15084	438 ALDER ST	2012-S-102	Failed	William Payne
2/17/2020	Complaint Follow Up		29 CREST ST, RUSSELLTON, PA, 15076	29 CREST ST	1512-S-235	Passed	William Payne
2/17/2020	Complaint Follow Up		1205 E SANDSTONE CT, TARENTUM, PA, 15084	1205 E SANDSTONE CT	1670-R-012	Passed	William Payne
2/17/2020	Complaint Follow Up		249 PINTAIL DR, GIBSONIA, PA, 15044	249 PINTAIL DR	1357-A-270	Failed	William Payne
2/18/2020	Occupancy Inspection		57 SIMON RD, CHESWICK, PA, 15024	57 SIMON RD	1217-A-257	Passed	William Payne
2/18/2020	Occupancy Inspection		284 WEST STARZ RD, CHESWICK, PA, 15024	284 WEST STARZ RD	1359-C-262	Passed	William Payne
2/19/2020	Drywall		276 KAUFMAN RD, GIBSONIA, PA, 15044	276 KAUFMAN RD	1837-P-378	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2020 To 02/29/2020

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
2/19/2020	Salvage Yard		115 KAUFMAN RD, GIBSONIA, PA, 15044	115 KAUFMAN RD	1836-P-62	Failed	William Payne
2/19/2020	Salvage Yard		1788 SAXONBURG BLVD., TARENTUM, PA, 15084	1813 Saxonburg Blvd (junk yard)	1838-N-125	Passed	William Payne
2/19/2020	Footer		129 TRUMP RD, CHESWICK, PA, 15024	129 TRUMP RD	1360-J-288	Failed	William Payne
2/24/2020	Complaint Follow Up		139 REAGHARD DR, CHESWICK, PA, 15024	139 REAGHARD DR	1511-K-392	Passed	William Payne
2/24/2020	Complaint Follow Up		4571 BAKERSTOWN CULMERVILLE, GIBSONIA, PA, 15044	4571 BAKERSTOWN CULMERVILLE	2194-J-203	Failed	William Payne
2/24/2020	Complaint Follow Up		1894 SAXONBURG BLVD, TARENTUM, PA, 15084	1894 SAXONBURG BLVD	1670-H-345	Failed	William Payne
2/25/2020	Occupancy Inspection		157 Russellton Dorseyville Rd., Cheswick, PA, 15024	157 RUSSELLTON- DORSEYVL	1217-F-148	Passed	William Payne
2/25/2020	Occupancy Inspection		138 Cantor Lane, Gibsonia, PA, 15044	138 CANTER LANE	1507-C-36	Passed	William Payne
2/25/2020	Occupancy Inspection		1220 MIDDLE RD EXT, GIBSONIA, PA, 15044	1220 MIDDLE RD	1835-E-226	Passed	William Payne
2/25/2020	Occupancy Inspection		27 GIRDWOOD LN, GIBSONIA, PA, 15044	27 GIRDWOOD LN	1835-A-22	Passed	William Payne
2/24/2020 2/25/2020	Complaint Follow Up		1007 MACARTHUR DR, RUSSELLTON, PA, 15076	1007 MACARTHUR DR	1219-N-379	Passed	William Payne
2/27/2020	Occupancy Inspection		222 GLASGOW RD, GIBSONIA, PA, 15044	222 GLASGOW RD	2383-R-284	Passed	William Payne

2/25/20
2/14/20
2/25/20
2/25/20

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2020 To 02/29/2020

Count by Type

Type	Count
Complaint Follow Up	21
Drywall	3
Fireblocking	3
Footer	1
Framing	3
Insulation	4
Occupancy Inspection	15
Salvage Yard	2
Site Inspection	1
Total	53

Complain
Drywall
Fireblock

Complain
Drywall
Fireblock

Complain
Drywall
Fireblock

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 02/01/2020 To 02/29/2020

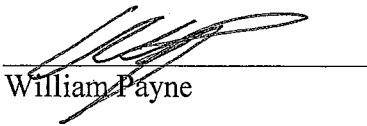
Count by Status

Status	Count
Cancelled	2
Failed	16
Passed	35
Total	53

Code Enforcement

March 31, 2020

1. Issued 22 Occupancy Permits
2. Issued 10 Building Permits
3. Performed 63 site inspections
4. Planning commission meeting was canceled due to Convid-19. Contacted Olympus and informed them of the cancelation. James Plante of Olympus will reach out to his attorney and get the appropriate extension letters to cover Convid-19 pandemic.
5. No Zoning Hearing Board meeting was held.
6. Initiated 12 complaint investigations.
7. Issued 8 Notices of violations.
8. Issued 8 citations.
9. Attend court for 12 citations. 14 court cases got held over due to Magistrate closure for Convid-19.



William Payne

**West Deer Township
Occupancy Permit Report
March 2020**

Permit Date	Permit Number	Lot Block	Applicant Name	Street Address	Use	New Construction
03/02/2020	O20-029	1217-F-148	Timothy J. Bernesser	157 RUSSELLTON-DORSEYVL	Single Family Home	No
03/02/2020	O20-030	1507-C-36	Sheila Petulla	138 CANTER LANE	Single Family Home	No
03/04/2020	O20-031	1214-K-034	ANTHONY & RAPHALENA MORELLI	3606 NORTHRIDGE DR	Single Family Home	No
03/04/2020	O20-032	1214-K-76	Joseph and Rachel Dillon	3431 CEDAR GLEN DR	Single Family Home	No
03/04/2020	O20-033	1835-A-22	PRAVIN & KELLY L THAKUR	27 GIRDWOOD LN	Single Family Home	No
03/06/2020	O20-034	1361-E-395	PENN PIONEER ENTERPRISES Kara	427 LINDEN DR	Rental	No
03/06/2020	O20-035	8000-T-3373	JOSEPH & CAROL MCCANN	103 BAIRDFORD RD	Single Family Home	No
03/09/2020	O20-036	1667-J-179	Gloria Avolio	611 WHISPERING PINES DR	Single Family Home	No
03/09/2020	O20-037	1511-P-185	Daniel & Pamela Fels	218 MCCLURE RD	Single Family Home	No
03/09/2020	O20-038	1666-S-030	STEVEN SLAUGHTER & RONALD BEDFORD	302 SADDLEBROOK RD	Single Family Home	No
03/13/2020	O20-039	2013-J-369	DOUGLAS R & BETH A BERTHA	312 POPLAR ST	Single Family Home	No

**West Deer Township
Occupancy Permit Report
March 2020**

03/13/2020	020-040	1218-M-224	DOLORES & JANET TRUSIAK KONESKI	1113 EISENHOWER DR	Single Family Home	No
03/16/2020	020-041	1214-J-321	ANDREW STEFANOU	4840 TREMONT DR	Single Family Home	No
03/17/2020	020-042	1214-E-327	DANIEL & JOYCE MCDERMOTT	105 LEX LANE	New One or Two Family Residences	Yes
03/17/2020	020-043	1838-R-074	CHAD & BREANNE DOLBY	248 DEER CREEK VALLEY RD	Single Family Home	No
03/18/2020	020-045	1508-E-061	JOSEPH S & JANE M LARDIN	4308 PARADISE DR	Single Family Home	No
03/26/2020	020-046	1361-E-395	PENN PIONEER ENTERPRISES Kara	427 LINDEN DR	Single Family Home	No
03/26/2020	020-047	1668-R-180	JOHN & EDEN ELASCHAT JR	272 OAK RD	Single Family Home	No
03/26/2020	020-048	1666-R-100- 30D	NOEL & MARLENA SOTIRAKE	373 SADDLEBROOK RD	Single Family Home	Yes
03/26/2020	020-049	1670-M-19	Cole Guerrier	2017 MARSHALL ST	Single Family Home	No
03/26/2020	020-050	1511-E-185	DANIEL T & CATHLEEN NEFF	2101 SAXONBURG BLVD	Single Family Home	No
03/26/2020	020-051	1838-R-074	CHAD & BREANNE DOLBY	248 DEER CREEK VALLEY RD	Single Family Home	Yes

**West Deer Township
Occupancy Permit Report
March 2020**

Total Fees Collected by Month

March- \$450

Total Fees Collected

Grand Total - \$450

**West Deer Township
Building Permit Report
March 2020**

Permit Date	Permit Number	Type	Owner	Address	Parcel ID	Construction Cost	Fees Collected
03/02/2020	P20-015	Porch with Roof	MATTHEW MACIK	54 HUNTER RD	2010-E-318	\$2,500.00	\$30.00
03/02/2020	P20-016	Porch with Roof	RON & SARAH HROVOSKY	73 CREIGHTON RUSSELLTON	1362-B-276	\$5,800.00	\$45.00
03/03/2020	P20-017	Fence	PERUMAL RAMU & KATIE CHEUNG	871 ASHLEY RD	1510-D-20	\$7,500.00	\$55.00
03/09/2020	P20-018	Demolition	WILLIAM A & GAIL A YANICKO	25 MCKRELL RD	1512-S-286	\$2,000.00	\$40.00
03/09/2020	P20-019	Commercial Structure	WILLIAM A & GAIL A YANICKO	25 MCKRELL RD	1512-S-286	\$120,000.00	\$1,481.40
03/10/2020	P20-020	Shed	MARK & CAROL DIPPOLD	202 LAWRENCE CT	1356-S-128	\$1,100.00	\$25.00
03/13/2020	P20-021	Demolition	Patrick Ventura and Greg Schaffer	1639 SAXONBURG BLVD	2013-N-192	\$6,000.00	\$40.00
03/18/2020	P20-022	Accessory Structure	ANTHONY & MARGARET SPAGNOLO	184 McINTYRE RD.	1667-K-5	\$2,500.00	\$30.00
03/23/2020	P20-023	Accessory Structure	EVAN & PIPER CULLEN	3502 VALLEYFIELD DR	1214-J-217	\$4,000.00	\$35.00
03/30/2020	P20-024	Shed	TIMOTHY P & REGINA SCHIRRA	84 RUSSELLTON-DORSEYVIL	1216-M-117	\$5,083.00	\$45.00
Totals: 10						\$156,483.00	\$1,826.40

**West Deer Township
Building Permit Report
March 2020**

Permit Type	Count	Construction Cost	Fee Total
Accessory Structure	2	\$6,500.00	\$65.00
Commercial Structure	1	\$120,000.00	\$1,481.40
Demolition	2	\$8,000.00	\$80.00
Fence	1	\$7,500.00	\$55.00
Porch with Roof	2	\$8,300.00	\$75.00
Shed	2	\$6,183.00	\$70.00
Permit Status	Count	Construction Cost	Fee Total
Issued	10	\$156,483.00	\$1,826.40

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 03/01/2020 To 03/31/2020

DATE	TYPE	OWNER	PROPERTY ADDRESS	LEGAL ADDRESS	PERMIT ID	STATUS	INSPECTOR
3/2/2020	Complaint Follow Up		6 BURGER RD, CHESWICK, PA, 15024	15 CREST ST	1512-S-245	Failed	William Payne
3/2/2020	Footer		129 TRUMP RD, CHESWICK, PA, 15024	129 TRUMP RD	1360-J-288	Passed	William Payne
3/2/2020	Complaint Follow Up		3630 PEACHTREE RD., ATLANTA, GA, 30326	125 MICHAEL RD	1361-R-276	Passed	William Payne
3/2/2020	Complaint Follow Up		75 GRUBBS RD, CHESWICK, PA, 15024	75 GRUBBS RD	1510-S-373	Passed	William Payne
3/3/2020	Complaint Follow Up		58 GRUBBS RD, CHESWICK, PA, 15024	58 GRUBBS RD	1510-S-255	Failed	William Payne
3/3/2020	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	336 SADDLEBROOK RD.	1666-R-100-188	Passed	William Payne
3/3/2020	Occupancy Inspection		3606 NORTHRIDGE DR, ALLISON PARK, PA, 15101	3606 NORTHRIDGE DR	1214-K-034	Passed	William Payne
3/3/2020	Occupancy Inspection		3451 CEDAR GLENN DR, ALLISON PARK, PA, 15101	3451 CEDAR GLENN DR	1214-R-330	Passed	William Payne
3/4/2020	Complaint Follow Up		348 OAK RD, GIBSONIA, PA, 15044	348 OAK RD	1668-M-080	Failed	William Payne
3/4/2020	Complaint Follow Up		78 GRUBBS RD, CHESWICK, PA, 15024	78 GRUBBS RD	1510-S-213	Passed	William Payne
3/4/2020	Floodplain		1426 PITTSBURGH ST., VALENCIA, PA, 16059	3538 CEDAR RIDGE RD.	1214-E-307	Passed	William Payne
3/5/2020	Complaint Follow Up		204 GOLF VIEW DR. #193, MONACA, PA, 15061	157 OAK RD	1509-A-135	Failed	William Payne
3/5/2020	Occupancy Inspection		218 McClure Rd., Cheswick, PA, 15024	218 MCCLURE RD	1511-P-185	Passed	William Payne
3/5/2020	Occupancy Inspection		302 SADDLEBROOK RD, GIBSONIA, PA, 15044	302 SADDLEBROOK RD	1666-S-030	Passed	William Payne
3/6/2020	Occupancy Inspection		611 Whispering Pines Dr., Gibsonia, PA, 15044	611 WHISPERING PINES DR	1667-J-179	Passed	William Payne
3/6/2020	Occupancy Inspection		302 SADDLEBROOK RD, GIBSONIA, PA, 15044	302 SADDLEBROOK RD	1666-S-030	Cancelled	William Payne
3/6/2020	Site Inspection		4365 BAKERSTOWN CULMERVILLE RD, GIBSONIA, PA, 15044	4365 BAKERSTOWN CULMERVILLE RD	2010-A-038	Completed	William Payne
3/6/2020	Occupancy Inspection		422 CAVITT AVE., TRAFFORD, PA, 15085	427 LINDEN DR	1361-E-395	Passed	William Payne
3/6/2020	Complaint Follow Up		1155 MIDDLE RD, GIBSONIA, PA, 15044	1155 MIDDLE RD	1835-A-091	Passed	William Payne
3/9/2020	Complaint Follow Up		3562 HUNTERTOWN RD, ALLISON PARK, PA, 15101	3562 HUNTERTOWN RD	1214-K-16	Failed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 03/01/2020 To 03/31/2020

Inspection Date	Inspection Type	Parade Ground	Parade Owner (Mailing)	Parade Address	Parade ID	Status	Inspector
3/9/2020	Fireblocking		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	336 SADDLEBROOK RD.	1666-R- 100-18B	Passed	William Payne
3/9/2020	Insulation		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	336 SADDLEBROOK RD.	1666-R- 100-18B	Passed	William Payne
3/9/2020	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	336 SADDLEBROOK RD.	1666-R- 100-18B	Passed	William Payne
3/9/2020	Floodplain		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	336 SADDLEBROOK RD.	1666-R- 100-18B	Passed	William Payne
3/9/2020	Framing		1426 PITTSBURGH ST., VALENCIA, PA, 16059	3538 CEDAR RIDGE RD.	1214-E-307	Passed	William Payne
3/9/2020	Complaint Follow Up		43 Quigley, Cheswick, PA, 15024	43 QUIGLEY RD	1359-H-149	Failed	William Payne
3/10/2020	Occupancy Inspection		4840 TREMONT DR, ALLISON PARK, PA, 15101	4840 TREMONT DR	1214-J-321	Passed	William Payne
3/10/2020	Occupancy Inspection		312 POPLAR ST, TARENTUM, PA, 15084	312 POPLAR ST	2013-J-369	Passed	William Payne
3/10/2020	Complaint Follow Up		3 OAK ST, RUSSELLTON, PA, 15076	3 OAK ST	1361-S-365	Failed	William Payne
3/10/2020	Framing		800 S. WASHINGTON ST., EVANS CITY, PA, 16033	338 SADDLEBROOK RD.	1666-R- 100-18D	Passed	William Payne
3/10/2020	Footer		861 ASHLEY RD, GIBSONIA, PA, 15044	861 ASHLEY RD.	1510-D-3	Passed	William Payne
3/11/2020	Footer		861 ASHLEY RD, GIBSONIA, PA, 15044	861 ASHLEY RD.	1510-D-3	Passed	William Payne
3/12/2020	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	966 COPPER CREEK TRAIL	1667-N-70-A	Passed	William Payne
3/12/2020	Framing		4201 COHASSET LN, ALLISON PARK, PA, 15101	968 COPPER CREEK TRAIL	1667-N-70-B	Passed	William Payne
3/12/2020	Site Inspection		248 Deer Creek Valley , Tarentum, PA, 15084	248 DEER CREEK VALLEY RD	1838-R-074	Passed	William Payne
3/13/2020	Occupancy Inspection		1115 EISENHOWER DR, RUSSELLTON, PA, 15076	1113 EISENHOWER DR	1218-M-224	Passed	William Payne
3/13/2020	Complaint Follow Up		6015 MIDDLE RD, GIBSONIA, PA, 15044	6015 MIDDLE RD	1357-J-177	Failed	William Payne
3/13/2020	Framing		861 ASHLEY RD, GIBSONIA, PA, 15044	861 ASHLEY RD.	1510-D-3	Passed	William Payne
3/17/2020	Footer		202 LAWRENCE CT, GIBSONIA, PA, 15044	202 LAWRENCE CT	1356-S-128	Passed	William Payne
3/17/2020	Occupancy Inspection		4308 PARADISE DR, GIBSONIA, PA, 15044	4308 PARADISE DR	1508-E-061	Passed	William Payne
3/17/2020	Final		105 LEX LANE, ALLISON PARK, PA, 15101	105 LEX LANE	1214-E-327	Passed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 03/01/2020 To 03/31/2020

Inspection Date	Inspection Type	Parcel Owner	Parcel Owner Mailing	Legal Address	Parcel ID	Status	Inspector
3/17/2020	Final		248 Deer Creek Valley , Tarentum, PA, 15084	248 DEER CREEK VALLEY RD	1838-R-074	Passed	William Payne
3/18/2020	Occupancy Inspection		972 DEER CREEK RD, GIBSONIA, PA, 15044	972 DEER CREEK RD	2193-K-285	Passed	William Payne
3/18/2020	Complaint Follow Up		103 BAIRDFORD RD, GIBSONIA, PA, 15044	103 BAIRDFORD RD	2010-P-387	Failed	William Payne
3/19/2020	Complaint Follow Up		6 BURGER RD, CHESWICK, PA, 15024	15 CREST ST	1512-S-245	Open	William Payne
3/19/2020	Complaint Follow Up		244 EAST UNION ROAD, CHESWICK, PA, 15024	244 EAST UNION ROAD	1360-M-389	Open	William Payne
3/20/2020	Complaint Follow Up		6015 MIDDLE RD, GIBSONIA, PA, 15044	6015 MIDDLE RD	1357-J-177	Open	William Payne
3/20/2020	Complaint Follow Up		438 ALDER ST, TARENTUM, PA, 15084	438 ALDER ST	2012-S-102	Failed	William Payne
3/23/2020	Fireblocking		1426 PITTSBURGH ST., VALENCIA, PA, 16059	3538 CEDAR RIDGE RD.	1214-E-307	Open	William Payne
3/23/2020	Insulation		1426 PITTSBURGH ST., VALENCIA, PA, 16059	3538 CEDAR RIDGE RD.	1214-E-307	Open	William Payne
3/24/2020	Complaint Follow Up		4692 RTE 910, GIBSONIA, PA, 15044	4692 Gibsonia Road	1215-G-394	Failed	William Payne
3/25/2020	Occupancy Inspection		2017 Marshall Street, Tarentum, PA, 15084	2017 MARSHALL ST	1670-M-19	Passed	William Payne
3/26/2020	Occupancy Inspection		422 CAVITT AVE., TRAFFORD, PA, 15085	427 LINDEN DR	1361-E-395	Passed	William Payne
3/26/2020	Occupancy Inspection		2101 SAXONBURG BLVD, CHESWICK, PA, 15024	2101 SAXONBURG BLVD	1511-E-185	Passed	William Payne
3/26/2020	Occupancy Inspection		272 OAK RD, GIBSONIA, PA, 15044	272 OAK RD	1668-R-180	Passed	William Payne
3/26/2020	Occupancy Inspection		25 WEST ST., RUSSELLTON, PA, 15076	756-758 LITTLE DEER CREEK RD	1361-D-8	Failed	William Payne
3/26/2020	Occupancy Inspection		25 WEST ST., RUSSELLTON, PA, 15076	756-758 LITTLE DEER CREEK RD	1361-D-8	Failed	William Payne
3/26/2020	Complaint Follow Up		4673 GIBSONIA RD, ALLISON PARK, PA, 15101	4673 GIBSONIA RD	1215-C-301	Failed	William Payne
3/30/2020	Complaint Follow Up		249 PINTAIL DR, GIBSONIA, PA, 15044	249 PINTAIL DR	1357-A-270	Open	William Payne
3/30/2020	Complaint Follow Up		5 Quigley Road, Cheswick, Pa, 15024	5 QUIGLEY RD	1359-H-220	Open	William Payne
3/30/2020	Occupancy Inspection		33 BURGER RD, CHESWICK, PA, 15024	33 BURGER RD	1360-A-234	Passed	William Payne
3/30/2020	Complaint Follow Up		108 JEFFERSON AVE, CHESWICK, PA, 15024	865-867 LITTLE DEER CREEK VALLEY RD	1361-S-222	Open	William Payne

**West Deer Township
109 East Union Road
Cheswick, PA 15024**

**WD Inspection Report
From 03/01/2020 To 03/31/2020**

Inspection Date	Inspection Type	Parcel Number	Parcel Owner/Manager	Legal Address	Parcel ID	Status	Inspector
3/31/2020	Complaint Follow Up		4697 RTE 910, ALLISON PARK, PA, 15101	4697 Gibsonia Road	1215-G-247	Failed	William Payne

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 03/01/2020 To 03/31/2020

Count by Type

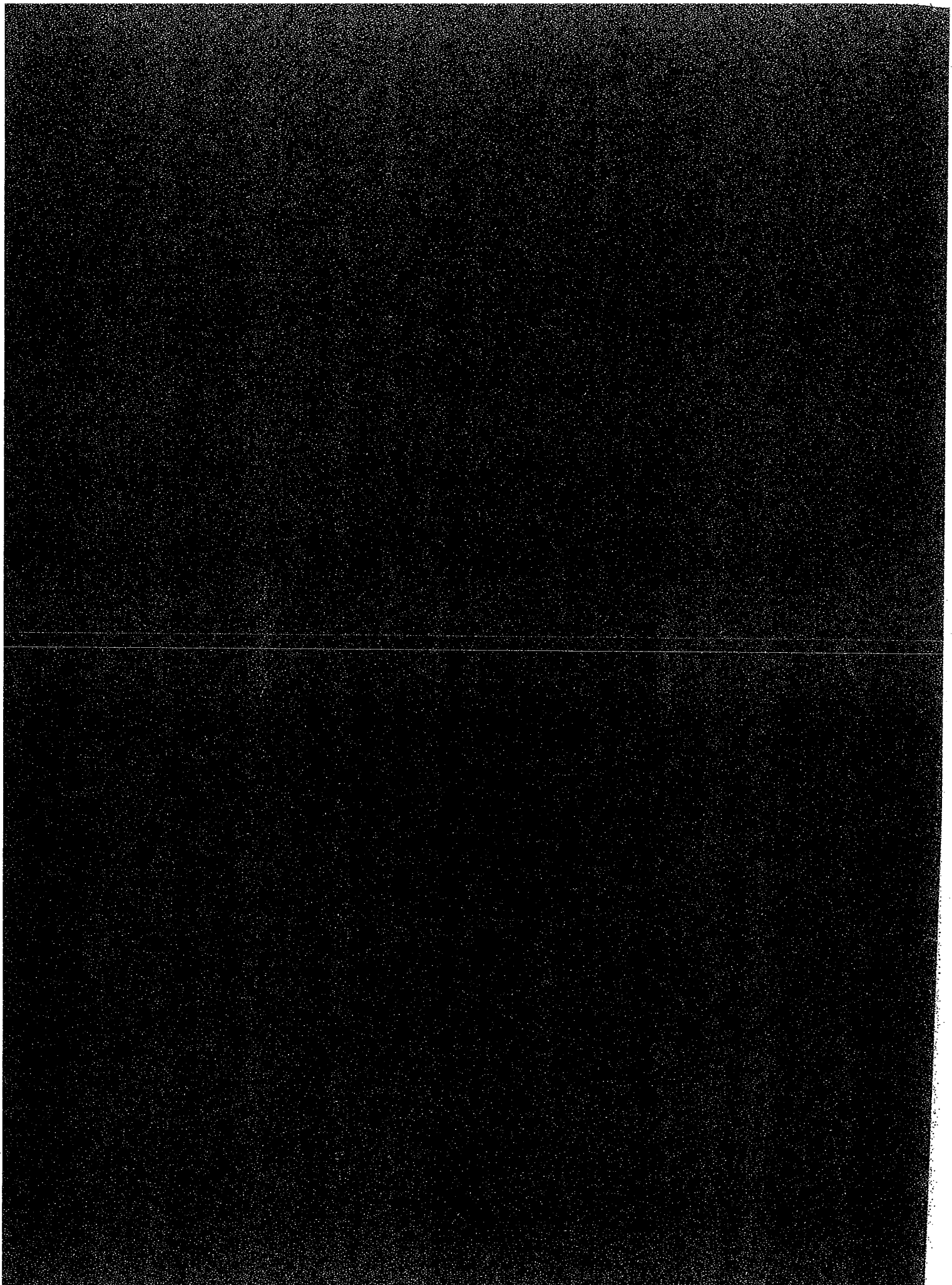
Type	Count
Complaint Follow Up	23
Final	2
Fireblocking	2
Floodplain	2
Footer	4
Framing	7
Insulation	2
Occupancy Inspection	19
Site Inspection	2
Total	68

West Deer Township
109 East Union Road
Cheswick, PA 15024

WD Inspection Report
From 03/01/2020 To 03/31/2020

Count by Status

Status	Count
Cancelled	1
Completed	1
Failed	14
Open	8
Passed	39
Total:	63



REPORT FROM THE PARKS AND RECREATION BOARD

ATTACHED IS THE PARKS AND RECREATION BOARD'S REPORT.

ARE THERE ANY QUESTIONS REGARDING THE REPORT?

12

Parks & Recreation Report

March 18th, 2020

Community Days - July 31st and August 1st.

- Still working on a contract for the rides.

Blue Bird House Building - March 13th 6:00-8:00pm at Township Building

Hunter/Trapper Safety - March 28th 8:00-3:00pm at Township Building

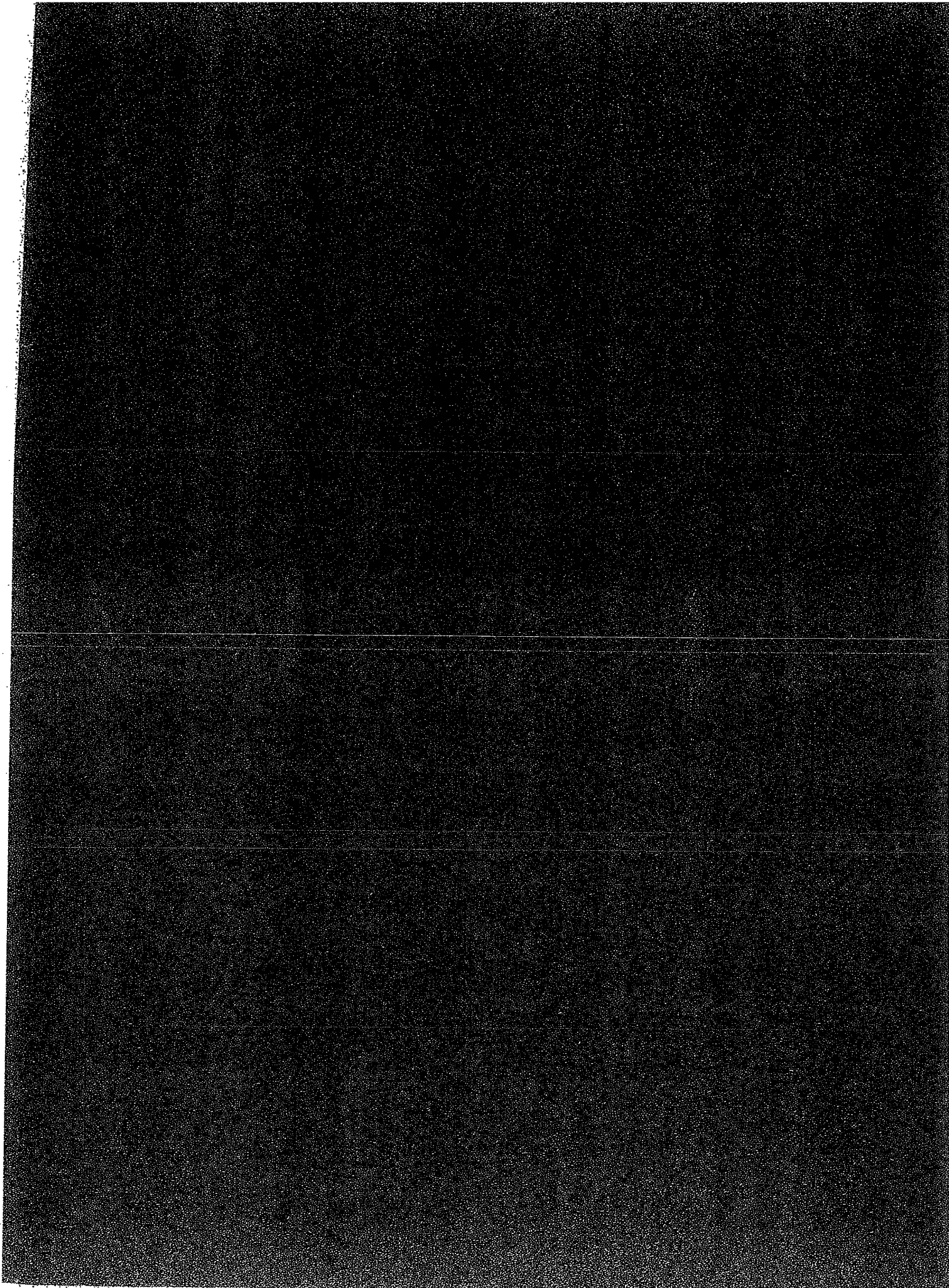
- We will provide water and pizza and the police department will provide gun locks.

Egg Hunt - April 5th 2:00pm Registration and 3:00 Hunt

- We are planning an early hunt for children with extra needs
- Face painting as an added part of the event this year

Farmer's Market - Tracy Harrington and Nina Jonnet have been working on this separately and have come up with some great ideas. We are working on final plans.

Our next meeting is March 25, 2020 with the Community Days meeting to follow.



ADOPTION: RESOLUTION 2020-3 (BAIRDFORD PARK C2P2 GRANT)

RESOLUTION NO. 2020-3 AUTHORIZES THE TOWNSHIP MANAGER TO APPLY FOR – AND THE CHAIRPERSON OF THE BOARD OF SUPERVISORS TO SIGN FOR (IF APPROVED) – A DCNR C2P2 GRANT FOR THE BAIRDFORD PARK PORTION OF THE WEST DEER TOWNSHIP MASTER PARK PLAN.

ATTACHED IS A COPY OF RESOLUTION NO. 2020-3.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2020-3 AUTHORIZING THE TOWNSHIP MANAGER TO APPLY FOR – AND THE CHAIRPERSON OF THE BOARD OF SUPERVISORS TO SIGN FOR (IF APPROVED) – A DCNR C2P2 GRANT FOR THE BAIRDFORD PARK PORTION OF THE WEST DEER TOWNSHIP MASTER PARK PLAN.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUZI	___	___	___	___

DCNR-2018-C2P2-19	Applicant Information (* indicates required information)	
Applicant/Grantee Legal Name: WEST DEER TOWNSHIP	Web Application ID: 2001759	
Project Title: Bairdford Park Development		

WHEREAS, **WEST DEER TOWNSHIP** ("Applicant") desires to undertake the project, "**Bairdford Park Development**" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

NOW THEREFORE, it is resolved that:

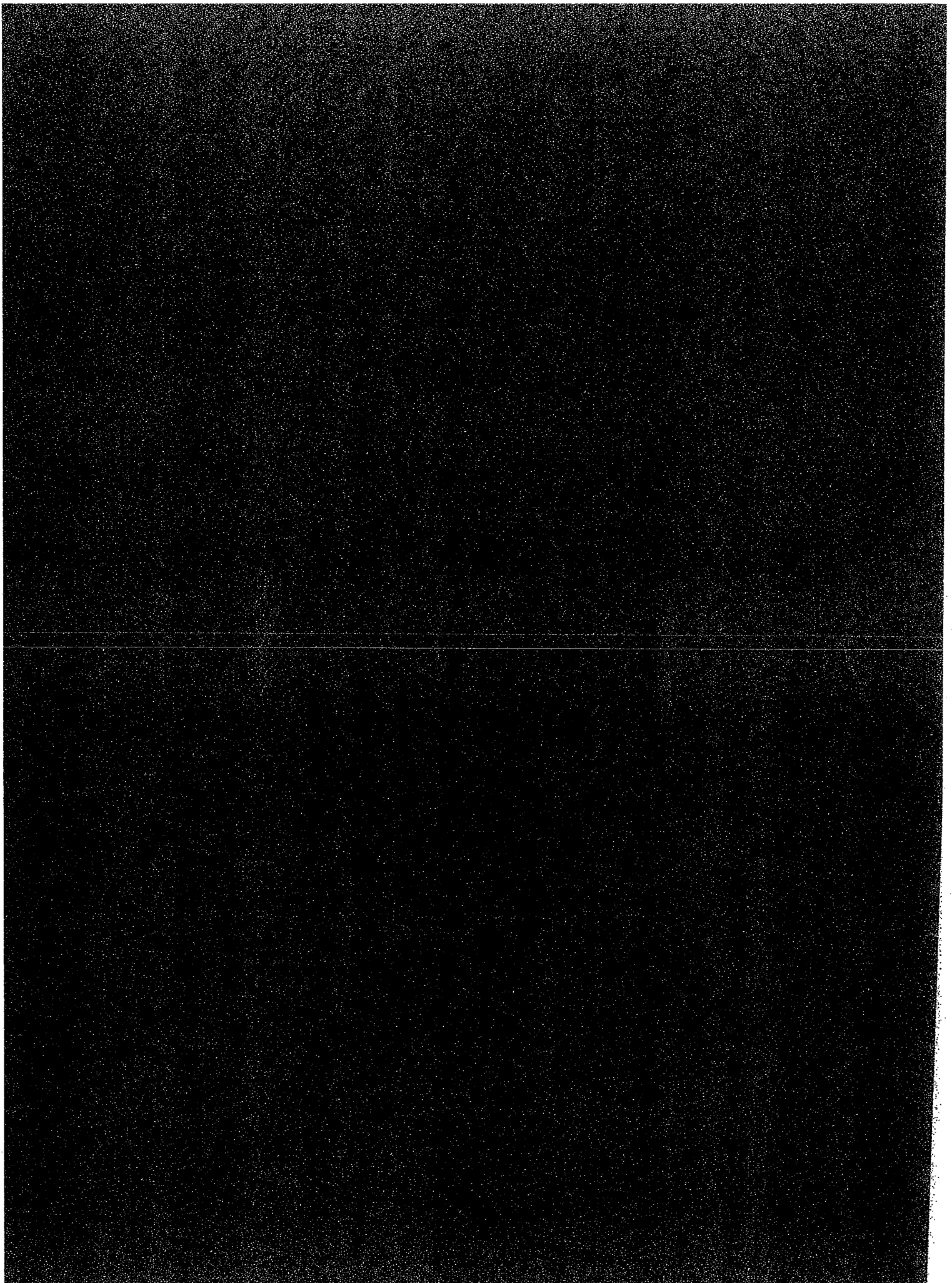
1. The grant application may be electronically signed on behalf of the applicant by "**Arlind Karpuzi**" who, at the time of signing, has a **TITLE** of "**Chairperson**" and the email address of "**arkarpuzi@gmail.com**".
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "**TITLE**" specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the

Board of Supervisors of West Deer Township
(identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of this applicant, this 18th day of March, 2020.

(signature of the governing body)



ADOPTION: RESOLUTION 2020-4 (PUBLIC COMMENT)

RESOLUTION NO. 2020-4 ESTABLISHES RULES FOR PUBLIC COMMENT AT MEETINGS OF THE BOARD OF SUPERVISORS

ATTACHED IS A COPY OF RESOLUTION NO. 2020-4.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION NO. 2020-4 ESTABLISHING RULES FOR PUBLIC COMMENT AT MEETINGS OF THE BOARD OF SUPERVISORS.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. KARPUZI	—	—	—	—

OFFICIAL
TOWNSHIP OF WEST DEER
RESOLUTION NO. 2020-4

A RESOLUTION OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ESTABLISHING RULES FOR PUBLIC COMMENT AT MEETINGS OF THE BOARD OF SUPERVISORS

WHEREAS, Pennsylvania's Sunshine Act, 65 Pa. C.S. §§ 701 et seq. – as well as Section C-1041 of the Township of West Deer Charter – require the Township of West Deer to provide a reasonable period of time at each advertised regular or special meeting of the Board of Supervisors (the “Board”) for residents and taxpayers to comment on matters of general concern, official action, or deliberation which are, or may be, before the Board prior to the Board taking official action; and

WHEREAS, the Board has determined that both its compliance with the Sunshine Act and the Township Charter, as well as the efficient and effective conduct of its meetings and the maintenance of order at said meetings, would be advanced by establishing a set of rules regarding such public comment.

NOW THEREFORE, BE IT RESOLVED by the Board of the Township of West Deer as follows:

Section 1.

1. A period of public comment shall be held at the beginning of each advertised regular or special meeting of the Board of Supervisors of the Township of West Deer, and a place for such public comment shall be provided on the agenda for each such meeting. These comments shall be limited to the agenda items currently before the Board. Residents and taxpayers of the Township who have registered to speak at the meeting in accordance with Section C-1041 of the Township of West Deer Charter ("Registered Speakers") shall have first priority to make public comment before those residents and taxpayers who did not so register. The public comment of Registered Speakers shall be subject to the same rules and limitations applicable to public comments.

At the end of a regular or special meeting, an additional public comment period will be held for comments on matters of general Township concern. This comment period shall be subject to the same rules and limitations applicable to public comments.

2. The Chairperson of the Board shall preside over the public comment period, and shall recognize residents or taxpayers of the Township wishing to offer comment during such period, with first priority given to Registered Speakers during the public comment period held at the beginning of each advertised regular and special meeting.

3. Public comment shall be limited to residents or taxpayers of the Township. Any resident or taxpayer wishing to address the Board during a public comment period shall provide their written name and address prior to the public comment period. The Township shall have forms for such identification prepared and available at each such advertised regular or special meeting of the Board.

4. Each Registered Speaker – and each such other resident or taxpayer who has signed in and who wishes to speak – shall address the Chairperson of the Board and, upon recognition and receiving permission to speak, shall confine his or her remarks to issues or items which constitute matters of concern, official action, or deliberation which are, or may be, before the Board, and which relate to matters on the agenda (except for the comment period at the end of a meeting which may include comments on matters of general Township concern).

5. The Chairperson of the Board may rule out of order any offensive, insulting, threatening, scandalous, or obscene comments as determined by the Chairperson to be disruptive or to otherwise prevent the orderly conduct of the official business of that meeting. Commenters who make threats against any person or against public order and otherwise create a risk to the security of the Board, staff, or the general public may be barred by the Chairperson of the Board from continued attendance at that meeting.

6. Each individual person's comments, including the comments of each Registered Speaker, shall be limited to a maximum of three (3) minutes. When a group of persons

wishes to address the Board on the same subject matter, it shall be proper for the Chairperson or other presiding officer to request that a spokesperson be chosen by the group to address the Board and to limit the number of people addressing the Board on the same matter so as to avoid any unnecessary repetition. This will not prevent individual members of the group from commenting to the extent that they wish to comment on an issue not addressed by the designated spokesperson.

7. The Chairperson of the Board shall have the authority to call a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

8. The Township endeavors to provide accurate and timely information to questions asked by its citizens. Questions asked during public comment periods will be treated as comments. Answers may be provided by the Township Administration or the Board as appropriate, but responses to such questions may be deferred to a later time at the discretion of the Township.

Section 2. This Resolution shall be effective immediately and shall repeal any inconsistent prior resolutions to the extent of such inconsistency.

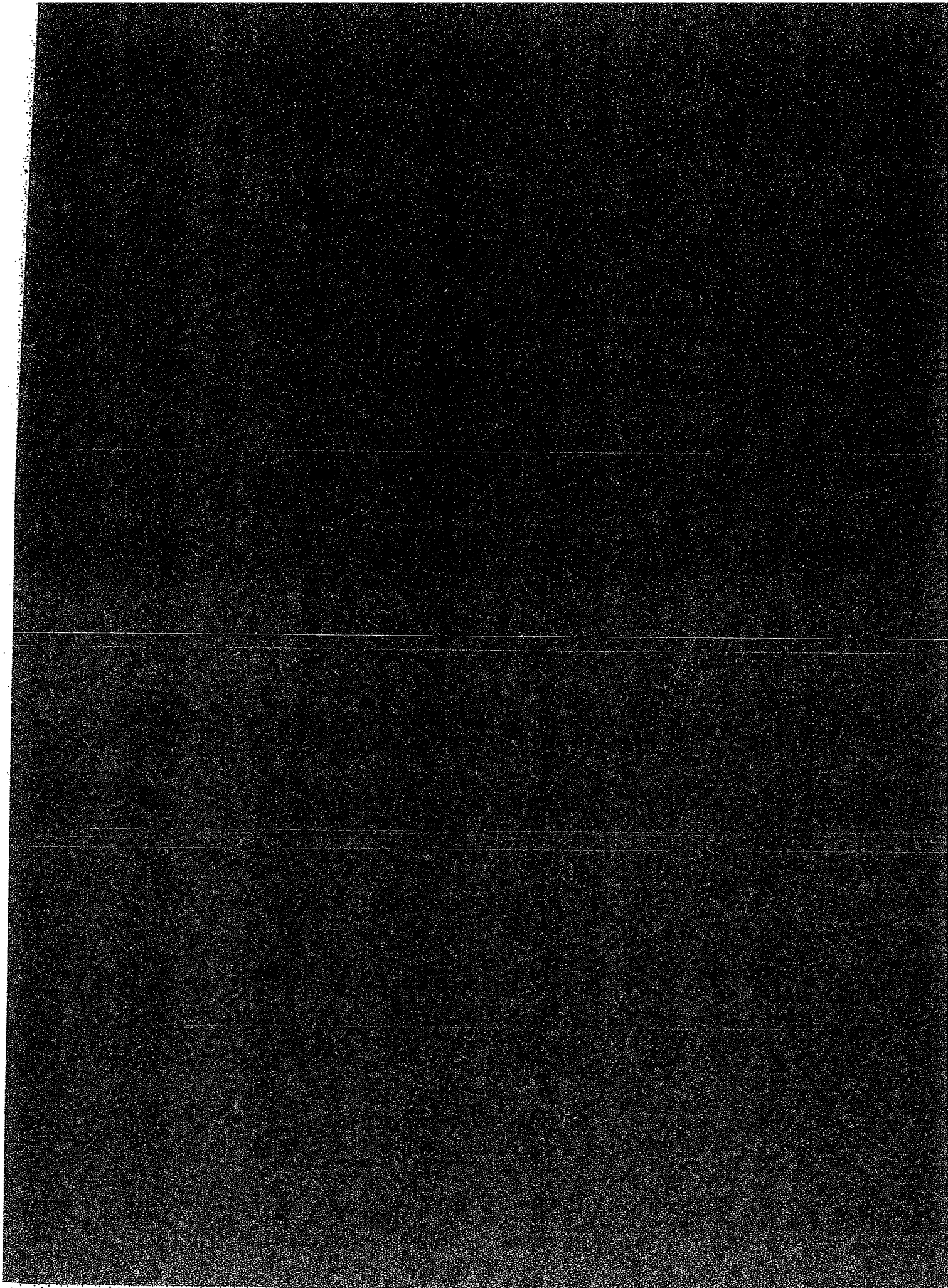
Motion made by Board Member _____, seconded by Board Member _____, and this Resolution is adopted this 18th day of March, 2020.

ATTEST:

TOWNSHIP BOARD OF SUPERVISORS
TOWNSHIP OF WEST DEER

Township Manager

Chairperson



ADOPTION: RESOLUTION 2020-5 (EICH PLANNING MODULE)

RESOLUTION 2020-5 APPROVES THE PA DEP SEWAGE FACILITIES PLANNING MODULE FOR THE EICH SUBDIVISION PLAN LOCATED AT 85 SHEPHARD ROAD, GIBSONIA, PA IN THE R-RURAL ESTATE ZONING DISTRICT.

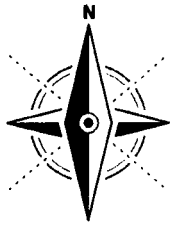
(SEE ATTACHED)

MR. SHOUP REVIEWED THE PA DEPARTMENT OF ENVIRONMENTAL PROTECTION PLANNING MODULE DOCUMENTS AND FOUND THE PLANNING MODULE TO BE IN PROPER ORDER. MR. SHOUP THEREFORE RECOMMENDED THAT IT BE APPROVED BY THE TOWNSHIP BY RESOLUTION.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION 2020-5 APPROVING THE PA DEP SEWAGE FACILITIES PLANNING MODULE FOR THE EICH SUBDIVISION PLAN.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	---	---	---	---
MRS. HOLLIBAUGH	---	---	---	---
MRS. JORDAN	---	---	---	---
MR. MAUDHUIT	---	---	---	---
MR. KARPUI	---	---	---	---



SHOUP ENGINEERING
FOR OVER 50 YEARS

329 Summerfield Drive, Baden PA 15005
Phone: 724-869-9560 Fax: 724-869-7434
shoupeng@comcast.net

Our email has changed. Our new email is info@shoupengineering.com

February 24, 2020

Mr. Bill Payne
West Deer Township
109 East Union Road
Cheswick, PA 15024

Re: Eich Subdivision Plan
Sewage Facilities Planning Module

Dear Mr. Payne,

I have reviewed the Sewage Facilities Planning Module and related documents submitted for the Eich Subdivision Plan and would recommend that the Township Board of Supervisors adopt the resolution which accompanies the planning module.

If you should have any questions, please do not hesitate to contact me at your convenience.

Sincerely,

SHOUP ENGINEERING INC.

Scott A. Shoup, P.E.

cc: Daniel Mator, via email
Cathy Sopko, via email
Dorothy Moyta, via email

RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT

Resolution No. 2020-5
RESOLUTION OF THE (SUPERVISORS) (~~COMMISSIONERS~~) (~~COUNCILMEN~~) of West Deer
(TOWNSHIP) (~~BOROUGH~~) (~~CITY~~), Allegheny COUNTY, PENNSYLVANIA (hereinafter "the municipality").

WHEREAS Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the *Pennsylvania Sewage Facilities Act*, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

WHEREAS James Eich III has proposed the development of a parcel of land identified as
land developer

Eich Subdivision, and described in the attached Sewage Facilities Planning Module, and
name of subdivision

proposes that such subdivision be served by: (check all that apply), sewer tap-ins, sewer extension, new treatment facility, individual onlot systems, community onlot systems, spray irrigation, retaining tanks, other, (please specify). _____

WHEREAS, West Deer Township finds that the subdivision described in the attached
municipality
Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the (Supervisors) (~~Commissioners~~) (~~Councilmen~~) of the (Township) (~~Borough~~) (~~City~~) of West Deer hereby adopt and submit to DEP for its approval as a revision to the "Official Sewage Facilities Plan" of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

I _____, Secretary, West Deer
(Signature)

Township Board of Supervisors (~~Borough Council~~) (~~City Councilmen~~), hereby certify that the foregoing is a true copy of the Township (~~Borough~~) (~~City~~) Resolution # 2020-5, adopted, _____, 20____.

Municipal Address:

West Deer Township
109 East Union Road
Cheswick, PA 15024
Telephone 724-265-3680

Seal of
Governing Body



**TRANSMITTAL LETTER
FOR SEWAGE FACILITIES PLANNING MODULE**

DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) USE ONLY				
DEP CODE #	CLIENT ID #	SITE ID #	APS ID #	AUTH. ID #

TO: Approving Agency (DEP or delegated local agency) Date _____
Pennsylvania DEP

Dear Sir/Madam:

Attached please find a completed sewage facilities planning module prepared by Amy Hopkins (Name)

PLS _____ for Eich Subdivision (Name)
 _____ (Title)

a subdivision, commercial, or industrial facility located in West Deer Township

Allegheny County.
 _____ (City, Borough, Township)

Check one

(i) The planning module, as prepared and submitted by the applicant, is approved by the municipality as a proposed revision supplement for new land development to its Official Sewage Facilities Plan (Official Plan), and is adopted for submission to DEP transmitted to the delegated LA for approval in accordance with the requirements of 25 Pa. Code Chapter 71 and the *Pennsylvania Sewage Facilities Act* (35 P.S. §750),

OR

(ii) The planning module will not be approved by the municipality as a proposed revision or supplement for new land development to its Official Plan because the project described therein is unacceptable for the reason(s) checked below:

Check Boxes

- Additional studies are being performed by or on behalf of this municipality which may have an effect on the planning module as prepared and submitted by the applicant. Attached hereto is the scope of services to be performed and the time schedule for completion of said studies.
- The planning module as submitted by the applicant fails to meet limitations imposed by other laws or ordinances, officially adopted comprehensive plans and/or environmental plans (e.g., zoning, land use, 25 Pa. Code Chapter 71). Specific reference or applicable segments of such laws or plans are attached hereto.
- Other (attach additional sheet giving specifics).

Municipal Secretary: Indicate below by checking appropriate boxes which components are being transmitted to the approving agency.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Resolution of Adoption | <input type="checkbox"/> 3 Sewage Collection/Treatment Facilities | <input checked="" type="checkbox"/> 4A Municipal Planning Agency Review |
| <input checked="" type="checkbox"/> Module Completeness Checklist | <input type="checkbox"/> 3s Small Flow Treatment Facilities | <input type="checkbox"/> 4B County Planning Agency Review |
| <input checked="" type="checkbox"/> 2 Individual and Community Onlot Disposal of Sewage | | <input checked="" type="checkbox"/> 4C County or Joint Health Department Review |

Daniel J. Mator, Jr.
 Municipal Secretary (print)

Signature

Date

Q. MUNICIPAL ACTIONS (Marginal conditions, Residual Tract Waiver and/or O&M option)
 (See Section Q of attached instructions)

This section is to be completed by the municipality if marginal conditions have been identified on the project site and/or if a waiver of the planning requirements has been requested for the residual tract of the subdivision and/or if an assurance of long term operation and maintenance is required by Section 71.72. If none of these conditions are met, do not complete this section.

- 1. The proposed development has been identified in Section G and/or Section H as having marginal conditions or other concerns for the long-term use of onlot sewage systems. The municipality has selected the following method of providing long-term sewage disposal to this subdivision: (Check one)
 - Provision of a sewage management program meeting the minimum requirements of Chapter 71, Section 71.73
 - Replacement area testing
 - Scheduled replacement with sewerage facilities
 - Reduction of the density of onlot systems
- The justification required in Section Q of the instructions is attached.

- 2. A waiver of the planning requirements for the residual tract of this subdivision has been requested.

The municipality acknowledges acceptance of this proposal and requests a waiver of the sewage facilities planning requirements for the residual tract designated on the subdivision plot plan. Our municipal officials accept full responsibility now and in the future to identify any violation of this waiver and to submit to the approving agency any required sewage facilities planning for the designated residual tract should a violation occur or construction of a new sewage-generating structure on the residual tract of the subdivision be proposed. We understand that such planning information may require municipal officials to be responsible for soil testing and other environmental assessments for the residual tract in the future.

- 3. The option selected to assure long-term proper operation and maintenance, required by Title 25, PA Code, Section 71.72, for the proposed DEP permitted non-municipal sewage facility or local agency permitted community onlot sewage system is clearly identified and attached.

Chairperson or Secretary of Governing Body	Signature	Date
Municipality Name		
Address	Address	
(Area Code) Telephone No. () _____		

R. PLANNING MODULE REVIEW FEE (See Section R of attached instructions)

The Sewage Facilities Act establishes a fee for the DEP planning module review. DEP will calculate the review fee for the project and invoice the project sponsor OR the project sponsor may attach a self-calculated fee payment to the planning module prior to submission of the planning package to DEP. (Since the fee and fee collection procedures may vary if a "delegated local agency" is conducting the review, the project sponsor should contact the "delegated local agency" to determine these details.) Check the appropriate box.

- I request the DEP calculate the review fee for my project and send me an invoice for the correct amount. I understand the Department's review of my project will not begin until the Department receives the correct review fee from me for the project.



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF POINT AND NON-POINT SOURCE MANAGEMENT

Code No.

SEWAGE FACILITIES PLANNING MODULE

Component 2. Individual and Community Onlot Disposal of Sewage

(Return completed module package to appropriate municipality)

DEP USE ONLY				
DEP CODE #	CLIENT ID #	SITE ID #	APS ID #	AUTH ID #

This planning module component is used to fulfill the planning requirements of Act 537 for the following types of projects: (1) proposing the use of individual onlot sewage disposal systems (including individual residential spray irrigation systems (IRSIS)) and except for those projects qualifying for the "exception to the requirement to revise the Official Plan" under Chapter 71, Section 71.55, (2) proposing retaining tanks (including holding tanks, privies, chemical, incinerating, recycling or composting toilets), (3) proposing municipal permitted community onlot sewage disposal systems, and (4) proposing DEP permitted individual or community large volume onlot sewage disposal systems.

This component, along with any other documents specified in the cover letter, must be submitted to the municipality with jurisdiction over the project site for review and approval. All appropriate documentation must be attached for the Sewage Facilities Planning Module package to be complete. Refer to the instructions for help in completing this component.

REVIEW FEES: Amendments to the Sewage Facilities Act established fees to be paid by the applicant for review of planning modules for land development. These fees may vary depending on the approving agency for the project (DEP or delegated local agency). Please see Section R and the instructions for more information on these fees.

NOTE: All projects must complete Sections A through I and Sections N through R. Complete Sections J, K, L and/or M if indicated . The municipality should complete Section Q if marginal conditions are present and/or if a waiver of the planning requirements is requested for the residual tract and/or if assurance of long term O & M option is required.

A. PROJECT INFORMATION (See Section A of instructions)

1. Project Name EICH SUBDIVISION

2. Brief Project Description SUBDIVIDE TAX PARCEL 1834-L-284 AS DEDSCRIBED IN DEED BOOK VOLUME 17274, PG 141 INTO TWO LOTS. ONE BEING 3.643 ACRES AND THE OTHER 44.133 ACRES.

B. CLIENT (MUNICIPALITY) INFORMATION (See Section B of instructions)

Municipality Name	County	City	Boro	Twp
WEST DEER	ALLEGHENY	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Municipality Contact Individual – Last Name	First Name	MI	Suffix	Title
MATOR	DANIEL			TOWNSHIP MANAGER
Additional Individual Last Name	First Name	MI	Suffix	Title
TEORSKY	DENISE			ADMIN
Municipality Mailing Address Line 1	Mailing Address Line 2			
109 EAST UNION RD				
Address Last Line – City	State	ZIP+4		
CHESWICK	PA	15024		
Phone + Ext.	FAX (optional)	Email (optional)		
724-285-3680	724-265-2228	DMATOR@WESTDEERTOWNSHIP.COM		

dteorsky@westdeertownship.com

C. SITE INFORMATION (See Section C of instructions)

Site (Land Development or Project) Name EICH SUBDIVISION

Site Location Line 1: 85 SHEPARD RD | Site Location Line 2:

Site Location Last Line – City	State	ZIP+4	Latitude	Longitude
GIBSONIA	PA	15044	N 40 38'25"	W 79 54' 25"

Detailed Written Directions to Site
 Site is 760' east of McIntyre Rd and 2300' west of Middle Road extension, West Deer Township, Allegheny Co.

Description of Site Site is a 49 acre farm with existing farmhouse, pasture lands and thick wooded areas. Property does not currently support livestock.

Site Contact (Developer/Owner)

Last Name	First Name	MI	Suffix	Phone	Ext.
EICH	JAMES		III	412-433-8551	

Site Contact Title: OWNER | Site Contact Firm (if none, leave blank):

FAX: | Email:

Mailing Address Line 1: 1138 PARK STREET | Mailing Address Line 2:

Mailing Address Last Line – City	State	ZIP+4
Tarentum	PA	15084

D. PROJECT CONSULTANT INFORMATION (See Section D of instructions)

Last Name	First Name	MI	Suffix
HOPKINS	AMY		

Title: PROFESSIONAL LAND SURVEYOR | Consulting Firm Name: URBAN TERRAIN LLC

Mailing Address Line 1: 4091 SALTSBURG RD SUITE H | Mailing Address Line 2:

Address Last Line – City	State	ZIP+4	Country
MURRYSVILLE	PA	15668	USA

Email	Phone	Ext.	FAX
ahopkins@urbanterrain.net	412-744-4520		412-744-4546

E. AVAILABILITY OF DRINKING WATER SUPPLY

The project will be provided with drinking water from the following source: (Check appropriate box)

- Individual wells or cisterns.
- A proposed public water supply.
- An existing public water supply.

If existing public water supply is to be used, provide the name of the water company and attach documentation from the water company stating that it will serve the project.

Name of water company: Hampton Shaler Water Authority

F. PROJECT NARRATIVE (See Section F of instructions)

A narrative has been prepared as described in Section F of the instructions and is attached.

The applicant may choose to include additional information beyond that required by Section F of the instructions.

G. GENERAL SITE SUITABILITY (See Section G of attached instructions)

This section must be completed when the proposed method of sewage disposal is the use of onlot sewage disposal systems or privies. The purpose of the information provided in this section is to determine the general suitability of the site for onlot disposal of sewage. Site suitability should not be construed as approval for permit issuance on individual lots. Additional testing may be required for permit issuance.

NOTE: If one or more lots in this subdivision are planned to be served by individual residential spray irrigation systems (IRSIS), please see the specific information on IRSIS in Section G.3 of the attached instructions.

1. PLOT PLAN

The following information is to be submitted on a plot plan of the proposed subdivision or development:

- | | |
|--|--|
| a. Location of all soil profiles and percolation tests. | i. Surface waters. |
| b. Slope at each test area. | j. Wetlands – from National Wetland Inventory Mapping and USDA Hydric Soils Mapping. |
| c. Soil types and boundaries. | k. Floodplain or floodprone area soils, floodways (Federal Flood Insurance Mapping). |
| d. Existing and proposed streets, roadways, access roads, etc. | l. Designated open space areas. |
| e. Lot lines and lot sizes. | m. Remaining acreage under the same ownership and contiguous lots. |
| f. Existing and proposed rights-of-way. | n. Existing onlot or sewerage systems; pipelines, transmission lines, etc., in-use or abandoned. |
| g. Existing and proposed drinking water supplies for proposed and contiguous lots. | o. Prime agricultural land. |
| h. Existing buildings. | p. Orientation to North |

2. RESIDUAL TRACT PLANNING WAIVER REQUEST

A waiver from sewage facilities planning is, is not requested for the residual land tract associated with this project. (See Section H, Section Q, Component 4 and instructions for additional information).

3. SOILS INFORMATION

- a. Attach copies of "Site Investigation and Percolation Test Report" (3800-FM-WSFR0290A) (formerly known as "Appendix A") form(s) for the proposed subdivision.
- b. Marginal conditions for long-term onlot sewage disposal are, are not present. See marginal conditions information in Sections H and Q and in attached instructions.
- c. If one or more lots in this subdivision are planned to be served by Individual Residential Spray Irrigation Systems (IRSIS), please see the specific information on IRSIS in Section G of the instructions.

4. WETLAND PROTECTION

YES NO

- a. Are there wetlands in the project area? If yes, ensure these areas appear on the plot plan as shown in the mapping or through on-site delineation.
- b. Are there any construction activities (encroachments, or obstructions) proposed in, along, or through the wetlands? If yes, identify any proposed encroachments on wetlands and identify whether a General Permit or a full encroachment permit will be required. If a full permit is required, address time and cost impacts on the project. Note that wetland encroachments should be avoided where feasible. Also note that a feasible alternative **MUST BE SELECTED** to an identified encroachment on an exceptional value wetland as defined in Chapter 105. Identify any project impacts on streams classified as HQ or EV and address impacts of the permitting requirements of said encroachments on the project.

5. PRIMARY AGRICULTURAL LAND PROTECTION

YES NO

- Will the project involve the disturbance of prime agricultural lands?

If yes coordinate with local officials to resolve any conflicts with the local prime agricultural land protection program. The project must be consistent with such municipal programs before the sewage facilities planning module package may be submitted to DEP.

If no, prime agricultural land protection is not a factor to this project. Proceed to G.6.

- Is this project consistent with the municipal prime agricultural land protection program.

6. HISTORIC PRESERVATION ACT

YES NO

- a. Sufficient documentation is attached to confirm that this project is consistent with DEP Technical Guidance 012-0700-001 *Implementation of the PA State History Code* (available online at the DEP Web site at www.depweb.state.pa.us select "subject" then select "technical guidance"). As a minimum this includes copies of the completed Cultural Resources Notice (CRN), a return receipt for its submission to the PHMC and the PHMC review letter.

H. SEWAGE ENFORCEMENT OFFICER ACTION (See Section H of attached instructions)

1. I have confirmed the information relating to the general suitability for onlot sewage disposal contained in this component. Confirmation of this information was based upon on-site verification of soil tests, general site conditions and other generally available soils information. The proposed development site:
- Is generally suitable for onlot disposal. This module does not constitute individual permit approval.
 - Is marginal for long-term onlot disposal. (See instructions for information on marginal conditions).
 - Is not generally suitable for onlot disposal. (See my attached comments regarding this determination).
 - Cannot be evaluated for general site suitability because of insufficient soils testing.
2. The proposed development site is considered "marginal for onlot disposal" or for long-term onlot system use because one or more of the following conditions exist. (Check all that apply).
- Soils profile examinations which document areas of suitable soil intermixed with areas of unsuitable soils.
 - Site evaluation which documents soils generally suitable for elevated sand mounds with some potential lots with slopes over 12%.
 - Site evaluation which documents soils generally suitable for in-ground systems with some potential lots with slopes in excess of 20%.
 - Lot density of more than 1 Residential Dwelling Unit/acre.
 - Proposed use of a community onlot disposal system or system serving commercial, industrial or institutional uses.

- 3. Residual Tract Facilities (For use only when there is an existing onlot disposal system on the residual tract)
 - I have inspected the lot on which the existing building and existing onlot disposal system is located and have concluded, based on soils mapping or soils evaluation, permit information or site inspection that the long-term sewage disposal needs of this site and the building currently served can be met. (Required)
 - I further acknowledge that no violations of the Sewage Facilities Act are known to me or have become apparent as a result of my site inspection. No inferences regarding future performance of the existing onlot disposal system should be drawn from this acknowledgement. (Required)
 - A brief description and sketch of the existing system and site is attached. (Optional)

Signature of Certified Sewage Enforcement Officer having jurisdiction
in municipality where development is proposed

Certification #

Date

I. ALTERNATIVE SEWAGE FACILITIES ANALYSIS (See Section I of attached instructions)

This analysis consists of a narrative that will support the chosen sewage disposal method by comparing it to methods already in use in the area or to any other available method. Attach the narrative to the package and title it **Alternative Analysis**. The narrative should describe:

- 1. the chosen sewage disposal method, and whether the method is interim (to be replaced within 5 years) or ultimate (will serve the development beyond 5 years). Also provide the number of lots or EDU's that will be served.

I. ALTERNATIVE SEWAGE FACILITIES ANALYSIS (Continued) (See Section I of attached instructions)

- 2. the types of land uses adjacent to the project area (agricultural, residential, commercial etc.) and the type of sewage disposal method serving each of those land uses.
- 3. if the sewage facilities described in (2) are in need of improvement due to high rates of onlot malfunction or overloaded public sewers.
- 4. the sewage disposal method indicated for the development area in the municipality's Official Sewage Facilities Plan. (Such as: onlot disposal systems, public sewers, etc.).
- 5. existing and/or proposed sewage management program(s) in the area and/or any other municipal options necessary to satisfy the requirements of section(s) 71.72 or 71.73 including the provisions of the selected option.
- 6. potential alternative sewage disposal methods that are available for the project.
- 7. why the proposed disposal method was chosen over the alternative methods discussed.
- 8. who will be the owner of the facility, and who will be responsible for operation and maintenance of the facility.
- 9. any other information that the developer feels will support the chosen disposal method.

Complete the following sections (J, K, L and/or M) if indicated .

If none are indicated, go directly to Section N.

J. PROTECTION OF RARE, ENDANGERED OR THREATENED SPECIES
(See Section J of instructions)

Check one:

- The "Pennsylvania Natural Diversity Inventory (PNDI) Project Environmental Review Receipt" resulting from my search of the PNDI database and all supporting documentation from jurisdictional agencies (when necessary) is/are attached.
- A completed "Pennsylvania Natural Diversity Inventory (PNDI) Project Planning & Environmental Review Form," (PNDI Form) available at www.naturalheritage.state.pa.us, and all required supporting documentation is attached. I request DEP staff to compete the required PNDI search for my project. I realize that my planning module will be considered incomplete upon submission to the Department and that the DEP review will not begin, and that processing of my planning module will be delayed, until a "PNDI Project Environmental Review Receipt" and all supporting documentation from jurisdictional agencies (when necessary) is/are received by DEP.

"Applicant or Consultant Initials _____"

K. PERMEABILITY TESTING (See Section K of attached instructions)

The information required in Section K of the instructions is attached.

L. PRELIMINARY HYDROGEOLOGIC STUDY (See Section L of attached instructions)

The information required in Section L of the instructions is attached.

M. DETAILED HYDROGEOLOGIC STUDY (See Section M of attached instructions)

The information required in Section M of the instructions is attached.

N. RETAINING TANKS (See Section N of attached instructions)

The term "Retaining Tank" includes holding tanks and privies, as well as, chemical, incinerating, recycling, and composting toilets. Check the appropriate box.

Yes No Does this new land development project propose either interim or long-term use of retaining tanks?

If yes, complete the remainder of Section N.

If no, completion of the remainder of Section N is not required. Proceed to Section O.

What types of retaining tanks are proposed? Check all that apply.

Holding Tank Privy Chemical Incinerating Recycling Composting

1. **Holding Tanks** – are only to be used in new land development as an interim sewage disposal method and only for a period of time determined by DEP. A replacement sewage disposal method is required and an implementation schedule for that replacement method must be developed. Local ordinances must also be **in place** to provide for the maintenance of the tanks. Complete a. and b. below. For exceptions to these requirements see Chapter 71, Section 71.63 (Retaining Tanks).

a. The following questions will help determine if a holding tank can be used.

1) Yes No Does the Official Sewage Facilities plan or revision provide for replacement of the tanks by adequate sewage services?

2) Yes No Does the Official Sewage Facilities Plan or revision include financial assurances for the implementation of the replacement method?

If yes, what is the replacement sewage disposal method?

Method _____

If no, holding tanks may not be used.

b. Chapter 72 requires that the municipality, sewer authority or other DEP approved entity with responsibility over the holding tanks have **in place** ordinances, regulations or restrictions established to maintain the tanks as outlined in Chapter 71, Section 71.63(c)(3). Attach documentation that the responsible agency has developed these ordinances or restrictions. These projects must also complete Part 3 below (Retaining Tank Pumping and Content Disposal).

2. **Privies/Chemical Toilets**

Projects that propose privies as the method of sewage disposal must complete a, b and c below. For exceptions to these requirements see Chapter 71, Section 71.63 (Retaining Tanks).

a. Complete Section G of this Component.

b. The municipality, sewer authority, management agency or other DEP approved entity with responsibility over the site must have ordinances, regulations or restrictions established that assume responsibility for the removal of a privy and installation of an approved onlot sewage disposal system when water under pressure is provided to that lot. Attach a copy of these ordinances, regulations or restrictions.

- c. These projects must also complete Part 3 below (Retaining Tank Pumping and Content Disposal).

N. RETAINING TANKS cont'd. (See Section N of attached instructions)

3. Retaining Tank Pumping and Content Disposal

- a) Name of Retaining Tank Cleaner _____
(This can be the municipality or a contracted cleaner)
 Address _____
 Telephone Number _____

- b) Name of Disposal Site _____
 Type of treatment facility _____
 NPDES or Land Disposal permit number _____
 County _____ Municipality _____

Attach letter of agreement with the proposed disposal site verifying adequate capacity for disposal needs. Retaining tank wastes must be disposed of at a DEP permitted facilities or sites.

- c) A municipality, sewer authority, or sewage management agency may delegate or contract for the collection and disposal of retaining tank contents, except that the ultimate responsibility for the proper collection and disposal of the contents shall remain with the municipality, authority or agency.

O. PUBLIC NOTIFICATION REQUIREMENT (See Section O of attached instructions)

This section must be completed to determine if the applicant will be required to publish certain facts about the project in a newspaper of general circulation in accordance with Chapter 71, Section 71.53(d)(6) to provide a chance for the general public to comment on proposed new land development projects. This notice may be provided by the applicant or the applicant's agent, the municipality or the local agency by publication in a newspaper of general circulation within the municipality affected. Where an applicant or an applicant's agent provides the required notice for publication, the applicant or applicant's agent shall notify the municipality or local agency and the municipality and local agency will be relieved of the obligation to publish. The required content of the publication notice are found in Section O of the instructions.

To complete this section, each of the following questions must be answered with a "yes" or "no". Newspaper publication is required if any of the following are answered "yes". Check all boxes that apply.

Yes No

- 1. Does the project propose the construction of a sewage treatment facility?
- 2. Will the project change the flow at an existing sewage treatment facility by more than 50,000 gallons per day?
- 3. Will the project result in a public expenditure for the sewage facilities portion of the project in excess of \$100,000?
- 4. Will the project lead to a major modification of the existing municipal administrative organizations within the municipal government?
- 5. Will the project require the establishment of *new* municipal administrative organizations within the municipal government?
- 6. Will the project result in a subdivision of 50 lots or more?
- 7. Does the project involve a major change in established growth projections?
- 8. Does the project involve a different land use pattern than that established in the municipality's Official Sewage Facilities Plan?
- 9. Does the project involve the use of large volume onlot sewage disposal systems (Flow > 10,000 gpd)?
- 10. Does the project require resolution of a conflict between the proposed alternative and consistency requirements contained in Chapter 71.21(a)(5)(i), (ii), (iii)?

O. PUBLIC NOTIFICATION REQUIREMENT (Continued)

11. Will sewage facilities discharge into high quality or exceptional value waters?
- Attached is a copy of:
- the public notice,
 - all comments received as a result of the notice,
 - the municipal response to these comments.
- No comments were received. A copy of the public notice is attached.

P. FALSE SWEARING STATEMENT (See Section P of attached instructions)

The individual performing the tests and field evaluations necessary to complete **Section G** must provide the information below and sign the false swearing statement found to the right.

I verify that the soils information statements made in this component are true and correct to the best of my knowledge, information and belief. I understand that false statements in this component are made subject to the penalties of 18 PA C.S.A. §4904 relating to unsworn falsification to authorities.

Ronald Andrasko II, C.P.S.S., S.E.O.

Name (Print)

Title

1011 Lux Rd, Jeannette, PA 15655

Address

724-744-0101

Telephone Number

Signature

Date

Check One:

- The individual conducting these tests is a Sewage Enforcement Officer authorized to perform this work under a fee schedule established by the municipality.
- The individual conducting these tests is not a Sewage Enforcement Officer employed by the local agency in which this development is located.

The individual completing the rest of the component must provide their name, title, address, telephone number and sign the false swearing statement found to the right.

I verify that the statements made in this component are true and correct to the best of my knowledge, information and belief. I understand that false statements in this component are made subject to the penalties of 18 PA C.S.A. §4904 relating to unsworn falsification to authorities.

Amy Hopkins, PLS

Name (Print)

Owner, Urban Terrain LLC, a land surveying company

Title

4091 Saltsburg Rd, Suite H, Murrysville, PA 15668

Address

412-744-4520

Telephone Number

- A waiver of the planning requirements is requested for the residual tract of this subdivision. The requirements of Section G.2 of the instructions have been met.

Signature

Date

Q. MUNICIPAL ACTIONS (Marginal conditions, Residual Tract Waiver and/or O&M option)
 (See Section Q of attached instructions)

This section is to be completed by the municipality if marginal conditions have been identified on the project site and/or if a waiver of the planning requirements has been requested for the residual tract of the subdivision and/or if an assurance of long term operation and maintenance is required by Section 71.72. If none of these conditions are met, do not complete this section.

1. The proposed development has been identified in Section G and/or Section H as having marginal conditions or other concerns for the long-term use of onlot sewage systems. The municipality has selected the following method of providing long-term sewage disposal to this subdivision: (Check one)
 - Provision of a sewage management program meeting the minimum requirements of Chapter 71, Section 71.73
 - Replacement area testing
 - Scheduled replacement with sewerage facilities
 - Reduction of the density of onlot systems
- The justification required in Section Q of the instructions is attached.
2. A **waiver** of the planning requirements for the residual tract of this subdivision has been requested.

The municipality acknowledges acceptance of this proposal and requests a waiver of the sewage facilities planning requirements for the residual tract designated on the subdivision plot plan. Our municipal officials accept full responsibility now and in the future to identify any violation of this waiver and to submit to the approving agency any required sewage facilities planning for the designated residual tract should a violation occur or construction of a new sewage-generating structure on the residual tract of the subdivision be proposed. We understand that such planning information may require municipal officials to be responsible for soil testing and other environmental assessments for the residual tract in the future.

3. The **option** selected to assure long-term proper operation and maintenance, required by Title 25, PA Code, Section 71.72, for the proposed DEP permitted non-municipal sewage facility or local agency permitted community onlot sewage system is clearly identified and attached.

Chairperson or Secretary of Governing Body	Signature	Date
Municipality Name		
Address	Address	
(Area Code) Telephone No. () _____		

R. PLANNING MODULE REVIEW FEE (See Section R of attached instructions)

The Sewage Facilities Act establishes a fee for the DEP planning module review. DEP will calculate the review fee for the project and invoice the project sponsor **OR** the project sponsor may attach a self-calculated fee payment to the planning module prior to submission of the planning package to DEP. (Since the fee and fee collection procedures may vary if a "delegated local agency" is conducting the review, the project sponsor should contact the "delegated local agency" to determine these details.) Check the appropriate box.

- I request the DEP calculate the review fee for my project and send me an invoice for the correct amount. I understand the Department's review of my project will not begin until the Department receives the correct review fee from me for the project.

R. PLANNING MODULE REVIEW FEE cont'd. (See Section R of attached instructions)

- I have calculated the review fee for my project using the formula found below and the review fee guidance in the instructions. I have attached a check or money order in the amount of \$ _____ payable to "**Commonwealth of PA, DEP**". **Include DEP code number on check.** I understand the Department will not begin review of my project unless it receives the fee and determines the fee is correct. If the fee is incorrect, The Department will return my check or money order, send me an invoice for the correct amount. I understand the Department's review will NOT begin until I have submitted the correct fee.
- I request to be exempt from the DEP planning module review fee because this planning module creates **only one** new lot and is the **only** lot subdivided from a parcel of land as that land existed on December 14, 1995. I realize that subdivision of a second lot from this parcel of land shall disqualify me from this review fee exemption. I am furnishing the following deed reference information in support of my fee exemption.

County Recorder of Deeds for _____ County

Deed Volume _____ Book Number _____

Page Number _____ Date Recorded _____

Formula:

_____ Lots (or EDUs) X \$30.00 = \$ _____

- Note:
- (1) To calculate the review fee for any project, use the number of lots created or the whole number of project equivalent dwelling units (EDU), (whichever is greater) in the above formula.
 - (2) When using the number of lots, include only the number of lots being proposed when calculating the review fee. Do not include any "Residual Land Parcel/Lot".
 - (3) In all projects, the minimum sewage flow per lot is equal to 400 gallons per day (GPD) and represents a generic three-bedroom house on each lot. Projects that knowingly propose houses larger than the generic three-bedroom unit allow for the increased sewage flows from these larger units by adding 100 gallons per day for each additional bedroom in the house to this initial 400 GPD figure. The resulting project flow is in excess of the minimum 400 GPD for each lot created and must be converted into equivalent dwelling units (EDU) in order to correctly calculate the review fee. See note 4.
 - (4) To determine the total number of EDUs for a project, first determine the total project flow by adding together the flow from each proposed lot. Divide this total project flow by 400 GPD and, if it is greater than the number of lots being proposed, enter this greater figure in the above formula.

James Eich III

Developer Name (Print)

Signature Date

<p>STOP - CALL BEFORE YOU DIG! PENNSYLVANIA LAW REQUIRES THREE WORKING DAYS NOTICE Pennsylvania One Call System, Inc. 1-800-242-1776</p>

COMPLETENESS CHECKLIST

The individual completing the component should use the checklist below to assure that all items are included in the planning module package. The municipality should confirm that the required items have been included within 10 days of receipt, and if complete, sign and date the checklist.

ALL ONLOT/RETAINING TANK PROPOSALS

- Name and address of land development project
- USGS 7.5 minute topographic map with the development area plotted
- Project narrative
- Letter of intent to serve the project from the public water supplier (if applicable)
- Alternative analysis narrative
- Proof of public notification (if applicable)
- Plot plan of project with all required information
- A Site Investigation and Percolation Test Report forms for each soil profile examination and percolation test performed
- Preliminary Hydrogeology (if applicable)
- Permeability Testing (if applicable)
- Detailed Hydrogeology (if applicable)
- Sewage Enforcement Officer's signature
- Soils information preparer's signature
- Completed Component 4 (Planning Agency Review) for each existing planning agency and health department

Projects proposing holding tanks or privies are required to provide the following additional information.

HOLDING TANKS

- Copies of all ordinances, regulations, and/or restrictions governing holding tank maintenance
- Copy of the replacement method implementation schedule
- Copy of the financial assurances description for the replacement sewage disposal method
- Name of the tank cleaner/hauler
- Name and permit number of the disposal site
- Disposal site approval for holding tank contents disposal

PRIVIES

- Site Investigation and Percolation Test Report forms for all soil profiles and percolation tests
- Copies of ordinances, regulations, and/or restrictions for replacement of privies
- Disposal site approval for retaining tank contents disposal

MUNICIPAL ACTION

- Component 2, with SEO signature
- Component 4, planning agency comments and responses to those comments
- Proof of public notification
- Comments and responses generated by public notification
- Transmittal letter

Signature of Municipal Official

Date Submittal Determined Complete

ADOPTION: RESOLUTION 2020-6 (COVID-19 PERSONNEL POLICY)

RESOLUTION 2020-6 CREATES A PERSONNEL POLICY AND APPLICATION FOR THE ADMINISTRATION OF FEDERAL AND STATE LAWS REGARDING PERSONAL LEAVE DURING THE COVID-19 PANDEMIC

(SEE ATTACHED)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION 2020-6 APPROVING THE COVID-19 PERSONNEL POLICY AND APPLICATION.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MR. KARPUZI	—	—	—	—

TOWNSHIP OF WEST DEER

RESOLUTION NO. 2020-6

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, CREATING A PERSONNEL POLICY AND APPLICATION FOR THE ADMINISTRATION OF FEDERAL AND STATE LAWS REGARDING PERSONAL LEAVE DURING THE COVID-19 PANDEMIC

WHEREAS, a novel coronavirus (now known as "COVID-19") began infecting humans in December 2019, and has since spread worldwide, including the United States; and

WHEREAS, a State of Emergency has been declared in the United States, the Commonwealth of Pennsylvania, and in West Deer Township; and

WHEREAS, State and Federal law has been implemented to ensure personal workplace leave for those affected by COVID-19; and

WHEREAS, the Board of Supervisors of West Deer Township desires to provide a proper protocol for extending the same.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of West Deer Township that the "Policy on Paid Leave under the Families First Coronavirus Response Act" and the APPLICATION AND PROCEDURE FOR PAID SICK LEAVE AND FMLA EXPANSION (COVID-19)" seen below shall both, combined, serve as the policy for employees seeking COVID-19 based personal leave.

Duly adopted by the Board of Supervisors of the Township of West Deer, this 15th day of April 2020.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel Mator
Township Manager

Arlind Karpuzi
Chairman, Board of Supervisors

Policy on Paid Leave under the Families First Coronavirus Response Act

The Families First Coronavirus Response Act (“FFCRA”) provides paid leave benefits due to a qualifying public health emergency under the Emergency Paid Sick Leave Act (“EPSLA”) and the Emergency Family and Medical Leave Expansion Act (“EFMLEA”). The purpose of this Policy is to describe the Township’s implementation of the FFCRA. This Policy is not a substitute for the FFCRA or the regulations issued by the Department of Labor at 29 CFR 826.10 *et seq.* If there is any conflict between this Policy and the FFCRA or its implementation regulations, then the FFCRA and the regulations control.

1. **Posting of Notice of FFCRA Rights.** The Township shall post the United States Department of Labor’s model Notice of FFCRA Rights in a physical location where other employee postings are placed, and electronically on the Township’s website.
2. **Qualifying Reasons for Paid Leave.** With the exception of the Township’s police officers, Township employees may be eligible for paid leave under the EPSLA and/or the EFMLEA if the employee is unable to work or telework due to one of the following:
 1. The employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
 2. The employee has been advised by a health care provider to self-quarantine related to COVID-19;
 3. The employee is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
 4. The employee is caring for an individual with whom they have a personal relationship and who is subject to an order described in (1) or self-quarantine as described in (2);
 5. The employee is caring for a child whose school or place of care is closed (or childcare provider is unavailable) for reasons related to COVID-19; or
 6. The employee is experiencing any other substantially-similar condition specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.
3. **Paid Leave Benefits.**
 - a. **Paid Leave under the EPSLA.** The amount of paid leave is based on the employee’s average regular rate of pay multiplied by the number of hours the employee would normally be scheduled to work during the period for which paid leave is sought, up to a maximum of 80 hours. There is a \$511 per day maximum, and a \$5,110 aggregate benefit, if the leave is related to reasons 1 through 3 of the qualifying reasons for leave. If the EPSLA leave is to care for another individual due to COVID-19 reasons (with whom the employee has a “personal relationship”) or to care for a minor child or child over the age of 18 who is incapable of self-care because of a mental or physical disability due to the closure of school or the inability to obtain child care during a public health emergency, then the employee

only receives two-thirds of his or her average regular rate of pay, but subject to a \$200 per day maximum, and a \$2,000 aggregate.

- b. **Leave under the EFMLEA.** A person qualifies for leave under the EFMLEA if he or she satisfies reason 5 of the qualifying reasons for leave. The first two week of leave are unpaid under the EFMLEA; however, an employee may choose to receive paid leave benefits under the EPSLA during the first two weeks of leave. Paid leave under the EFMLEA begins after the first two weeks of leave. During the paid EFMLEA leave period, the employee receives two-thirds of his or her average regular rate of pay, subject to a \$200 per day maximum, and a \$10,000 aggregate.
4. **Notice of Need for Leave.** Employees should provide reasonable notice to the Township of the need for leave, and the reasons therefore, as the circumstances allow. Employees, however, are not required to provide notice of the need for leave in advance of taking leave.
5. **Documentation of Leave.** The Township shall document all requests for leave that are made orally. Employees are required to furnish information to support the leave request on a form provided by the Township when circumstances allow them to do so.
6. **Recordkeeping.** The Township shall keep all records of requests for leave, grants of leave, and denials of leave requests for four (4) years after the date of initial leave request.
7. **Exclusion of Township Police Officers from FFCRA Benefits.** The Township has exercised its authority under the FFCRA to exclude Township police officers, as emergency responders, from the FFCRA's leave benefits. Accordingly, Township police officers are not eligible for benefits under the EPSLA or the EFMLEA.

 - a. **Township Provided Leave Benefits for Police Officers.** In recognition of their exclusion from FFCRA leave benefits, the Township will provide to its police officers paid leave equal to those provided by the EPSLA, but only for leave that is a qualifying reason for leave under reasons 1, 2 or 3. The paid leave benefits provided under this Policy to Township police officers expire on December 31, 2020.
8. **No Discrimination/No Retaliation.** No Township officer or employee shall discriminate or retaliate against an employee on account of that employee's application for, or utilization of, FFCRA leave, or participation in any proceedings related to the FFCRA. An employee who believes that he or she has suffered discrimination or retaliation in connection with a request for FFCRA leave, or involvement in proceedings related to the FFCRA, may utilize the Township's existing discrimination complaint procedures, or may, at the employee's option, file a complaint with the U.S. Department of Labor. Any complaint submitted to the Township shall be promptly and thoroughly investigated, and resolved in accordance with the Township's existing complaint investigation procedures.
9. **Policy Expiration Date:** With the exception of the recordkeeping duties identified in paragraph 6, this Policy shall expire on December 31, 2020.

APPLICATION AND PROCEDURE FOR PAID SICK LEAVE AND FMLA EXPANSION
(COVID-19)

Effective April 1, 2020 through December 31, 2020, the Families First Coronavirus Response Act provides eligible employees with paid sick leave and/or paid leave time for qualifying reasons. Please fill out all applicable sections and submit to Daniel Mator, Township Manager.

I. Employee Information

Employee Name: _____

II. Emergency Paid Sick Leave Act and Emergency Family and Medical Leave Expansion Act:

An employee qualifies for paid sick time if the employee is unable to work (or unable to telework) due to a need for leave because the employee:

1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
2. has been advised by a health care provider to self-quarantine related to COVID-19;
3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
4. is caring for an individual with whom the employee has a personal relationship, and who is subject to an order described in (1), or self-quarantine as described in (2);
5. is caring for a child whose school or place of care is closed (or childcare provider is unavailable) for reasons related to COVID-19; or
6. is experiencing any other substantially-similar condition specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.

Are you applying for Emergency Paid Sick Leave? _____ Yes _____ No

Dates for which you are applying for leave: _____.

Are you unable to work or telework due to one of the six qualifying reasons for leave? (Y/N)

Under what section (1 – 6) above, are you applying? _____.

If you are applying for paid sick leave under reason (1), please identify the governmental entity that issued the order: _____.

If you are applying for paid sick leave under reason (2), identify the name of the health care provider who advised you to self-quarantine: _____. [If available, please provide any letter or note from your health care provider that contains this advice.]

If you are applying for paid sick leave under reason (4), identify either the governmental entity who issued the order, or the health care provider who advised the individual to self-quarantine: _____ . [If applicable, and if available, please provide any letter or note from the health care provider that contains this advice.]

If you are requesting leave under reason (5), please identify:

- The name of the son or daughter being cared for: _____.
- The name of the school or childcare provider that has closed or become unavailable due to a public health emergency: _____.
- By applying for leave under this provision, I represent that there is no other suitable person available to care for my son or daughter. (Employee initial here: ____).

If you are requesting leave under reason (5), are you also requesting Emergency Paid Leave to run concurrently with this expanded FMLA request? _____ Yes _____ No

If you are not requesting to use Emergency Paid Leave for leave under reason (5), do you want to apply accrued time to the first two weeks of unpaid days of expanded FMLA? Yes ___ No ___

How many days and what kind of accrued time do you want to apply?

Employee Affirmation:

I, _____ affirm that the information submitted on this form is true and correct to the best of my belief.

Employee Signature: _____

ADOPTION: RESOLUTION 2020-7 (FIRST RESPONDER PROCLAMATION)

RESOLUTION 2020-7 PROCLAIMS SUPPORT OF OUR FIRST RESPONDERS DURING THE COVID-19 PANDEMIC.

(SEE ATTACHED)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION 2020-7 PROCLAIMING SUPPORT OF OUR FIRST RESPONDERS DURING THE COVID-19 PANDEMIC.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MR. KARPUZI	—	—	—	—

TOWNSHIP OF WEST DEER

RESOLUTION NO. 2020-7

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, DECLARING MAY 1, 2020 AS "FIRST RESPONDERS DAY" IN APPRECIATION AND GRATITUDE OF THE JOB PERFORMED BY WEST DEER'S FRIST RESPONDERS DURING THE COVID-19 PANDEMIC.

WHEREAS, a novel coronavirus (now known as "COVID-19") began infecting humans in December 2019, and has since spread to 89 countries, including the United States; and

WHEREAS, the World Health Organization and the Centers for Disease Control and Prevention ("CDC") have declared COVID-19 a "public health emergency of international concern," and the U.S. Department of Health and Human Services ("HHS") Secretary has declared that COVID-19 creates a public health emergency; and

WHEREAS, the United States, Commonwealth of Pennsylvania, Allegheny County, and the Township of West Deer all declared states of emergency; and

WHEREAS, West Deer first responders – police officers, firefighters, and EMS professionals – bravely, selflessly, and admirably continued to perform their functions keeping the residents of West Deer Township safe during this crisis.

NOW THEREFORE, the Board of Supervisors desire to recognize our first responders for the job they've performed by declaring May 1, 2020 "First Responders Day" in West Deer Township.

Duly resolved by the Board of Supervisors of the Township of West Deer, this 15th day of April 2020.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel Mator
Township Manager

Arlind Karpuzi
Chairman, Board of Supervisors

ADOPTION: RESOLUTION 2020-8 (DCDBA ARTICLES OF INCORPORATION AMENDMENT)

RESOLUTION 2020-8 ADOPTS AN AMENDMENT TO THE ARTICLES OF INCORPORATION OF THE DEER CREEK DRAINAGE BASIN AUTHORITY.

(SEE ATTACHED)

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION 2020-8 ADOPTING AN AMENDMENT TO THE ARTICLES OF INCORPORATION OF THE DEER CREEK DRAINAGE BASIN AUTHORITY.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUZI	___	___	___	___

TOWNSHIP OF WEST DEER

RESOLUTION NO. 2020-8

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF WEST DEER, ADOPTING AN AMENDMENT TO THE ARTICLES OF INCORPORATION OF THE DEER CREEK DRAINAGE BASIN AUTHORITY

WHEREAS, Deer Creek Drainage Basin Authority adopted a Resolution on August 19, 2019 to amend their Articles of Incorporation; and

WHEREAS, the Amendment was duly adopted at a meeting of the Deer Creek Drainage Basin Authority which occurred on August 19, 2019 with a full quorum being present; and

WHEREAS, the proposed Amendment has been provided to the Township of West Deer for the consideration of its Board of Supervisors; and

WHEREAS, Section 5605(b) of the Municipality Authorities Act, Act 22 of 2001, P.L. 382, as amended, 53 Pa. C.S.A. §5605(b) provides that after the Amendment has been submitted to the municipality, such municipality shall adopt or reject such Amendment by Resolution or Ordinance; and

WHEREAS, the Board of Supervisors of the Township of West Deer intends to adopt the within Resolution to consent to Deer Creek Drainage Basin Authority amending its Articles of Incorporation to increase the term of existence of the Authority to December 31, 2068, a date no more than fifty (50) years from the date of approval of such Articles of Amendment; and

WHEREAS, the Board of Supervisors of the Township of West Deer hereby recognizes it is desirable for the term of existence of the Authority to be increased to permit long-term financing of the Authority and for other reasons and finds the Amendment of the Articles of Incorporation of the Authority to be appropriate.

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved by the Board of Supervisors of the Township of West Deer as follows:

Section 1: Adoption of Amendment.

Upon review of the Resolution of the Deer Creek Drainage Basin Authority, dated August 19, 2019, amending the Articles of Incorporation of the Authority to increase the term of existence of the Authority to December 31, 2068, the Board of Supervisors of the Township of West Deer hereby approves this Resolution and adopts the following Amendment in accordance with the provisions of Section 5605(b) of the Municipality Authorities Act:

"The term of existence of the Authority is increased to December 31, 2068, a date no more than fifty (50) years from the date of approval of these Articles of Amendment."

Section 2: Limited Purpose.

The express purpose of this Resolution is to satisfy the requirements of Section 5605(b) of the Municipality Authorities Act. To the extent that any prior resolution is not in accord with the within Resolution, then such prior resolution or parts thereof which are inconsistent with this Resolution are hereby repealed to the extent of the conflict.

RESOLVED, by the Board of Supervisors of the Township of West Deer, this 15th day of April 2020.

ATTEST:

TOWNSHIP OF WEST DEER

Daniel Mator
Township Manager

Arlind Karpuzi
Chairman, Board of Supervisors

**DEER CREEK DRAINAGE BASIN AUTHORITY
ALLEGHENY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2019-01

**A RESOLUTION OF THE DEER CREEK DRAINAGE BASIN
AUTHORITY, ALLEGHENY COUNTY, PENNSYLVANIA,
ADOPTING AND PROPOSING AN AMENDMENT TO THE
ARTICLES OF INCORPORATION OF THE DEER
CREEK DRAINAGE BASIN AUTHORITY.**

WHEREAS, Deer Creek Drainage Basin Authority (the "Authority") is a municipality authority of the Commonwealth of Pennsylvania organized and incorporated by the Township of Indiana and the Township of West Deer, Allegheny County, Pennsylvania pursuant to the Municipality Authorities Act, Act 22 of 2001, P.L. 382, as amended (the "Act"); and

WHEREAS, Section 5605 of the Act (53 P.S. Section 5605) authorizes the amending of the Articles of Incorporation of the Authority by the adoption of a Resolution by the Authority setting forth the proposed amendment and directing that it be submitted to the governing authorities of the municipalities composing the Authority; and

WHEREAS, the Authority desires to adopt and propose to Indiana Township and West Deer Township the Amendment to the Authority Articles of Incorporation more fully set forth hereinbelow.

NOW, THEREFORE, BE IT RESOLVED and IT IS HEREBY RESOLVED by the Deer Creek Drainage Basin Authority that:

1. The Authority hereby adopts the following amendment to its Articles of Incorporation, directs that the Articles of Amendment be amended to read as set forth below and proposes that said Amendment be submitted to Indiana Township and West Deer Township for approval and adoption by Indiana Township and West Deer Township in accordance with the provisions of the Act:

(a) "The term of existence of the Authority is increased to December 31, 2068, a date no more than fifty (50) years from the date of approval of these Articles of Amendment."

2. All resolutions or parts of resolutions not in accord with the within Resolution are hereby repealed insofar as they conflict herewith.

DULY ADOPTED by the Board of the Deer Creek Drainage Basin Authority on this 17th day of August, 2019, a full quorum being present.

ATTEST:

DEER CREEK DRAINAGE BASIN
AUTHORITY

By: Paula Kally
Secretary

By: [Signature]
Chairman

AMENDMENT TO THE ARTICLES OF INCORPORATION

TO THE SECRETARY OF THE COMMONWEALTH OF PENNSYLVANIA:

In compliance with the requirements of the Act of the General Assembly, Commonwealth of Pennsylvania, known as the Municipality Authorities Act of 2001, approved the 19th day of June, 2001, P.L. 287, and amendments thereto, providing for amendments to the articles of incorporation of authorities already incorporated, the Deer Creek Drainage Basin Authority, located in Allegheny County, Pennsylvania, hereby certifies under its corporate seal:

FIRST: That its name is "Deer Creek Drainage Basin Authority", and that its registered office is located at 945 Little Deer Creek Road, P.O. Box 148, Russellton, Pennsylvania located in Allegheny County, Pennsylvania.

SECOND: That the said Authority was formed under the Act of Assembly of May 2, 1945, Act No. 164, as amended, and incorporated on October 21, 1974, and the said original Articles were recorded at the office of the Secretary of the Commonwealth.

THIRD: That the Board of Supervisors of Indiana Township and the Board of Supervisors of West Deer Township each adopted a resolution approving the Amendment to the Articles of Incorporation of the Deer Creek Drainage Basin Authority, a certified copy of each resolution is attached hereto and made a part hereof.

FOURTH: That the Amendment to the Articles of Incorporation adopted by the Board of Supervisors of Indiana Township and the Board of Supervisors of West Deer Township, Allegheny County, Pennsylvania, consists of the following new provision to be added to the said Articles of Incorporation:

"The term of existence of the Authority is increased to December 31, 2068, a date no more than fifty (50) years from the date of approval of these Articles of Amendment."

FIFTH: That the notice of the intention of the Authority to file said Amendment to the Articles of Incorporation has been duly published as required by the Act; that said notice gives the name and location of the registered office of the Authority, a statement that the Amendment to the Articles of Incorporation are to be filed under the provisions of the Municipality Authorities Act of 2001, June 19, 2001, P.L. 287, as amended, a statement of the Amendment to the Articles of Incorporation in full, and said notice states that on a day which is not less than three (3) days after publication of said notice, said Amendment to the Articles of Incorporation will be filed in the Office of the Secretary of the Commonwealth of Pennsylvania.

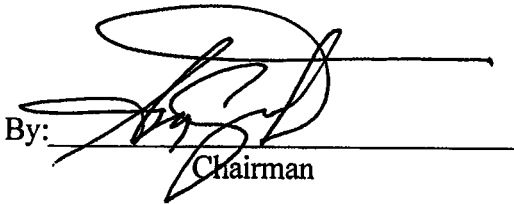
IN WITNESS WHEREOF, the Deer Creek Drainage Basin Authority has caused this Amendment to the Articles of Incorporation to be signed by its duly authorized officers and its corporate seal to be hereunto affixed this 7th day of August, 2019.

(AUTHORITY SEAL)

DEER CREEK DRAINAGE BASIN AUTHORITY

Attest:


Secretary

By: 
Chairman

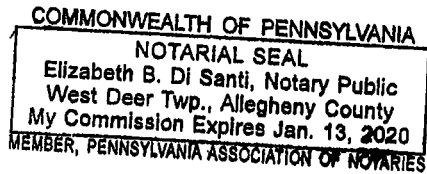
COMMONWEALTH OF PENNSYLVANIA)
)
COUNTY OF ALLEGHENY) ss:

Before me, the undersigned officer, a Notary Public in and for said County and Commonwealth, personally appeared Steven Esposito, Chairman, and Paula Krahn, Secretary of the Deer Creek Drainage Basin Authority, known to me to be the persons whose names are subscribed to the foregoing Amendment to the Articles of Incorporation, and in due form of law acknowledge the same to be the act and deed of the Deer Creek Drainage Basin Authority, for the purposes therein specified, and state that the facts set forth therein are true and correct.

WITNESS my hand and seal this 19th day of August, 2019.

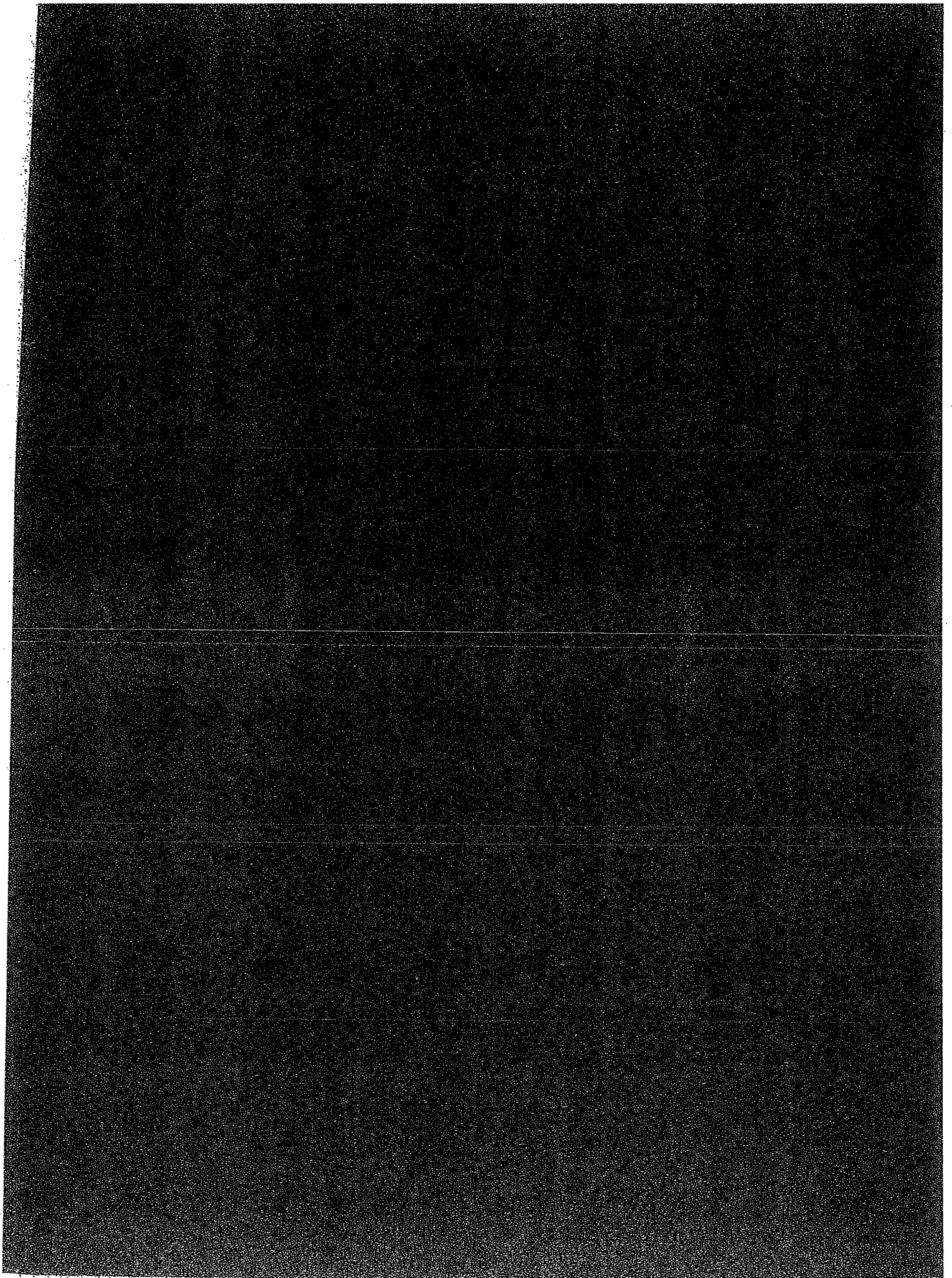
Elizabeth B. Di Santi
Notary Public

(N.P. SEAL)



My Commission Expires: 1-13-2020

9122189.1



ADOPTION: RESOLUTION 2020-9 (PROPERTY TAX COLLECTION DEADLINE ADJUSTMENT)

RESOLUTION 2020-9 WOULD ADJUST THE DEADLINE(S) FOR PROPERTY TAX PAYMENTS AS PART OF AN EFFORT TO HELP OUR RESIDENTS AS MUCH AS POSSIBLE THROUGH THIS COVID-19 CRISIS, WHILE STILL MAINTAINING TOWNSHIP SERVICES.

(AT THE TIME OF THIS AGENDA BEING PREPARED, THE HOUSE OF REPRESENTATIVES HAD STILL NOT LEGALLY CLEARED THIS ACTION. THE HOPE IS THAT THE HOUSE WILL HAVE VOTED UPON ITS BILL, AND THE GOVERNOR SIGN THIS INTO LAW, BY THE TIME OF THIS MEETING. IF THIS OCCURS, THE TOWNSHIP SOLICITOR AND TOWNSHIP MANAGER WILL PREPARE AND PRESENT THE NECESSARY DOCUMENTS TO THE BOARD PRIOR TO THEIR VOTE.

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO ADOPT RESOLUTION 2020-9 ADJUSTING THE DEADLINES FOR PROPERTY TAX PAYMENTS AS LISTED WITHIN.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	—	—	—	—
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. KARPUI	—	—	—	—

AUTHORIZATION: ADVERTISEMENT – ORDINANCE NO. 433 (SENIOR TAX REBATE)

ORDINANCE NO. 433

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF WEST DEER TO INCREASE THE SENIOR CITIZEN TAX REBATE FROM \$10 TO \$35

THE BOARD WILL CONSIDER ADOPTION OF THE ORDINANCE AT THEIR MAY 20, 2020 MEETING.

(A COPY OF THE DRAFT ORDINANCE WILL BE DISTRIBUTED TO THE BOARD PRIOR TO THEIR MEETING)

MR. ROBB.....

WHAT ACTION DOES THE BOARD WISH TO TAKE?

I MOVE TO AUTHORIZE THE ADVERTISEMENT OF ORDINANCE NO. 433.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MR. KARPUZI	—	—	—	—

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AWARD: 2020 ROAD PROGRAM

PLANS, SPECIFICATIONS, AND BID DOCUMENTS WERE PREPARED BY SHOUP ENGINEERING FOR THE 2020 ROAD PROGRAM.

THE PROJECT WAS ADVERTISED AND SEALED BIDS WERE RECEIVED UNTIL 1:30 P.M. ON TUESDAY, MARCH 17, 2020, AT WHICH TIME THEY WERE OPENED AND READ ALOUD.

CONTRACT 20-01 – WORK CONSISTS OF PROFILE MILLING, INSTALLATION OF HOT MIX SUPER PAVE BINDER AND WEARING COURSES, BASE REPAIR, INLET ADJUSTMENT AND OTHER MISCELLANEOUS WORK ON NINE (9) TOWNSHIP ROADS TOTALING APPROXIMATELY 8,420 FEET IN LENGTH. ALTERNATE BIDS FOR SIMILAR WORK WILL ALSO BE RECEIVED FOR SIX (6) OTHER TOWNSHIP ROADS.

CONTRACT 20-02 – WORK WILL CONSIST OF THE INSTALLATION OF COLD MIX FB MODIFIED BINDER LEVELING COURSE, BASE REPAIR AND OTHER MISCELLANEOUS WORK ON TWO (2) TOWNSHIP ROADS TOTALING APPROXIMATELY 6,920 FEET. ALTERNATE BIDS FOR SIMILAR WORK WILL ALSO BE RECEIVED FOR TWO (2) OTHER TOWNSHIP ROADS.

CONTRACT 20-03 – WORK WILL CONSIST OF THE APPLICATION OF A DOUBLE BITUMINOUS SEAL COAT ON THREE (3) TOWNSHIP ROADS TOTALING APPROXIMATELY 6,240 FEET IN LENGTH.

THE BID TABULATION IS ATTACHED

MR. SHOUP AND MR. MATOR...

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CONTRACT 20-01 – HOT MIX ASPHALT

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE 2020 ROAD PROGRAM HOT MIX ASPHALT PAVING CONTRACT 20-01 TO SHIELDS ASPHALT PAVING, INC. IN THE AMOUNT OF \$375,575.33 FOR THE BASE BID, AND \$87,683.31 FOR ALTERNATES 1 THROUGH 4, FOR A TOTAL OF \$417,224.03.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MR. KARPUI	___	___	___	___

CONTRACT 20-02 – COLD MIX ASPHALT

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE 2020 ROAD PROGRAM COLD MIX ASPHALT PAVING CONTRACT 20-02 TO YOUNGBLOOD PAVING, INC. IN THE AMOUNT OF \$298,556.90 FOR THE BASE BID, AND IN THE AMOUNT OF \$_____ FOR THE (Blanchard and/or Shuster) ALTERNATE BIDS

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. KARPUI	___	___	___	___

CONTRACT 20-03 – DOUBLE BITUMINOUS SEAL COAT

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE 2020 ROAD PROGRAM DOUBLE BITUMINOUS SEAL COAT CONTRACT 20-03 TO YOUNGBLOOD PAVING, INC. IN THE AMOUNT OF \$53,518.40 FOR THE BASE BID.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MR. FORBES	---	---	---	---
MRS. HOLLIBAUGH	---	---	---	---
MRS. JORDAN	---	---	---	---
MR. MAUDHUIT	---	---	---	---
MR. KARPUSI	---	---	---	---

BID TABULATION

**West Deer Township 2020 Road Improvement Project (#9837)
Contract 20-01**

Bidder	*Base Bid	Alternate 1 Church St. (East and West)	Alternate 2 Garden Street	Alternate 3 Plant Street	Alternate 4 West Street	Alternate 5 Lawrence Court	Alternate 6 Quail Ridge Court
Shields Asphalt Paving, Inc.	\$375,575.33	\$41,648.70	\$18,016.75	\$6,511.81	\$21,506.05	\$40,396.10	\$39,302.10**
Tresco Paving Corporation	\$397,563.00	\$44,451.50	\$19,530.00	\$6,796.00	\$22,571.75	\$43,712.50	\$42,551.50
A. Liberoni, Inc.	\$416,114.21	\$46,196.00	\$20,244.22	\$7,038.67	\$23,578.25	\$45,424.08	\$44,124.14
Youngblood Paving, Inc.	\$433,638.20	\$47,681.00	\$20,233.00	\$8,472.00	\$25,885.50	\$44,958.00	\$43,297.90
Mele & Mele & Sons Inc.	\$447,357.50	\$48,878.50	\$21,474.50	\$7,690.00	\$25,410.00	\$47,862.50	\$46,395.00
El Grande Industries Inc.	\$458,561.50	\$51,100.50	\$22,258.50	\$7,705.00	\$25,925.00	\$49,972.50	\$48,627.00
A. Folino Construction, Inc.	\$489,869.01	\$56,849.00	\$24,900.52	\$8,711.07	\$29,169.85	\$55,664.08	\$54,152.04

*Base Bid:

Cedar Lane, Elm Street, Fir Street, Fourteenth Alley, Kaufman Road (Logan Road to Saxonburg Blvd.), Larch Street, Maple Avenue, Mueller Street and Orchard Street

**Bid total was \$38,990.30 which contained Unit Price math errors.

BID TABULATION

**West Deer Township 2020 Road Improvement Project (#9837)
Contract 20-02**

Bidder	Base Bid	Alternate 1 Shuster Road	Alternate 2 Blanchard Road
Youngblood Paving, Inc.	\$298,556.90	\$347,003.30	\$99,909.60
Russell Standard Corporation	\$317,221.90	\$369,117.50	\$105,712.80

BID TABULATION

**West Deer Township 2020 Road Maintenance Project (#9837)
Contract 20-03**

Dawson Road, McKalloff Road and Old Bakerstown Road

Bidder	Bid Amount
Youngblood Paving, Inc.	\$53,518.40
Russell Standard Corporation	\$53,956.64

AWARD: DEMOLITION CONTRACT

AFTER FOLLOWING PROPER PROCEDURES, THE BOARD AUTHORIZED THE ADVERTISEMENT OF THE DEMOLITION OF THE STRUCTURE LOCATED AT 494 BAIRDFORD ROAD BAIRDFORD, PA 15006.

LOT/BLOCK # 1669-F-33
OWNER: NEIL FLORTINE (DECEASED)

THE PROJECT WAS ADVERTISED AND SEALED BIDS WERE RECEIVED UNTIL 9:00 A.M. ON TUESDAY, MARCH 10, 2020, AT WHICH TIME THEY WERE OPENED AND READ ALOUD.

<u>BIDDERS</u>	<u>TOTAL AMOUNT</u>
1) HAAS EXCAVATION & DEMOLITION	\$8000.00
2) RON GILLETTE, INC	\$8400.00
3) JOHN KAPUSTIK ESCAVATING	\$9275.00
4) T.A. GULL.INC	\$9800.00
5) JERICHO EXCAVATION	\$14980.00

WHAT ACTION DOES THE BOARD WISH TO TAKE.

I MOVE TO AWARD THE DEMOLITION PROJECT TO HAAS EXCAVATION & DEMOLITION FOR THE STRUCTURE AT THE PROPERTY LOCATED AT 494 BAIRDFORD ROAD BAIRDFORD, PA 15006 IN THE AMOUNT OF \$8000.00.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	___	___	___	___
MRS. JORDAN	___	___	___	___
MR. MAUDHUIT	___	___	___	___
MR. FORBES	___	___	___	___
MR. KARPUZI	___	___	___	___



Haas Excavation & Demolition

CONTRACT

DATE 3-3-20

to West Deer twp

Bids for demo

494

Bairdford Rd.

Complete clean up demo seed & mulch
\$ 8,000

5 Quigley Road clean up Bench off
lot grade seed & mulch
\$ 3,500

Bond will be supplied If awarded

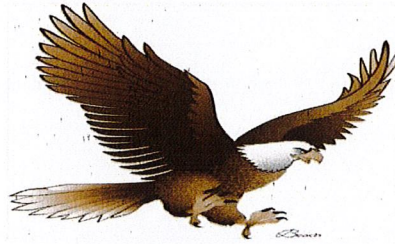
Thank you 

CUSTOMER
AGREEMENT SIGNATURE

DATE

Note: ROCK CLAUSE if applicable, at discretion of Haas Excavating. Not responsible for driveway damage. Any valuables left in demo structures become our property.

Ron Gillette, Inc.
900 Olive Avenue
Natrona Heights, PA
15065



Phone: 724-226-1222
Fax: 724-226-3166
Penn Dot BP #00-5846
PA Contractors #059490

March 9, 2020

Demolition Bid for 494 Bairdford Road, West Deer Township:

Per West Deer Township demo. Specs

For the sum of \$8,400.00

John Kapustik

Excavating

178 Creighton Russelton Road, Tarentum, PA 15084

Mobile (724) 316-5140

Demolition for
494 Bamford Rd

Total 9275⁰⁰

T. A. Gall, Inc

353 Armstrong Rd
Gibsonia, PA 15044

PHONE 412-638-3895
tagallinc@yahoo.com

Name/Address
West Deer Twp Bill Payne WD code enforcement 109 East Union Rd Cheswick, PA 15024

Date	Estimate No.
03/09/20	2018214

Description	Total
This estimate is remove and properly dispose of single family home at 494 Bairdford rd 1) Remove all debris on property 2) Cap all utilities 3) Fill in foundation 4) Seed area and cover in straw	9,800.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be done only upon verbal change order. The costs will become an extra charge over and above the estimate. This estimate is from a visual inspection of the job location. This estimate can be higher or lower by ten (10) percent of the total job. The estimate does not include material price increases, or additional labor and materials which may be required should unforeseen problems arise after the work has started. This estimate does not include any pricing for rock that has to be removed with a hydraulic hammer.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Total	\$9,800.00
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Josh Locy
Owner & Operator
724-470-4381
Email- JerichoExcavationLLC02@gmail.com

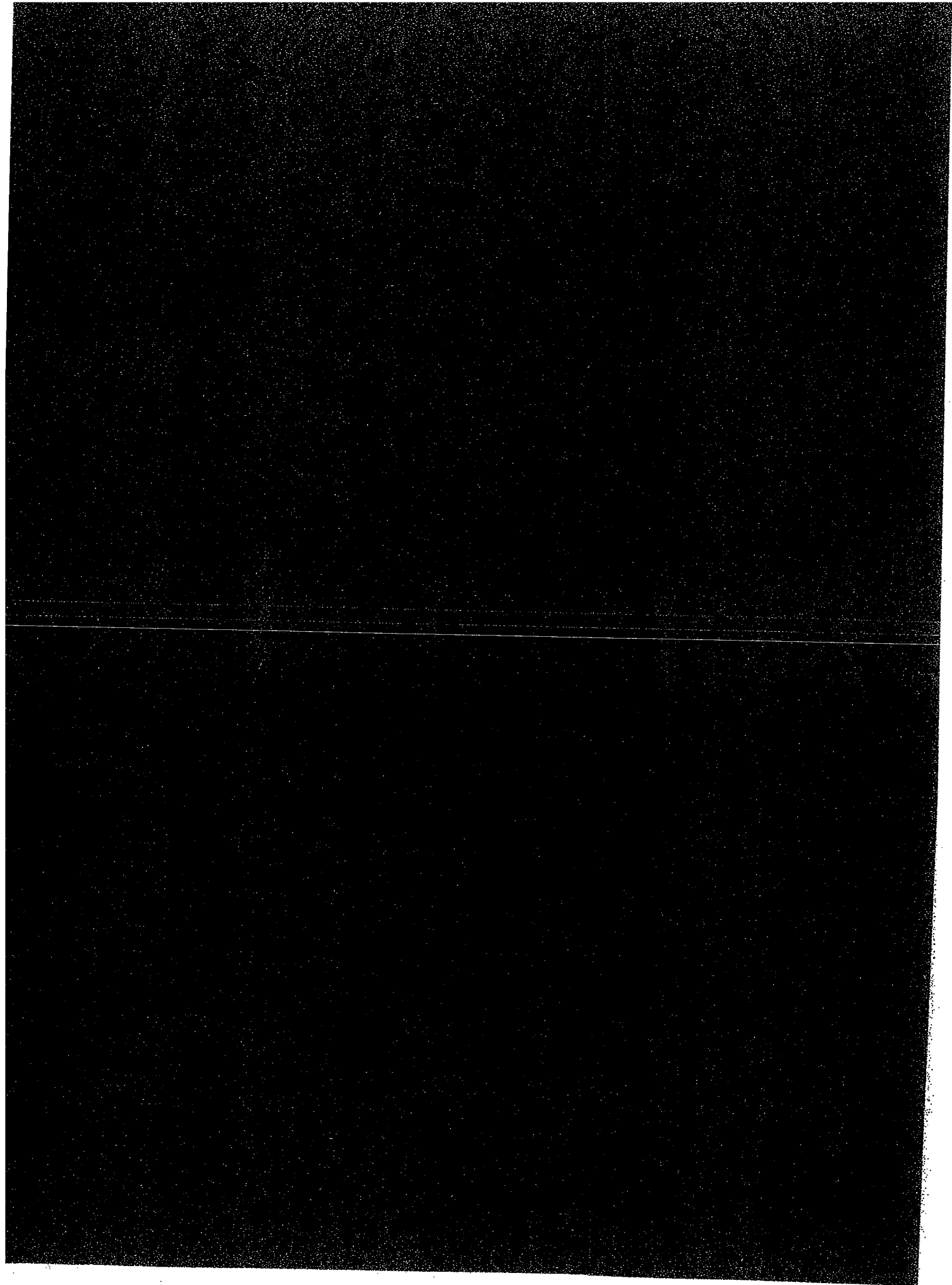
BID
494 Bairdford RD house demo and clean up

Scope of work

1. Remove/properly dispose of single family home and all its belongings.
2. Remove and dispose of all debris behind house in fenced in area, playground equipment, tires, trampolines, scrap materials, debris, fencing not located on property line, wood, block etc.
3. All utilities to be removed and/or capped per utility company standards. All utilities approximate locations to be marked after final grading. Foundation to be back filled with clean fill only and rough graded in such a way that after settling there is not an area that standing water can pool.
4. All capped utilities will need to be inspected by the Township prior to burying.
5. Prior to backfilling the Township must inspect site to ensure all debris has been removed properly.
6. Any disturbed areas must be seeded and covered with erosion control material such as straw

Final bid price

\$14,980



DECISION: MCINTYRE HEIGHTS PRD

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. JORDAN	---	---	---	---
MR. MAUDHUIT	---	---	---	---
MR. FORBES	---	---	---	---
MRS. HOLLIBAUGH	---	---	---	---
MR. KARPUZI	---	---	---	---

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

I MOVE TO ADJOURN AT _____ P.M.

	<u>MOTION</u>	<u>SECOND</u>	<u>AYES</u>	<u>NAYS</u>
MRS. HOLLIBAUGH	—	—	—	—
MRS. JORDAN	—	—	—	—
MR. MAUDHUIT	—	—	—	—
MR. FORBES	—	—	—	—
MR. KARPUZI	—	—	—	—